

City of Isleton

City Council
Staff Report

DATE: April 11, 2023

ITEM#: 4.A

CATEGORY: Communication

CONGRESSWOMAN DORIS MATSUI INVITES YOU TO PARTICIPATE IN A BROADBAND ROUNDTABLE

SUBJECT:

The Congresswoman is inviting local internet service providers, local city/county staff and community services providers to this event with the intention to connect attendees with information from the National Telecommunications and Information Administration and the California Public Utilities Commission regarding how federal broadband funding will be used in California.

Event Details:

Date/Time: Thursday April 13, 2023 @ 10am

Location: Meeting Room at Martin Luther King, Jr. Library, 7340 24th St. Bypass, Sacramento, California 95822.

RECOMMENDATION

City Council receive communication.

Prepared and Submitted by: Deputy City Clerk, Yvonne Zepeda _____
Reviewed by: City Manager, Charles Bergson _____



Charles Bergson

From: Latta, Aaron <Aaron.P.Latta@mail.house.gov>
Sent: Wednesday, April 5, 2023 1:32 PM
To: cbergson@cityofisleton.com
Subject: Congresswoman Doris Matsui Invites You to Participate in a Broadband Roundtable

Dear City Manager Charles Bergson,

I hope this email finds you well. I am contacting you on behalf of Congresswoman Doris Matsui to invite you and the City of Isleton Administrative team to attend the Congresswoman's upcoming Broadband Roundtable on Thursday April 13 at 10:00am PST. The Congresswoman is inviting local internet service providers, local city/county staff and community services providers to this event with the intention to connect attendees with information from the National Telecommunications and Information Administration and the California Public Utilities Commission regarding how federal broadband funding will be used in California. Both the NTIA and CPUC will be in attendance to provide updates on the Broadband Equity, Access and Deployment program and to make themselves available for any questions from attendees. The Congresswoman's goal is to ensure her constituents are prepared to make the most of the federal funding for broadband infrastructure she fought for in Congress over the last several years. Please see the following information for the event details:

Event Details:

Date/Time: Thursday April 13 @ 10am

Location: Meeting Room at Martin Luther King, Jr. Library, 7340 24th St. Bypass, Sacramento, California 95822

Purpose of the event: Connecting ISPs with city/county administrators to educate them on the NTIA's current actions in preparation for handing BEAD money to California and how the CPUC will disburse those funds.

Panelists: NTIA, CPUC

If you or a representative of your organization is available to attend, please let me know via email (Aaron.p.Latta@mail.house.gov) or phone (916-767-4322). We look forward to hearing from you soon.

Sincerely,

Aaron Latta

Field Representative

Office: 916-498-5600

Cell: 916-767-4322

Aaron.P.Latta@mail.house.gov

Office of Congresswoman Doris Matsui

Robert T. Matsui United States Courthouse

501 I Street, Suite 12-600

Sacramento, CA 95814

www.matsui.house.gov



Doris Matsui

SACRAMENTO'S VOICE

City of Isleton

City Council Staff Report

DATE: April 11, 2023

ITEM#: 5.A

CATEGORY: Consent Calendar

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MARCH 14, 2023 AND MARCH 28, 2023.

SUMMARY

A. Review of the Regular City Council Meeting minutes of March 14, 2023 and March 28, 2023.

There were no public comments made at either meeting.

RECOMMENDATION

A. City Council review and approve the draft minutes of the Regular City Council meeting of March 14, 2023 and March 28, 2023.

ATTACHMENTS

- Minutes of the Regular City Council Meeting of March 14, 2023 and March 28, 2023.

Reviewed by: Charles Bergson, City Manager __

Prepared and Submitted by: Yvonne Zepeda, Deputy City Clerk __

CITY OF ISLETON

Regular City Council Meeting Minutes

Tuesday, March 14, 2023 at 6:30pm

208 Jackson Boulevard

Isleton, California 95641

You can call in to join our public meeting

TELECONFERENCE OR IN PERSON MEETING

This meeting will be held via teleconference or in person, pursuant to Executive Order N-29-20 issued by the State of California Executive Order by Governor Gavin Newsom on March 17, 2020. All members of the public interested in participating in this Zoom meeting can dial in by phone at 408-638-0968 (do not put a 1 before the number), Personal Meeting ID 337-903-7904# (for Personal ID just hit #) and then Passcode 123456#. For computer log-in, follow the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/3379037904?pwd=cWdVNkN5aHUxcjVwRGR1M1BpajcwZz09>

Meeting ID: 337 903 7904

Passcode: 123456

1. OPENING CEREMONIES

- A. Welcome & Call to Order – Mayor Pamela Bulahan called to order 6:30pm.
- B. Pledge of Allegiance
- C. Roll Call: Present: Councilmember's Kelly Hutson, David Kent, Iva Walton, Vice Mayor Paul Steele, Mayor Pamela Bulahan, City Manager Charles Bergson.
- D. Recognition of Councilmember Service.

2. AGENDA CHANGES OR DELETIONS

ACTION: Item 1.D is moved to City Council meeting on April 11, 2023.

3. PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this Agenda. Speakers are requested to use the podium in front of the Council and to begin by stating their name, whether they reside in Isleton and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the Agenda. In the event comments are related to an item

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scheduled on the Agenda, speakers will be asked to wait to make their comments until that item is being considered.

ACTION: None.

4. COMMUNICATION

A. League of California Cities-Call for Applications – 2023 California Civic Leadership Institute.

B. City of Rio Vista, City of Isleton Wastewater.

C. City of Isleton letter to Rio Vista, Transfer of Wastewater from Isleton to Rio Vista, request.

ACTION: Information only. Councilmember Kent comment on Paradise letter, noticed he underlined the word resiliency.

5. CONSENT CALENDAR

A. **SUBJECT:** Approval of Minutes of the Regular City Council Meeting of February 28, 2023 and Special City Council Meeting of January 30, 2023.

RECOMMENDATION: City Council review and approve draft minutes of the Regular City Council meeting of February 28, 2023 and Special City Council Meeting of January 30, 2023.

ACTION: Vice Mayor Paul Steele motion to approve Regular Minutes of February 28, 2023 and Special City Council Meeting of January 30, 2023 with amendment to minutes that Councilmember Iva Walton requested a list of the Cannabis Conditional Use Permits (CUP's) up or for renewals as annotated in the minutes. Councilmember Iva Walton second the motion. **AYES:** Councilmember's Kelly Hutson, David Kent, Iva Walton, Vice Mayor Paul Steele, Mayor Pamela Bulahan. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED 5-0.**

6. PUBLIC HEARING

A. **SUBJECT:** None.

7. OLD BUSINESS

A. **SUBJECT:** City of Isleton, Crawdad Festival update.

RECOMMENDATION: Receive update on Crawdad Festival.

ACTION: Vice Mayor Paul Steele said everything is working. In need of Golf Carts.

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- B. SUBJECT:** First Reading of Ordinance No. 2023-05, an Ordinance of the City of Isleton City Council amending Ordinance 2016-02 and replacing with 2023-05 regarding the prohibition of camping in the City.

RECOMMENDATION: It is recommended that City Council conduct a first reading and approve amending the City's Unlawful Camping Ordinance No. 2023-05.

ACTION: Tabled. Council would like definition of Unhoused and Unsheltered and the 300th clarified.

8. NEW BUSINESS

- A. SUBJECT:** Annual Progress Report 2022, General Plan Housing Element.

RECOMMENDATION: Open item for public comment and approve report.

ACTION: Councilmember David Kent recuse his self. Contract Planner Gary Price read Annual Progress Report 2022, General Plan Housing Element. Public Comment open: No Public Comments. Councilmember Kelly Hutson motion to open item for public comment and approve report. Vice Mayor Paul Steele second the motion.

AYES: Councilmember's Kelly Hutson, Iva Walton, David Kent, Vice Mayor Paul Steete, Mayor Pamela Bulahan. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED 5-0.**

- B. SUBJECT:** General Plan Implementation Policy 01-23; City Policy for Interim Ministerial review of certain Housing Development Projects to require certain objective design standards.

RECOMMENDATION: Open item for public comment and adopt General Plan Implementation Policy 01-23.

ACTION: Contract Planner Gary Price read report General Plan Implementation Policy 01-23; City Policy for Interim Ministerial review of certain Housing Development Projects to require certain objective design standards. City Council would like to table this and have a joint meeting with Planning Commission to discuss location of low income housing designation. Joint meeting April 18, 2023.

Public comment: Jesse Ibiarra – opposes low housing development where located on map. Low values. Vice Mayor request this go to Planning Commission first.

Councilmember Iva Walton suggest new location of low income houses. Kelly

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Hutson – is this already zoned residential. Gary Price – site already R-2 zone. Marcus Weemes - concerned with City Council not receiving all information and low income and no police and crime. Gary Price look at HCD process and done in another year. Bring Ethan Mobley in on it.

