

**DELTA REGION GEOLOGIC HAZARD ABATEMENT DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
May 31, 2023 MEETING
MINUTES ISLETON
COMMUNITY CENTER
208 JACKSON BOULEVARD, ISLETON, CA 95641
BY COMPUTER:**

<https://us02web.zoom.us/j/3379037904?pwd=cWdVNkN5aHUxcjVwRGR1M1BpaicwZz09>

- Agendas and staff reports are posted on the GHAD's internet website (www.deltaregionghad.org).
- A complete packet of information containing staff reports and exhibits related to each item is available for public review at least 72 hours prior to a Delta Region GHAD Board meeting, or in the event that it is delivered to Boardmembers less than 72 hours prior to a GHAD Board meeting, as soon as it is delivered.

REGULAR MEETING 6:30 P.M.

1. Call to Order/Roll Call/Pledge of Allegiance:

Board Members: Pam Bulahan, Iva Walton, Dean Dockery, and Jean Yokotobi
PRESENT: Board Members Pam Bulahan, Iva Walton, Jean Yokotobi. ABSENT: Dean Dockery.

2. Confirmation of Agenda Posting/Adoption of Agenda:

The GHAD Board may take action on any item listed on the agenda.
ACTION: None.

3. Public Forum: Members of the Public May Comment (3 minutes per speaker)

At this time, the public is permitted to address the GHAD Board on non-agendized items. In accordance with State law, no action or discussion may take place on an item not appearing on the posted agenda. The Board may respond to statements made or questions asked, or may request staff to report back at a future meeting concerning the matter.

ACTION: None.

4. Consent Calendar:

A. Subject: Minutes from January 31, 2023 meeting

Recommendation: Approve the minutes from the January 31, 2023 meeting

ACTION: Chair Iva Walton motion to approve the minutes from the January 31, 2023 meeting. Board Member Pam Bulahan second the motion. AYES: Board Member's Pam Bulahan and Jean Yokotobi, Chair Iva Walton. NOES: None. ABSENT: Board Member Dean Dockery. ABSTAIN: None. PASSED 3-0.

5. Continued Items:

A. Subject: Resolution 22-07, A resolution of the Board of Delta Region GHAD to appoint the City of Isleton Clerk to serve as the Delta Region GHAD Clerk and authorize the Chair to approve the contract with City of Isleton to provide GHAD Clerk services.

Recommendation: Approve Resolution 22-07 appointing the City of Isleton Clerk to serve as the Delta Region GHAD Clerk and authorize the Chair to approve the contract with City of Isleton to provide GHAD Clerk services at a later date.

ACTION: Tabled to next meeting.

6. New Business:

A. Subject: Grant Process Outlook

Recommendation: Receive presentation from GHAD Manager.

ACTION: The GHAD Manager gave presentation of Grant Process Outlook. City Manager Charles Bergson swore in Mr. David Kent to office.

B. Subject: GHAD Financing Overview

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Recommendation: Receive presentation from GHAD Manager.

ACTION: Adam read the finance overview that he handed out during the meeting. A Prop. 218 vote is needed for the parametric insurance. If passed every property owner would contribute each year. If you do not have a mortgage you choose to pay it or not. It will go on property taxes and collected that way. If voted on all property owners would pay, they cannot bow out. Kathy S. said, they would get 1 million of seed money. The Board deferred Kathy to go for the Grant funding.

- C. Subject: Resolution 23-03, A resolution of the Board of Delta Region GHAD to appoint an individual to fill the vacant Board Seat.

Recommendation: Approve Resolution 23-03 for the appointment of an individual to fill the vacant Board position; administer the Oath of Office.

ACTION: Chair Iva Walton motion to approve Resolution No. 23-03 for the appointment of an individual to fill the vacant Board position, administer Oath of Office. Board Member Pamela Bulahan second the motion. AYES: Board Member's Pam Bulahan and Jean Yokotobi, Chair Iva Walton. NOES: None. ABSENT: Board Member Dean Dockery. ABSTAIN: None.
PASSED 3-0.

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- 7. Board Comments and Upcoming Topics of Discussion:**
 - A. Set Date for Stakeholder Outreach Meeting – TBD
 - B. Set Date for Next Scheduled Board Meeting – July 26, 2023
 - C. Future 2023 Meetings: July 26, 2023;
September 27, 2023; November 29, 2023
- 8. Adjournment**

**DELTA REGION GEOLOGIC HAZARD ABATEMENT DISTRICT
STAFF REPORT**

TO: Delta Region Geologic Hazard Abatement District (GHAD) Board of Directors

FROM: GHAD Manager

BOARD MEETING DATE: July 26, 2023

SUBJECT: Adopt a Resolution Appointing the City of Isleton Clerk to serve as the GHAD Clerk and Authorize the Chair to Execute an Agreement with the City of Isleton for GHAD Clerk Services at a later date.