9. COUNCIL REPORTS AND COMMITTEE UPDATES

- A. Councilmember Kelly Hutson-None.
- B. Councilmember David Kent-None.
- C. Councilmember Iva Walton-Can we have agendas Thursday and list of CUP's.
- D. Vice Mayor Paul Steele-I just wanted 6 chickens and eggs, end of story. Spam Festival donated \$500.00 to PTA/School.
- E. Mayor Pamela Bulahan- Yolo County Villegas, Vice Mayor of Davis, Senator Bill Dodd's staff was present. Green means go.

10. STAFF GENERAL REPORTS AND DISCUSSION

- A. City Manager Report – \$75,000.00 traffic study. \$340,000.00 for traffic improvements. Press release on sewer ponds and continue to spill. State and Federal County offices maintain integrity of the ponds. Sewage is primarily treated. 2024-2025f to repair the pipes. Staff is doing an exceptional job. Find leaks and plug them. FEMA is in tomorrow.
- B. Fire Chief Report – We have been working 24hours it's not raw sewage, it's clear ground water. Mr. Hume meet with Fire and Vice Mayor Paul Steele regarding Sheriff's and City of Isleton. Noon shut down City of Isleton Doc, elevation is too high, barricade it and close it. OES 2-3 weeks.
- C. Planning Commission – None.
- D. Code Enforcement-None.

11. CLOSED SESSION

11.1 None.

12. ADJOURNMENT

AYES: Councilmember's Kelly Hutson, David Kent, Iva Walton, Vice Mayor Paul Steele, Mayor Pamela Bulahan.

NOES: None.

ABSTAIN: None.

ABSENT: None.

MAYOR, Pamela Bulahan

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ATTEST:

DEPUTY CITY CLERK, Yvonne Zepeda

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CITY OF ISLETON

AMENDED

Regular City Council Meeting Minutes

Tuesday, March 28, 2023 at 6:30pm
208 Jackson Boulevard
Isleton, California 95641

OR

Councilmember Iva Walton
3042 Sweet Oak Drive
Melbourne, Florida 32937

You can call in to join our public meeting
TELECONFERENCE OR IN PERSON MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/3379037904?pwd=cWdVNkN5aHUxcjVwRGRIM1BpaicwZz09>

Meeting ID: 337 903 7904

Passcode: 123456

1. OPENING CEREMONIES

- A. Welcome & Call to Order – Mayor Pamela Bulahan called to order at 6:32pm.
- B. Pledge of Allegiance
- C. Roll Call: PRESENT: Councilmember’s Kelly Hutson, Iva Walton via phone, David Kent, Vice Mayor Paul Steele, Mayor Pamela Bulahan, City Manager Charles Bergson.
- D. Recognition of Councilmember Service. Moved to next meeting.

2. AGENDA CHANGES OR DELETIONS

ACTION: None.

3. PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this Agenda. Speakers are requested to use the podium in front of the Council and to begin by stating their name, whether they reside in Isleton and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the Agenda. In the event comments are related to an item scheduled on the Agenda, speakers will be asked to wait to make their comments until that item is being considered. ACTION: None.

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4. COMMUNICATION

- A. Cal Cities Board of Directors Application Process is Open.
- B. Downey Brand LLP letter, Water Treatment Plat Overflows into Reclamation District No. 407 ditches.
- C. Reclamation District No. 407 Ditches.
- D. HSIP Application, Congratulations on being awarded a total of \$339,000.
- E. Sacramento County Clean California Community Day.
- F. Isleton Museum thank you letter.

ACTION: Information only.

5. CONSENT CALENDAR

- A. **SUBJECT:** Approval of Minutes of the Regular City Council Meeting of March 14, 2023.

RECOMMENDATION: City Council review and approve draft minutes of the Regular City Council meeting of March 14, 2023.

ACTION: Passed 5-0, then tabled at Council reports.

6. PUBLIC HEARING

- A. **SUBJECT:** Conditional Use Permit Application CUP 01-23 of Sandeep Lidder for construction and operation of a 121 space Recreational Vehicle (RV) park and related improvements on 13.73 acres at 301, 401, 501 Jackson Slough Rd Street, Isleton, CA.

RECOMMENDATION: Conduct Public Hearing, consider comments from the public, staff, and recommendation from the Planning Commission, and adopt Resolution No. 08-23.

ACTION: Vice Mayor Paul Steele motion to conduct Public Hearing, consider comments from the public, staff, and recommendation from the Planning Commission, and adopt Resolution No. 08-23. Councilmember Kelly Hutson second the motion. AYES: Councilmember's Kelly Hutson, David Kent, Iva Walton, Vice Mayor Paul Steele, Mayor Pamela Bulahan. NOES: None. ABSTAIN: None. ABSENT: None. PASSED 5-0.

7. OLD BUSINESS

- A. **SUBJECT:** City of Isleton, Crawdad Festival update.

RECOMMENDATION: Receive update on Crawdad Festival.

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ACTION: Update from Vice Mayor Paul Steele 2-4 yard dumpsters. Next Monday meeting for Crawdad festival. CHP was contacted and initiate patrol. Contact SCORE regarding insurance.

- B. SUBJECT:** First Reading of Ordinance No. 2023-05, an Ordinance of the City of Isleton City Council amending Ordinance 2016-02 and replacing with 2023-05 regarding the prohibition of camping in the City.

RECOMMENDATION: It is recommended that City Council conduct a first reading and approve amending the City's Unlawful Camping Ordinance No. 2023-05.

ACTION: Councilmember Kelly Hutson motion to conduct first reading and approve amending the City's Unlawful Camping Ordinance No. 2023-05. Vice Mayor Paul Steele second the motion. **AYES:** Councilmember's Kelly Hutson, David Kent, Iva Walton, Vice Mayor Paul Steele, Mayor Pamela Bulahan. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED** 5-0.

- C. SUBJECT:** Resolution No. 10-2023, a Resolution of the City of Isleton requesting that the Sacramento County Oversight Board transfer all assets, land, buildings, improvements and equipment located in the City of Isleton to the City of Isleton.

RECOMMENDATION: That City Council approve Resolution No. 10-2023, a Resolution of the City of Isleton requesting that the Sacramento County Oversight Board transfer all assets, land, buildings, improvements and equipment located in the City of Isleton to the City of Isleton.

ACTION: Councilmember Iva Walton motion to approve Resolution No. 10-2023, a Resolution of the City of Isleton requesting that the Sacramento County Oversight Board transfer all assets, land, buildings, improvements and equipment located in the City of Isleton to the City of Isleton. Vice Mayor Paul Steele second the motion. **AYES:** Councilmember's Kelly Hutson, David Kent, Iva Walton, Vice Mayor Paul Steele, Mayor Pamela Bulahan. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED** 5-0.

8. NEW BUSINESS

- A. SUBJECT:** Fire Department Vehicle Acquisition.

RECOMMENDATION: Review and direct staff.

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ACTION: Vice Mayor Paul Steele motion for Fire Department Vehicle Acquisition and retain quotes and come back to council. Mayor Pamela Bulahan second the motion. AYES: Councilmember's Kelly Hutson, David Kent, Iva Walton, Vice Mayor Paul Steele, Mayor Pamela Bulahan. NOES: None. ABSTAIN: None. ABSENT: None. PASSED 5-0.

- B. SUBJECT:** Sacramento Area Council of Government (SACOG) Memorandum of Understanding for the Green Means Go Grant Program.

RECOMMENDATION: Staff recommends City Council approve Memorandum of Understanding.

ACTION: Tabled.

- C. SUBJECT:** City of Isleton Declaration State of Emergency – a Declaration by the Mayor of the City of Isleton, State of Emergency resulting from winter storms.

RECOMMENDATION: It is recommended that City Council approve the ratification of a local state of emergency for the City of Isleton.

ACTION: Councilmember Kelly Hutson motion to approve the ratification of a local state of emergency for the City of Isleton. Vice Mayor Paul Steele second the motion. AYES: Councilmember's Kelly Hutson, David Kent, Iva Walton, Vice Mayor Paul Steele, Mayor Pamela Bulahan. NOES: None. ABSTAIN: None. ABSENT: None. PASSED 5-0.

- D. SUBJECT:** Agreement between City of Isleton and Sacramento Local Agency Formation Commission (LAFCo) to pay for application processing costs for municipal service review.

RECOMMENDATION: It is recommended City Council approve agreement to pay LAFCo application cost and designate the City Manager to act on behalf of the City in matter, related to this agreement and approve LAFCo indemnification.

ACTION: Councilmember Iva Walton motion to approve agreement to pay LAFCo application cost and designate the City Manager to act on behalf of the City in matter, related to this agreement and approve LAFCo indemnification. Vice Mayor Paul Steele second the motion. AYES: Councilmember's Kelly Hutson, David Kent, Iva Walton, Vice Mayor Paul Steele, Mayor Pamela Bulahan. NOES: None. ABSTAIN: None. ABSENT: None. PASSED 5-0.

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9. COUNCIL REPORTS AND COMMITTEE UPDATES

- A. Councilmember Kelly Hutson- None.
- B. Councilmember David Kent-Attended a round table on fentanyl abuse. No concern about policy. Nar can can rescue someone from an overdose.
- C. Councilmember Iva Walton- LAFCo Wednesday. List of CUP's coming up for renewal and state licensing order. Comedy at Mei Wah at 8pm.
- D. Vice Mayor Paul Steele- Breakfast at Hill Crest last Sunday of April. El Toritos off of March Lane is next breakfast club. Del Rio Historical Landmark and stay hotel and restaurant and casino? Crawdad festival at work.
- E. Mayor Pamela Bulahan-None.

10. STAFF GENERAL REPORTS AND DISCUSSION

- A. City Manager Report – March 17, stopped spilling. We identified leaks and getting sewer repairs done in 30-60 days.
- B. Fire Chief Report – Fentanyl overdose where they got statistics from, it's not common, 2-3 a year maybe. Meeting Thursday with Hume and Sheriff's.
- C. Planning Commission – No meeting between now and this one.
- D. Code Enforcement- Report provided.

11. CLOSED SESSION

11.1 None.

12. ADJOURNMENT

AYES:
 NOES:
 ABSTAIN:
 ABSENT:

MAYOR, Pamela Bulahan

ATTEST:

DEPUTY CITY CLERK, Yvonne Zepeda

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City of Isleton

City Council Staff Report

DATE: April 11, 2023

ITEM#: 7.A

CATEGORY: Old Business

CONTINUATION

CITY OF ISLETON CRAWDAD FESTIVAL, PERMIT APPLICATION

SUMMARY

The City has received an application from Michael Goldstein for staging of Isleton's 100th Anniversary - Crawdad Festival for the second weekend of June 2023.

The special permit application has been made to stage the City's 100th Anniversary and Crawdad Festival for Father's Day weekend in 2023. Mr. Goldstein has submitted a special events application for this event. This application includes plans for parking, fire and emergency medical staging plan, security that is to include 30 security officers and 10 Sacramento County Sheriffs, a trash clean up schedule, insurance coverage, hold harmless agreement, state liquor license, food vendors, and entertainment and sponsors. Copy is attached.

Mr. Goldstein has produce themed events in various locales in involving retail vendors, sponsors, music and entertainment in a size that the range of 700 to 10000 people. Some of these events include Rubrik Sales Kickoff in Las Vegas, Zscaler SKO Games in Chicago, Connect in Dana Point, California.

It is anticipated that this event will be of moderate size and limited activities after such a long absence. Reestablishing Isleton's Father's day weekend event after a hiatus has been an objective of the City since the prior festival closed several years ago. The local cannabis industry did a good job re-initiating this event in 2019 on a smaller scale. However the continuation of this event was halted by the coronavirus pandemic for the past three years. Mr. Goldstein's plan is comprehensive, has the experience and resources to engage the range of services needed - security, finance, sponsor, beverage, vendors, food, parking, trash - to bring this event to the fore. The size of this event is expected to be similar to the event of 2019.

Staff has put Mr. Goldstein in touch with the City's insurance broker to put in place the proper amount of liability and insurance protection to the City. The insurance minimum limits have been adjusted upward to \$2 million for occurrence, automobile and liquor liability and \$4 million for aggregate; up from \$1 million for all categories.

Update – Mr. Goldstein has contacted the City's insurance carrier (SCORE) and familiarized with insurance requirements. He will retain the insurance closer to the event date.

The amount of time it takes to stage such an event takes months to a year. This plan provides the schedule and necessary resources to stage this event. Issuing the permit at this time will give Mr. Goldstein and staff at this time to address and secure the many details and resources needed in advance. This action allows the applicant the authority to determine and secure these details at

least a half a year ahead of the event. Should there be obstacles to preparing this event or that may prevent the event from being staged, the City needs to know early. Staff will report to and so advise Council in early January of 2023.

Staff recommends that this application be approved.

FISCAL IMPACT

There is no fiscal impact associated with this action

RECOMMENDATION

Status report on the event permit application for the Isleton 100th Anniversary-Crawdad Festival for 17-18 June 2023.

ATTACHMENT

- None.

Reviewed by: Charles Bergson, City Manager 

Submitted by: Yvonne Zepeda, City Clerk _____

City of Isleton

City Council Staff Report

DATE: April 11, 2023

ITEM#: 7.B

CATEGORY: Old Business

MOFFATT & NICHOL PROPOSAL - CALIFORNIA PARKS AND RECREATION DIVISION OF BOATING & WATERWAYS #C4133066 PROJECT #1186 FOR BOAT LAUNCH FEASIBILITY STUDY; APPROVE

SUMMARY

On Thursday February 10, 2022 the State Department of Boating and Waterways (DBW) approved a \$200,000 grant to provide funding to develop and design a Boat Launching Facility for the City's waterfront. This action is to award a contract for a feasibility study.

DISCUSSION

The City solicited proposals for the study and design of a boat launch facility for the City's waterfront and did not receive any bids. In discussions with Moffatt & Nichol, a firm who expressed interest in the project during advertising, a modification to the approach was discussed. This approach, founded on caution due the number of constraints at the site, was shared and concurred with, by the State DBW. City procurement regulations, given no proposals, allows for direct negotiation with a qualified party given the circumstance of no proposals.

Moffatt & Nichol's approach to the project is to conduct an initial feasibility study to address the myriad of interests and constraints associated with placing a boat launch facility. These constraints include the DBW design requirements, the State Department of Water Resource regulations for construction on the Sacramento River, the operations of the Brannan Andrus Levee Maintenance District, the existing trees and landscaping, hydrodynamic concerns, and environmental concerns.

Upon completion of a conceptual layout and the comments from the myriad of interested parties, Moffatt can submit another proposal to complete the design and permit process as delineated in the DBW Grant.

DBW will contribute up to \$200,000 for design, engineering, and permitting for the construction of a boat launch facility.

FISCAL IMPACT

The cost of the feasibility study is \$17,000. The State grant is for costs up to \$200,000.

RECOMMENDATION

It is recommended City Council approve Moffatt & Nichol proposal to complete the Isleton Boat Launch Facility Feasibility Study in an amount of \$17,000.

ATTACHMENTS

1. Agreement Between City of Isleton and Moffatt & Nichol
2. California Parks and Recreation Division of Boating & Waterways #C14133066 Contract

Prepared by: Diana O'Brien, Administrative Assistant

Reviewed by: Charles Bergson, City Manager

Submitted by: Yvonne Zepeda, Deputy City Clerk





2185 N California Blvd, Ste 500
Walnut Creek, CA 94596

(925) 944-5411
www.moffatnichol.com

January 30, 2023

City of Isleton
P.O. Box 716
Isleton, CA 95641

Attn: Yvonne Zepeda, Deputy City Clerk

Subject: Proposal for a Preliminary Engineering Feasibility Study to support a Division of Boating and Waterways Grant Application for a new Boat Launch Facility in the City of Isleton, CA

M&N File P200751

Dear Ms. Zepeda:

This letter is a follow up to a phone discussion with Chuck Bergson on December 21, 2022 related to the Request for Proposal (RFP) to provide Professional Services for Site Feasibility & Design Services Associated with the Isleton Boat Launching Facility Project (Project). We understand the City did not receive responses to this RFP and is seeking a proposal to provide the services outlined in the RFP.

Moffatt & Nichol (M&N) did not respond to the formal RFP because we could not conform to the approach as outlined in the RFP requirements. However, we believe that the overall project objective can be advanced by taking a modified, phased approach – with the initial phase consisting of an Engineering Feasibility Study. The Feasibility Study is intended to meet Division of Boating and Waterways (DBW) requirements for Boat Launch Facility (BLF) grant applications, including development of a conceptual level construction cost estimate (CCE).

This proposal to perform the Feasibility Study is intended to assist the City in its pursuit of the DBW grant funding for design and permitting efforts, as generally outlined in the RFP. Please note that the remaining Application requirements must still be addressed by the City, including the status of the project's environmental review and associated certifications and resolutions. Any further professional services costs such as those relating to the project permitting, design and construction document preparation, and engineering support during construction cannot be reasonably estimated at this time, but must await the completion of the Feasibility Study as proposed herein.