RECOMMENDATION

That the Board adopt Resolution 22-07, appointing City of Isleton Clerk to serve as the GHAD Clerk and authorize the Chair to execute an agreement with City of Isleton for GHAD Clerk Services at a later date.

SUMMARY

The GHAD is responsible for hiring its staff (or contracting with parties to perform such staff services), including all workers who will undertake operation, maintenance, replacement, repair, and other activities of the GHAD. Pursuant to Public Resources Code Section 26584, the Board of Directors must appoint a Clerk. The Delta Region GHAD Board of Directors appointed EN GEO Incorporated to serve as the GHAD Clerk on March 29, 2022 with Resolution 2022-02. On May 31, 2022, EN GEO Incorporated submitted a resignation letter resigning from serving as the GHAD Clerk for the Delta Region GHAD. The Board of Directors now desires to appoint the City of Isleton to serve as the GHAD Clerk. It is recommended that if City employees serve in the role as GHAD Clerk, City employees should be treated as consultants or contractors to the GHAD under a separate agreement. Such agreement will be prepared and executed at a later date.

FISCAL IMPACT: The value of the services contract, to be mutually agreed upon at a later date. Fees will also be deferred until a later time. The GHAD is funded through assessments levied on properties within the GHAD and potentially other external sources. Therefore, if approved, there is no fiscal impact on the City's General Fund.

Attachment 1: Resolution 22-07

**BOARD OF DIRECTORS OF THE
DELTA REGION GEOLOGIC HAZARD ABATEMENT DISTRICT**

RESOLUTION NO. 22-07

**RESOLUTION APPOINTING CITY OF ISLETON CLERK TO SERVE AS THE GHAD
CLERK AND AUTHORIZE THE CHAIR TO EXECUTE AN AGREEMENT WITH CITY
OF ISLETON FOR GHAD CLERK SERVICES AT A LATER DATE**

WHEREAS, on December 14, 2021, the Isleton City Council adopted Resolution No. 028-21 approving and ordering the formation of the Delta Region Geologic Hazard Abatement District ("Delta Region GHAD or GHAD"); and

WHEREAS, the GHAD is a political subdivision of the State of California, governed by state law (Pub. Res. Code § 26500 et seq.), and constitutes a legal entity separate and distinct from the City of Isleton ("City"), with operations independent of City functions; and

WHEREAS, notice of the hearing on the formation of the GHAD was given in accordance with the provisions of Public Resources Code Sections 26558 and 26561-63; and

WHEREAS, at the time set for the hearing no owner of real property within the proposed GHAD made an objection to its formation in accordance with the provisions of Public Resources Code Section 26564; and

WHEREAS, at the December 14, 2021, hearing, the owners of more than 50 percent of the assessed valuation of the real property within the proposed GHAD did not object to the GHAD's formation and the Board of Supervisors closed the hearing; and

WHEREAS, the GHAD is responsible for hiring its own staff (or contracting with parties to perform such staff services), including all workers who will undertake operation, maintenance, replacement, repair, and other activities of the GHAD, and no City employees shall perform such services for GHAD facilities and improvements unless the GHAD and the City enter into a separate agreement to be executed at a later date, through which City employees would be treated as consultants or contractors to the GHAD, and provided that the GHAD shall reimburse the City of Isleton for all of the time and expenses of the Clerk; and

WHEREAS, pursuant to Public Resources Code Section 26584, the Board of Directors must appoint a Clerk; and

WHEREAS, the Delta Region GHAD Board of Directors has considered options for staffing of Geologic Hazard Abatement District Clerk position; and

WHEREAS, on March 29, 2022, the Delta Region GHAD Board of Directors appointed ENGEO Incorporated to serve as the GHAD Clerk with Resolution 22-02; and

WHEREAS, on May 31, 2022, ENGEO Incorporated submitted a letter of resignation to serve as GHAD Clerk for the Delta Region GHAD Board of Directors; and

WHEREAS, the Delta Region GHAD Board of Directors desires to accept ENGEO Incorporated's resignation and appoint the City of Isleton Clerk to serve as the GHAD Clerk; and

WHEREAS, the Delta Region GHAD Board of Directors authorizes the Chair of the Board to execute an agreement with City of Isleton for GHAD Clerk services at a later date; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Delta Region GHAD resolves and orders as follows:

1. The GHAD Board of Directors hereby appoints the City of Isleton Clerk to provide Clerk services for the Delta Region GHAD.
2. The recitals contained in this resolution are true and correct are an integral part Board of Directors' decision.
3. This resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Delta Region GHAD Board of Directors, at the meeting of said Board held on the 26th day of July, 2023.

Ayes: Director(s)

Noes: Director(s)

Absent: Director(s)

Abstain: Director(s)

By: _____, Chair of the GHAD Board of Directors

ATTEST:
_____, Clerk of the GHAD Board

Date: _____