As a preliminary study with a limited budget, we will base our design concept (and resulting CCE) on a desk study making use of available site information in the public domain. We will also use any existing information that the City can provide about their plans for the project or the site. We will need to gather the following information (we propose no field investigations to limit the study cost):

- A description of the City site's boundaries, initially from the County Assessor's parcel maps, but ultimately will need a legal description for the Application
- Existing topographic and bathymetric information for the site
- Geotechnical studies (or borings) for nearby projects that can inform the engineering properties of the levee and underlying soils
- Flood Protection studies that can inform the hydrologic impact of constructing the facility on the flood protection levee.

The project site the City is considering (shown in the RFP) straddles the existing flood control levee. Besides proximity to the other riverfront structures in the area, it is physically constrained between the

river and the 1st Street right of way. Furthermore, DBW has BLF design guidelines (not often waived) that make the design challenging, as the DBW guidelines are intended for sites without the space constraints present at this site.

Additional considerations that we must vet in determining project feasibility include whether the State Department of Water Resources (DWR) will allow the BLF construction 'on top' of their Project Levee prism (as DWR appears to be the responsible authority for levee integrity at the site), and also allow the boat ramp construction to extend from the riverbank into the floodway, with potential for impacting local flood levels. Extensive modelling may eventually be needed to complete the environmental review, but as with the other site investigations, these are not included in our proposal at this time. Similarly, permitting the project once the environmental review is complete, could involve additional hydrodynamic studies to demonstrate that the final design will not have adverse effects on the flood control system.

We understand the desire to avoid tree removal, but with the constraints described above some tree removal appears inevitable, though we will try to minimize it. We could also consider other possible boating improvements at the site including Transient Boater Access and pump out docks (eligible for other grants), but at this point only the BLF Grant is being addressed in this study.

We assume the City has either prepared or will prepare the demand analysis for boat launching based on your records; but given the usage information that we understand is available for nearby boat launch facilities, the proposed facility should satisfy Application minimum demand requirements.

SCOPE

M&N will prepare a preliminary Engineering Feasibility Study for the proposed BLF for the City site as defined by the Assessor's parcel maps or surveys that you will provide. We will endeavor to resolve the Site issues discussed above and prepare a conceptual layout plan to a suitable scale. We will include cross sections of the facility to allow better understanding of the topographic relief that characterizes the site, and some details to provide an indication of the nature of the construction. We believe that the conceptual plans should be sufficient to generate a project description that can be used by others to prepare the project's environmental review documentation. We will also provide our opinion of a CCE for the facility, which along with the Conceptual Layout should suffice for the DBW Application engineering documentation. Upon approval of the grant funding by DBW we would be pleased to submit another proposal to complete the design and permit process, prepare Construction documents and provide engineering support during construction, all based on the project as covered by the DBW Grant.

FEE

We estimate an engineering feasibility study fee of **\$17,000** (approx 50 to 60 hours) to be performed based on Time & Materials in accord with our Standard Rate Schedule attached. We agree not to exceed the estimated amount without your written approval. Details of the fee estimate are available upon request.

The proposed fee is based on use of our standard Agreement for services, a copy of which is also attached. Should you prefer to use another form of agreement we would have to allow for our management review of the contract terms.

SCHEDULE

We propose to complete a draft feasibility study for you review and comment within 8 weeks of receiving a signed agreement for the work along with your notice to proceed. We allow about 2 weeks for City review and then will submit the final report incorporating your comments within two weeks of receiving your comments. With the close of the BLF Grant Application window for the 2023/24 fiscal year funding on February 1, the grant application would be for DBW's 2024/25 fiscal year.

Thank you for this opportunity to propose work with City of Isleton on this interesting and challenging facility. Should you have any questions about this proposal do not hesitate to give me a call at 925.956.4934.

Sincerely,

MOFFATT & NICHOL



Neil Nichols, P.E.
Project Manager

Copy: Richard Dornhelm, P.E., Principal



moffatt & nichol

RATE SCHEDULE FOR PROFESSIONAL SERVICES

Effective February 1, 2022, Until Revised

	<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
PROFESSIONALS	Supervisory Engineer/Scientist	\$ 306.00
	Senior Engineer/Scientist	\$ 286.00
	Engineer/Scientist III	\$ 271.00
	Engineer/Scientist II	\$ 237.00
	Engineer/Scientist I	\$ 213.00
	Staff Engineer/Scientist	\$ 171.00
TECHNICIANS	Senior Technician	\$ 231.00
	Designer	\$ 218.00
	CADD II	\$ 187.00
	CADD I	\$ 139.00
CLERICAL	Project Controls/Word Processing	\$ 139.00
	General Clerical	\$ 109.00
SPECIAL	Principal Engineer/Scientist	\$ 321.00
	Deposition & Trial Testimony	\$ 574.00

REIMBURSABLE EXPENSES (Unless Otherwise Provided in Written Agreement)

Subcontracts or Outside Services		Cost +10%
Reproductions	-In House	
	Mylar Plots (B/W)	\$2.50/SF
	Color Plots	\$4.50/SF
	Vellum Plots (B/W)	\$1.50/SF
	Bond Plots (B/W)	\$1.00/SF
	Drawing Reproduction	Cost +10%
	Document Reproduction	\$0.15/sheet
	-Outside Reproduction	Cost +10%
Travel	Company Auto	Prevailing IRS
	Rental Vehicle	Cost
	Airfare	Cost
	Meals and Lodging	Cost



AGREEMENT BETWEEN CLIENT AND ENGINEER FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made on the Date day of Month, 20YY, by and between, CLIENT NAME hereinafter called CLIENT, and Moffatt & Nichol, a California Corporation ("ENGINEER"), (please include the following if our registered name in that state is not Moffatt & Nichol; registered in the State of (Insert State) as (Insert the name registered in that state), with an office at (List the appropriate office address)), hereinafter called ENGINEER, for the following Project (the "Project"): Project Name

The CLIENT and ENGINEER for mutual consideration agree as set forth below:

1. ENGINEER'S SERVICES

The ENGINEER shall perform professional services in connection with the Project, as set forth below, and as may be further described in Exhibit "A".

2. ENGINEER'S CHARGES

In accordance with this Agreement, the ENGINEER shall provide professional services for which the CLIENT shall compensate Engineer and the total compensation shall not exceed the dollar amount indicated herein, and as may be further described in Exhibit "B".

- checkbox LUMP SUM. Compensation for these services shall be a Lump Sum of \$ Dollar Amount.
checkbox TIME AND MATERIALS. Compensation for these services will not exceed \$ Dollar Amount without written authorization.

3. INSURANCE AND LIABILITY PROVISIONS

- 3.1. The ENGINEER shall acquire and maintain statutory workmen's compensation insurance coverage, employer's liability, comprehensive general liability insurance coverage and professional liability insurance coverage.
3.2. The CLIENT agrees to limit the ENGINEER's liability to the CLIENT and to all Construction Contractors and Subcontractors on the Project, due to the ENGINEER's professional negligent acts, errors or omissions, such that the total aggregate liability of the ENGINEER to those named shall not exceed the ENGINEER's total fee for services rendered on this Project.

4. CLIENT'S RESPONSIBILITY

The CLIENT shall, unless otherwise provided for in this Agreement, at no cost to the ENGINEER:

- 4.1. Furnish to the ENGINEER all survey and all soils data, as well as other Project documentation as may be requested by ENGINEER, and upon which ENGINEER may reasonably rely.
4.2. The ENGINEER makes no representations concerning soil conditions and is not responsible for any liability that may arise out of the performance or failure to perform soils investigations and testing.
4.3. Guarantee full and free access for the ENGINEER to enter upon all property required for the performance of the ENGINEER's services.



- 4.4. Give prompt written notice to the ENGINEER whenever the CLIENT observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect the ENGINEER's performance of services under this Agreement.

5. REIMBURSABLE EXPENSES

Reimbursable Expenses are in addition to ENGINEER's compensation for services performed on an Hourly Rate basis and include expenditures made by the ENGINEER, his employees or his consultants in the interest of the Project.

6. PAYMENTS TO THE ENGINEER

- 6.1. Progress payments shall be made in proportion to services rendered or as otherwise indicated within this Agreement and shall be due and owing upon the ENGINEER's submittal of any invoice. Past due amounts owed shall include a late payment Finance Charge which will be computed at the periodic rate of 1% per month, which is an Annual Percentage Rate of 12%, and will be applied to any unpaid balance 30 days after the date of the original invoice.
- 6.2. The ENGINEER may, upon seven days written notice, suspend services if CLIENT fails to make payments.
- 6.3. No deductions shall be made from the ENGINEER's compensation on account of penalty or other sums withheld from payments to Contractors.
- 6.4. Hourly Rates and Reimbursable Expenses shall be subject to periodic revision as stated on the Rate Schedule. In the event revisions are made during the lifetime of this Agreement, the increased or decreased Hourly Rates and Reimbursable Expenses shall apply to all remaining compensation for services performed by the ENGINEER when such rates provide the basis for the ENGINEER's compensation.
- 6.5. If the Project is delayed or if the ENGINEER's services for the Project are delayed or suspended for more than three months for reasons beyond the ENGINEER's control, the ENGINEER may, after giving seven days written notice to the CLIENT, terminate this Agreement and the CLIENT shall compensate the ENGINEER in accordance with the termination provision contained hereinafter in this Agreement.

7. GENERAL PROVISIONS

- 7.1. All drawings, specifications, plans, and other work data of and prepared by the ENGINEER, who is licensed in State of California to undertake design work required under this Agreement, for this Project are instruments of service for this Project only and shall become the property of the CLIENT after payment has been made in full. Design documents, where and when it is required, will have the California licensed engineer's number appear and shall be prepared in conformance with ENGINEER's professional standards. ENGINEER shall submit to CLIENT instruments of service in 11" x 17" hardcopy and on CD or DVD in full size and 11" x 17" PDF format and may be submitted in hardcopy and a PDF format, when it is required. CLIENT shall not reuse any of the ENGINEER's instruments of service on extensions of this Project or on any other project without the prior written permission of the ENGINEER. Any unauthorized reuse shall be at the CLIENT's risk and the CLIENT agrees to defend, indemnify and hold harmless the ENGINEER from all claims, damages, and expenses including attorney's fees arising out of such unauthorized reuse of the ENGINEER's instruments of service by the CLIENT OR BY OTHERS ACTING THROUGH THE CLIENT. The



instruments of services shall be prepared by persons. Services shall be provided for Isleton Boat Launching Facility

- 7.2. Neither the CLIENT nor the ENGINEER shall delegate his duties under this Agreement without the written consent of the other.
- 7.3. This Agreement may be terminated by either party by seven days written notice in the event of substantial failure to perform in accordance with the terms of this Agreement by the other party through no fault of the terminating party. If this Agreement is terminated, the ENGINEER shall be paid for services performed to the termination notice date including Reimbursable Expenses due plus Termination Expenses. Termination Expenses are defined as Reimbursable Expenses directly attributable to termination.
- 7.4. This Agreement represents the entire and integrated agreement between the CLIENT and the ENGINEER and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the CLIENT and the ENGINEER.
- 7.5. Any dispute or claim arising out of this Agreement shall be determined as follows: CLIENT and ENGINEER will negotiate in good faith to reach agreement. If negotiations are unsuccessful, ENGINEER and CLIENT agree the dispute shall be settled by mediation. In the event the dispute or any issues remain unresolved, the disagreement shall be decided by such remedies of law as they are available to the parties. This Agreement shall be governed by the laws of the State of California.
- 7.6. Should litigation occur between the two parties relating to the provisions of this Agreement, all litigation expenses, collection expenses, witness fees, court costs and attorney's fees incurred by the prevailing party shall be paid by the non-prevailing party to the prevailing party.
- 7.7. Neither Party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.
- 7.8. In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.
- 7.9. The ENGINEER is not responsible for design and construction review services relating to the Contractor's safety precautions or to means, methods, techniques, sequences, or procedures required for the Contractor to perform his work. Omitted services include but are not limited to shoring, scaffolding, underpinning temporary retention of excavations and any erection methods and temporary bracing.
- 7.10. The ENGINEER intends to render his services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project and makes no warranty either express or implied.
- 7.11. Any estimate of construction costs prepared by the ENGINEER represents his judgment as a design professional and is supplied for the general guidance of the CLIENT. Since the ENGINEER has no control over the cost of labor and material, or over competitive bidding or market conditions, the ENGINEER does not guarantee the accuracy of such estimates as compared to Contractor bids or actual cost to the CLIENT.



7.12. (a) The parties shall comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and orders in effect on the date of this Agreement, including applicable non-U.S. laws and regulations.

(b) Neither party shall, directly or indirectly, undertake, cause or permit to be undertaken any activity related to this Agreement that is illegal under any applicable law, regulation, ordinance or other governmental requirement, including without limitation, the U.S. Foreign Corrupt Practices Act and the UK Bribery Act. In addition, no Party shall give, offer, promise or authorize, directly or indirectly, in connection with this Agreement, anything of value to an official, officer, employee or any other person in an official capacity for or on behalf of any government, state-owned enterprise, agents or advisors to other international organizations.

(c) If either party breaches any of the covenants contained in this Article, the non-breaching party shall have the right to immediately terminate this Agreement without penalty and shall be indemnified by the breaching party against all losses arising under this Article 7.12.

8. NOTICES

Any notices required to be given under this Agreement may be given by enclosing the same in a sealed envelope, postage prepaid, addressed as follows:

CLIENT:

Fill in Text Here
Fill in Text Here
Fill in Text Here
Attention: Fill in Text Here

ENGINEER:

Moffatt & Nichol
Fill in Text Here
Fill in Text Here
Attention: Fill in Text Here

Notices shall be deposited in the U.S. Postal Service. When so given, such notice shall be given from the time of mailing the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement which is in effect as of the day and year first above written when signed by both parties.

Moffatt & Nichol
ENGINEER
By:
Name: Enter Full Name
Title: Enter Title

Enter Client Name
CLIENT
By:
Name: Enter Full Name
Title: Enter Title

State of California – Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION
DIVISION OF BOATING AND WATERWAYS

GRANT AGREEMENT

GRANTEE: City of Isleton

GRANT PERFORMANCE PERIOD is from 5/3/2022 through February 1, 2024.
GRANT AGREEMENT TERM is from 5/3/2022 through February 1, 2044

PROJECT TITLE: Isleton BLF (1186)

GRANT NUMBER: C4133066

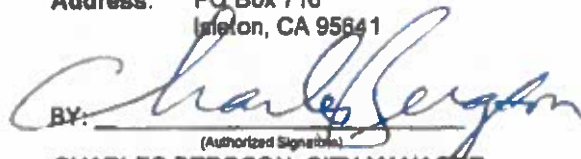
The Grantee agrees to the terms and conditions of this grant, hereinafter referred to as Agreement, and the State of California, acting through its Director of Parks and Recreation, agrees to fund the total grant amount indicated below for the project identified in the Feasibility Report which is a part of the Agreement consisting of: Exhibit A "Small Craft Launching Facility Construction Grant and Operating Agreement", pages 1-17. Exhibit A, Attachment 1 "Department of Parks and Recreation, Division of Boating and Waterways Maintenance Guidelines", pages 1-4. Exhibit B "Isleton BLF Feasibility Report", pages 1-8. Exhibit C "General Terms and Conditions", pages 1-4. Exhibit D "Contractor Certification Clauses", pages 1-4.

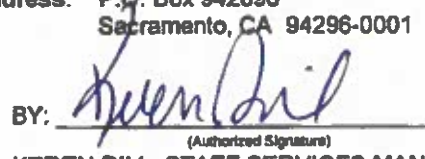
Grantee: City of Isleton

Agency: Department of Parks and Recreation
Division of Boating and Waterways

Address: PO Box 716
Isleton, CA 95641

Address: P.O. Box 942896
Sacramento, CA 94296-0001

BY: 
(Authorized Signature)

BY: 
(Authorized Signature)

CHARLES BERGSON, CITY MANAGER
(Printed Name and Title of Authorized Representative)

KEREN DILL, STAFF SERVICES MANAGER II
(Printed Name and Title of Authorized Representative)

Date 28 APR 2022

Date 5/3/2022

**CERTIFICATE OF FUNDING
(FOR STATE USE ONLY)**

GRANT C4133066	AMENDMENT NO	FISCAL SUPPLIER NO 0000070973		PROGRAM 2855019
AMOUNT ENCUMBERED BY THIS DOCUMENT \$200,000.00	FUND TITLE HARBORS AND WATERCRAFT REVOLVING FUND			AGENCY BILLING CODE NO 053709
PRIOR AMOUNT ENCUMBERED BY THIS DOCUMENT \$0.00	GL / APPROP REF / FUND 3790-101-051800001	CHAPTER 6	STATUTE (ENV) 2020	FISCAL YEAR 2021/22
TOTAL AMOUNT ENCUMBERED TO DATE \$200,000.00	RPTG STRUCTURE 37900709	ACCOUNT / ALT ACCOUNT 5432000/ 5432000000	ACTIVITY 61066	PROJECT 3790OTHER

City of Isleton

DATE: April 11, 2023

City Council

ITEM#: 7.C

Staff Report

CATEGORY: Old Business

COMMERCIAL CANNABIS REVIEW

SUMMARY

Isleton's commercial cannabis permitting program has been processing applications since late 2018. The City has received a total of twelve (12) official applications for a conditional use permit for commercial cannabis operation.

Staff is continuously receiving inquiries of the availability of cannabis permits.

DISCUSSION

Approved Permits

The seven (7) cannabis businesses that currently hold approved conditional use permits are:

• Isleton Cannabis	51 Main Street	DO, M, D	Active	02-22
• Bang Mingo	100 & 301 H Street	R/D, C, M, D	Active	07-18
• Apothek Ventures	61 Main Street	R/D, C, D	Active	06-18
• 66 Main Group, LLC	66 Main Street	R/D	Active	09-18
• Delta Ag Holdings, LLC	402 Jackson Blvd.	M, D	In-Active	10-18 and 05-19, 01-22.
• WTO Essentials, INC	14719 Highway 160	M, D	Active	11-18
• FOO Flower	46 Main Street	D, P, P	Active	01-20
• Wook Brothers	45 Main Street	M	Active	04-19
• Gallaty Consulting, Inc.	49 Main Street	DO, M, D	In-Active	05-18
• River City Farms	401 6 th Street	C	In-Active	08-18
• CanDo Holdings, Inc.	60 Main Street	DO	In-Active	03-19
• LD Deliveries	54 Main Street	D/D	In-Active	08-19

R/D = Retail/delivery, DO = Delivery-Only Retail, M = Manufacturing,
C = Cultivation, D = Distribution

The City's permit cap of three retail dispensary has been reached. Those permits belong to Bang Mingo, Apothek Ventures, and 66 Main Group.

Potential Future Policy Discussions.

The following is brief summary of potential changes to Isleton's cannabis regulations that have been previously discussed by Council or suggested by applicants.

FISCAL IMPACT

There is no fiscal impact associated with this action.

RECOMMENDATION

No Recommendation.

ATTACHMENTS

- DCC List
- CUP's

Prepared and Submitted by: Yvonne Zepeda, Deputy City Clerk
Reviewed by: Charles Bergson, City Manager

A handwritten signature in blue ink, appearing to be 'CS', is written over the text 'Reviewed by: Charles Bergson, City Manager'.



City of Isleton

101 Second Street

P.O. Box 716

Isleton, California 95641

Tel: 916-777-7770

February 6, 2023

Mark Mickelson
Isleton Cannabis Company, Inc.
2850 W. Horizon Ridge Parkway, Suite 200
Henderson, NV 89052

Subject: Conditional Use Permit CUP 02-22 and Development Agreement DA 2022-01 for a cannabis micro-business- manufacturing, distribution, cannabis delivery only dispensary and related cannabis processing business at 51 Main Street, Isleton, California in the C-Commercial, APN 157-0032-024

Dear Mr. Mickelson:

Please be informed that the City of Isleton has approved all subject entitlements cited above and described in more detail below:

I Conditional Use Permit CUP 02-22, for a cannabis micro-business including manufacturing, distribution and delivery only dispensary and related processing.

This was approved by the City Council by adoption of Resolution No. 04-22 on January 10, 2023, based on findings and subject to specific conditions of approval noted in Attachment A.

II. Development Agreement DA 2012-01.

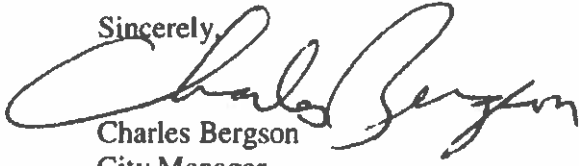
This was approved (first reading) by the City Council on January 10, 2023 by adoption Ordinance 2023-01. Final adoption (second reading of ordinance) was conducted on January 30, 2023.

Please note that this commercial cannabis business approved by the City becomes operational upon the effective date of the development agreement (upon full execution of the agreement) which is March 1, 2023.

The next steps are to coordinate execution of the development agreement with the City. Upon satisfactory execution of this agreement, the business becomes operational under the new name; Isleton Cannabis Company, Inc.

Please contact this office should you have any questions or if we can be of further assistance.

Sincerely,

A handwritten signature in black ink that reads "Charles Bergson". The signature is written in a cursive style with a large, sweeping initial "C".

Charles Bergson
City Manager

Attachments

cc: City Building Official
City Fire Chief
Sacramento County Sherriff



City of Isleton

101 Second Street / P.O. Box 716 Isleton, Sacramento Co., California 95641
Tel: 916-777-7770 Fax: 916-777-7775 Info: yoanne.epeda@cityofisleton.com

CONDITIONAL USE PERMIT UP 07-18

Permit Granted to: Mark Yandow, Benjamin Harris

Name of Business or Organization (if applicable): Bang Mingo, LLC

Address(es) of Conditional Use: 66, 201, 301 H Street

Current Zoning of Address: PDI-Planned Industrial

General Plan Land Use Designation: MXU-Mixed Use

Pursuant to Ordinance 2015-01, Article 14, This Conditional Use Permit was granted by the Isleton Planning Commission on **January 16th, 2019** and approved by City Council on **January 29th, 2019**. It permits the following conditional use(s):

- Cannabis cultivation, distribution, and a retail and delivery dispensary business ("Operations") within existing 6,000 square foot warehouse building at 66 H, a new greenhouse structure not to exceed 2,500 sq. ft at 201 H Street, and an existing 1,350 sq. ft. building at 301 H Street, Isleton, CA, 95641.

The following conditions are attached to the granting of this use permit:


- A 5-year-review period, at the end of which this permit will have to go before Planning Commission. Planning Commission, at its own discretion, can decide to extend or discontinue the permission of the conditional use. This Permit shall therefore be set to expire in **January of 2024**.
- An annual planning review, which will ensure that land uses on this property have stayed within the bounds of this Conditional Use Permit, or the bounds of Planned Industrial District article of the Isleton Zoning Ordinance (Ordinance No. 2015-01, Article 9).
- Other conditions as adopted by Resolution 06-19 of the City Council of the City of Isleton

Approved by: 
Charles Bergson, City Manager

Date: 01-29-19



City of Isleton
Planning Dept.

By 



City of Isleton

101 Second Street / P.O. Box 716 Isleton, Sacramento Co., California 95641
Tel: 916-777-7770 Fax: 916-777-7775 Info: yvonne.zepeda@cityofisleton.com

CONDITIONAL USE PERMIT UP 06-18

Permit Granted to: Victoria Fletcher

Name of Business or Organization (if applicable): Apothek Ventures, LLC

Address of Conditional Use: 61 Main Street

Current Zoning of Address: Central Commercial

Pursuant to Ordinance 2015-01, Article 14, This Conditional Use Permit was granted by the Isleton Planning Commission on **January 16th, 2019** and approved by City Council on **January 29th, 2019**. It permits the following conditional use(s):

- Cannabis cultivation, distribution, and a retail and delivery dispensary business ("Operations") within an existing 5,100 square foot building at 61 Main Street, Isleton, CA, 95641.

The following conditions are attached to the granting of this use permit:

- A 5-year-review period, at the end of which this permit will have to go before Planning Commission. Planning Commission, at its own discretion, can decide to extend or discontinue the permission of the conditional use. This Permit shall therefore be set to expire in **January of 2024**.
- An annual planning review, which will ensure that land uses on this property have stayed within the bounds of this Conditional Use Permit, or the bounds of Commercial District article of the Isleton Zoning Ordinance (Ordinance No. 2015-01, Article 8).
- Other conditions as adopted by Resolution 05-19 of the City Council of the City of Isleton

Approved by: Charles Bergson
Charles Bergson, City Manager

Date: 01-29-19



City of Isleton
Planning Dept.
By [Signature]



City of Isleton

101 Second Street / P.O. Box 716 Isleton, Sacramento Co., California 95641
Tel: 916-777-7770 Fax: 916-777-7775 Info: jamesgates@cityofisleton.com

CONDITIONAL USE PERMIT 09-18

Permit Granted to: Sebastian Maldonado

Name of Business or Organization (if applicable): 66 Main Group, LLC

Address of Conditional Use: 66 Main Street, Isleton CA 95624

Current Zoning of Address: Central Commercial

Pursuant to Ordinance 2015-01, Article 14, This Conditional Use Permit was approved by the Isleton Planning Commission and granted by the City Council on February 12, 2019. It permits the following use(s):

- Retail and Distribution of Commercial Cannabis in a facility properly licensed by the State of California

The following conditions are attached to the granting of this use permit:

- A 5-year-review period, at the end of which this permit will have to go before Planning Commission. Planning Commission, at its own discretion, can decide to extend or discontinue the permission of the conditional use. This Permit shall therefore be set to expire in February of 2024.
- An annual planning review, which will ensure that land uses on this property have stayed within the bounds of this Conditional Use Permit, or the bounds of Commercial District article of the Isleton Zoning Ordinance (Ordinance No. 2015-01, Article 8).
- Other Conditions attached to this Permit and listed in the approving City Council Resolution 07-19.

Approved by: Charles Bergson
Charles Bergson, City Manager

Date: 4/23/2020



City of Isleton
Planning Dept.
By [Signature]
for JAG



City of Isleton

101 Second Street / P.O. Box 716 Isleton, Sacramento Co., California 95641
Tel: 916-777-7770 Fax: 916-777-7775 Info: jamesgates@cityofisleton.com

CONDITIONAL USE PERMIT UP 05-19

Permit Granted to: Sebastian Maldonado

Name of Business or Organization (if applicable): 402 Jackson, LLC

Address(es) of Conditional Use: 402 Jackson Boulevard, Isleton CA 95641

Current Zoning of Address: PDI – Planned Industrial/R-M-3 Multifamily Residential

General Plan Land Use Designation: PDI – Planned Industrial/MD-Medium Density

Pursuant to Ordinance 2015-01, Article 14, This Conditional Use Permit was granted by the Isleton Planning Commission on **October 15th, 2019** and approved by City Council on **November 12th, 2019**. It permits the following conditional use(s):

- Cannabis cultivation and distribution operations within an existing 6,800 square foot building.

The following conditions are attached to the granting of this use permit:

- A 5-year-review period, at the end of which this permit will have to go before Planning Commission. Planning Commission, at its own discretion, can decide to extend or discontinue the permission of the conditional use. This Permit shall therefore be set to expire in **Novemeber of 2024**.
- An annual planning review, which will ensure that land uses on this property have stayed within the bounds of this Conditional Use Permit, or the bounds of the Planned Industrial article of the Isleton Zoning Ordinance (Ordinance No. 2015-01, Article 9).
- Other conditions as adopted by Resolution 23-19 of the City Council of the City of Isleton

Approved by: Charles Bergson
Charles Bergson, City Manager

Date: 06.24.20



City of Isleton
Planning Dept.

By [Signature]

October 16th, 2019

Charles Smith, Owner
WTO Essentials
95 Brodea Way
San Rafael, CA 94901

Subject: Conditional Use Permit CUP 11-18, for cannabis manufacturing and distribution, and Development Agreement DA 2018-08, for related commercial cannabis operations, at 14719 Highway 160, Isleton, California 95641 in the MXU-Mixed Use and P/OS Parks and Open Space Zoning Districts, APN 157-0040-043

Dear Mr. Smith:

Please be informed that the City of Isleton has approved all subject entitlements cited above and described in more detail below:

I. Conditional Use Permit CUP 11-18, for cannabis manufacturing and distribution.

Conditional Use Permit CUP 11-18 was approved by the City Council by adoption of Resolution No. 13-19 on July 9, 2019, based on findings and subject to specific conditions of approval noted in Attachment A.

II. Development Agreement DA 2018-08.

Development Agreement DA 2018-08 was approved (first reading) by the City Council on July 9, 2019 by adoption Ordinance 19-07. Final adoption (second reading of ordinance) was conducted on July 23, 2019.

Please note that these approvals by the City become effective upon the effective date of the development agreement, which is thirty (30) days following the second reading of the ordinance. Your development agreement became effective on August 22, 2019.

The next steps are to start securing appropriate approvals reflected in the related conditions from the City or other agencies, as applicable. Upon satisfactory completion of these conditions and after the effective date of the ordinance you may commence commercial cannabis operations.

Please contact this office should you have any questions or if we can be of further assistance.

Sincerely,

A handwritten signature in black ink that reads "Charles Bergson". The signature is fluid and cursive, with the first letter of each name being capitalized and prominent.

Charles Bergson
City Manager

Attachment A – Conditions for CUP 11-18

October 16th, 2019

Sebastian Maldonado, Owner
Wook Bros, LLC
P.O. Box 319
Isleton, Ca 95641

Subject: Conditional Use Permit CUP 04-19, for cannabis manufacturing and distribution, , and Development Agreement DA 2019-02, for related commercial cannabis operations, at 45 Main Street, Isleton, California 95641 in the C-Commercial and PDI-Planned Industrial Districts, APN 157-0032-022

Dear Mr. Maldonado:

Please be informed that the City of Isleton has approved all subject entitlements cited above and described in more detail below:

I. Conditional Use Permit CUP 04-19, for cannabis distribution, retail and delivery dispensary and related processing.

Conditional Use Permit CUP 04-19 was approved by the City Council by adoption of Resolution No. 19-19 on September 24, 2019, based on findings and subject to specific conditions of approval noted in Attachment A.


II. Development Agreement DA 2019-02.

Development Agreement DA 2019-02 was approved (first reading) by the City Council on September 24, 2019 by adoption Ordinance 19-05. Final adoption (second reading of ordinance) was conducted on October 10, 2019.

Please note that these approvals by the City become effective upon the effective date of the development agreement, which is thirty (30) days following the second reading of the ordinance. Your development agreement will become effective on November 9, 2019.

The next steps are to start securing appropriate approvals reflected in the related conditions from the City or other agencies, as applicable. Upon satisfactory completion of these conditions and after the effective date of the ordinance you may commence commercial cannabis operations.

Please contact this office should you have any questions or if we can be of further assistance.

Sincerely,

Charles Bergson
City Manager

Attachment A – Conditions for CUP 04-19



City of Isleton

101 Second Street / P.O. Box 716 Isleton, Sacramento Co., California 95641
Tel: 916-777-7770 Fax: 916-777-7775 Info: jamesgates@cityofisleton.com

CONDITIONAL USE PERMIT UP 01-20

Permit Granted to: Sebastian Maldonado

Name of Business or Organization (if applicable): Foo Flower, LLC

Address (es) of Conditional Use: 46 Main Street, Isleton CA 95641

Current Zoning of Address: CC— Central Commercial

General Plan Land Use Designation: R/C—Residential/Commercial

Pursuant to Ordinance 2015-01, Article 14, This Conditional Use Permit was granted by the Isleton Planning Commission on **September 1st, 2020** and approved by City Council on **September 22, 2020**. It permits the following conditional use(s):

- Cannabis manufacturing and distribution operations within an existing 2,420 square foot building.

The following conditions are attached to the granting of this use permit:

- A 5-year-review period, at the end of which this permit will have to go before Planning Commission. Planning Commission, at its own discretion, can decide to extend or discontinue the permission of the conditional use. This Permit shall therefore be set to expire in **September of 2025**.
- An annual planning review, which will ensure that land uses on this property have stayed within the bounds of this Conditional Use Permit, or the bounds of the Planned Industrial article of the Isleton Zoning Ordinance (Ordinance No. 2015-01, Article 9).
- Other conditions as adopted by Resolution 03-20 of the City Council of the City of Isleton

Approved by:


Charles Bergson, City Manager

Date:

01-07-2021



City of Isleton
Planning Dept.

By 

1-7-2021



City of Isleton

101 Second Street / P.O. Box 716 Isleton, Sacramento Co., California 95641
Tel: 916-777-7770 Fax: 916-777-7775 Info: yvonne.zepeda@cityofisleton.com

CONDITIONAL USE PERMIT UP 08-19

Permit Granted to: Duda Williams

Name of Business or Organization (if applicable): LD Delivery, INC

Address(es) of Conditional Use: 54 Main Street

Current Zoning of Address: CC-Central Commercial

General Plan Land Use Designation: R/C – High Density Residential and Commercial

Pursuant to Ordinance 2015-01, Article 14, This Conditional Use Permit was granted by the Isleton Planning Commission on March 17th, 2020 and approved by City Council on April 28th, 2020. It permits the following conditional use(s):

- Cannabis non-storefront delivery and distribution business (“Operations”) within existing 3,648 square foot building at 54 Main Street, Isleton, CA, 95641.

The following conditions are attached to the granting of this use permit:

- A 5-year-review period, at the end of which this permit will have to go before Planning Commission. Planning Commission, at its own discretion, can decide to extend or discontinue the permission of the conditional use. This Permit shall therefore be set to expire in April of 2025.
- An annual planning review, which will ensure that land uses on this property have stayed within the bounds of this Conditional Use Permit, or the bounds of the Central Commercial article of the Isleton Zoning Ordinance (Ordinance No. 2015-01, Article 8).
- Other conditions as adopted by Resolution 08-20 of the City Council of the City of Isleton

Approved by: 
Charles Bergson, City Manager

Date: 04-28-20



City of Isleton
Planning Dept.

By 



Department of Cannabis Control
CALIFORNIA

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Ld Delivery Inc

License Information



Active

Lic. No. **C9-0000665-LIC (Annual)**
Commercial - Retailer - Non-Storefront
Adult-Use and Medicinal
Effective on **2022-11-16**
Expires on **2023-11-16**

Location



Not Published

Business Information



Legally named **Ld Delivery Inc**
Registered as Corporation
Duda Williams, Lesong Chen, Roger Huong
Dudawilliams1976@gmail.Com
831-776-0058

Data for this record refreshed on: 04/05/2023

Have an Issue?

[File a Complaint for this License](#)

Last update of license data: 04/05/2023



Department of Cannabis Control
CALIFORNIA

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ISLETON CANNABIS COMPANY

License Information



Active

Lic. No. **C12-0000157-LIC (Provisional)**

Commercial - Microbusiness

Activities: Distributor, Level 1 Manufacturer, Retailer

Non-Storefront

Adult-Use and Medicinal

Effective on **2019-07-09**

Expires on **2023-07-08**

Location



Not Published

Sacramento County, CA

Business Information



ISLETON CANNABIS COMPANY

Legally named **Isleton Cannabis Company**

Registered as Corporation

Mark J Mickelson, Patrick DeMarco

Scott@isletoncannabis.Com

916-758-2627

Data for this record refreshed on: 04/05/2023

Have an Issue?

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Last update of license data: 04/05/2023



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[Conditions of Use](#)



Department of Cannabis Control
CALIFORNIA

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Friendly Farms, Friendly Brand

License Information



Active

Lic. No. **CDPH-10003556 (Annual)**

Manufacturer - Type 7

Adult Use and Medicinal

Effective on **2022-06-26**

Expires on **2023-06-26**

Location



Not Published
Sacramento County, CA

Business Information



Friendly Farms, Friendly Brand

Legally named **WTO Essentials, Inc**

Registered as Pvt Corp Sub C

Charles Smith

Chaz@friendlyfarmsca.com

916-390-2982

Data for this record refreshed on: 04/05/2023

Have an Issue?

[File a Complaint for this License](#)

Last update of license data: 04/05/2023



Department of Cannabis Control
CALIFORNIA

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Delta Boyz Dispensary

License Information



Active

Lic. No. **C10-0000269-LIC** (Provisional)
Commercial - Retailer
Adult-Use and Medicinal
Effective on **2019-06-22**
Expires on **2023-06-21**

Business Information



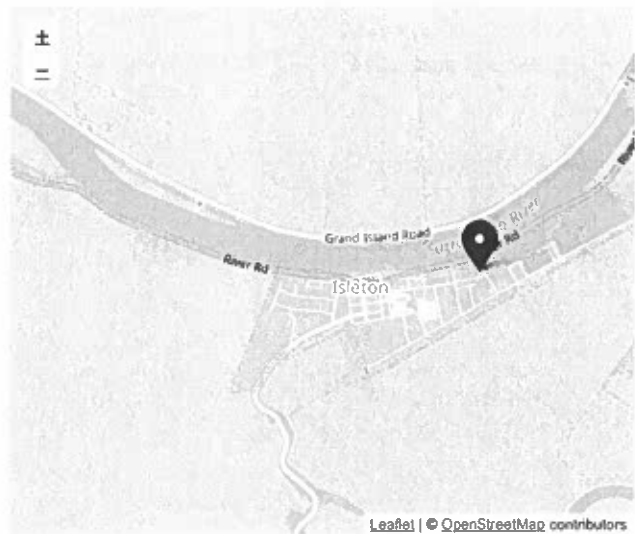
Delta Boyz Dispensary

Legally named **66 Main Group, LLC**
Registered as Limited Liability Company
Sebastian anthony Maldonado
Isletoncali@hotmail.com
510-725-7240

Location



66 Main St
Isleton, CA 95641
Sacramento County



Data for this record refreshed on: 04/05/2023

Have an Issue?

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Last update of license data: 04/05/2023



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[Conditions of Use](#)



Department of Cannabis Control
CALIFORNIA

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Delta Boyz Distribution

License Information



Active

Lic. No. **C11-0000460-LIC (Provisional)**

Commercial - Distributor

Adult-Use and Medicinal

Effective on **2019-06-22**

Expires on **2023-06-21**

Location



Not Published
Sacramento County, CA

Business Information



Delta Boyz Distribution

Legally named **66 Main Group, LLC**

Registered as Limited Liability Company

Sebastian anthony Maldonado

Isletoncali@hotmail.Com

510-725-7240

Data for this record refreshed on: 04/05/2023

Have an Issue?

[File a Complaint for this License](#)

Last update of license data: 04/05/2023



Department of Cannabis Control
CALIFORNIA

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Foo Flower

License Information



Active

Lic. No. **C11-0001301-LIC (Annual)**

Commercial - Distributor

Adult-Use and Medicinal

Effective on **2021-03-17**

Expires on **2024-03-17**

Location



Not Published

Sacramento County, CA

Business Information



Foo Flower

Legally named **Foo Flower LLC**

Registered as Limited Liability Company

Charles Schoenhoef

Admin@fooflower.Com

415-819-1400

Data for this record refreshed on: 04/05/2023

Have an Issue?

[File a Complaint for this License](#)

Last update of license data: 04/05/2023





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CALIFORNIA

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Apothek

License Information



Active

Lic. No. **C12-0000217-LIC (Provisional)**

Commercial - Microbusiness

Activities: Distributor, Cultivator (less than 10K sq ft),
Retailer

Adult-Use

Effective on **2019-07-24**

Expires on **2023-07-23**

Location



Data Not Available

Data Not Available, CA Data Not Available

Sacramento County

Business Information



Apothek

Legally named **Apothek Ventures LLC**

Registered as Limited Liability Company

Victoria Fletcher

Legalinfo@apothek.Co

916-623-4133

Data for this record refreshed on: 04/05/2023

Have an Issue?

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Department of Cannabis Control
CALIFORNIA

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Bang Mingo LLC

License Information



Active

Lic. No. **C11-0000755-LIC** (Provisional)

Commercial - Distributor

Adult-Use and Medicinal

Effective on **2019-07-10**

Expires on **2023-07-09**

Location



Not Published

Sacramento County, CA

Business Information



Bang Mingo LLC

Legally named **Bang Mingo LLC**

Registered as Limited Liability Company

Benjamin Michael Harris, Mark S Yandow, Tania Wright-Yandow

Bangmingo@gmail.Com

209-205-8249

Data for this record refreshed on: 04/05/2023

Have an Issue?

[File a Complaint for this License](#)

Last update of license data: 04/05/2023





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Bang Mingo

License Information



Active

Lic. No. **C10-0000404-LIC (Provisional)**

Commercial - Retailer

Adult-Use and Medicinal

Effective on **2019-07-10**

Expires on **2023-07-09**

Location



1780 Bell Ln
Atwater, CA 95301
Merced County



Leaflet | © OpenStreetMap contributors

Business Information



Bang Mingo

Legally named **Bang Mingo LLC**

Registered as Limited Liability Company

Benjamin Michael Harris, Mark S Yandow

Bangmingo@gmail.Com

209-205-8249

Data for this record refreshed on: 04/05/2023

Have an Issue?

[File a Complaint for this License](#)

Last update of license data: 04/05/2023



Department of Cannabis Control
CALIFORNIA

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Bang Mingo

License Information



Active

Lic. No. **C10-0000404-LIC (Provisional)**
Commercial - Retailer
Adult-Use and Medicinal
Effective on **2019-07-10**
Expires on **2023-07-09**

Business Information



Bang Mingo

Legally named **Bang Mingo LLC**
Registered as Limited Liability Company
Benjamin Michael Harris, Mark S Yandow
Bangmingo@gmail.Com
209-205-8249

Location



1780 Bell Ln
Atwater, CA 95301
Merced County



Data for this record refreshed on: 04/05/2023

Have an Issue?

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Last update of license data: 04/05/2023



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Bang Mingo LLC

License Information



Active

Lic. No. **C10-0000051-LIC (Provisional)**

Commercial - Retailer

Adult-Use and Medicinal

Effective on **2019-05-13**

Expires on **2023-05-12**

Business Information



Bang Mingo LLC

Legally named **Bang Mingo LLC**

Registered as Limited Liability Company

Benjamin Michael Harris, Mark S Yandow, Tania Wright-Yandow

Bangmingo@gmail.Com

209-205-8249

Location



301 H St
Isleton, CA 95641
Yolo County



Data for this record refreshed on: 04/05/2023

Have an Issue?

[File a Complaint for this License](#)

Last update of license data: 04/05/2023



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402 jackson llc

License Information



Expired

Lic. No. **CCL19-0005439** (Provisional)
Cultivation - Specialty Indoor
Adult-Use
Effective on **2020-05-20**
Expires on **2021-05-20**
License Status Change on **2021-06-19**

Location



Not Published
Sacramento County, CA

Business Information



Legally named **402 jackson llc**
Registered as Limited Liability Company
jai patel, kaitlyn joachim, neat sawyer, ravdeep dhatt,
sebastian maldonado
Data Not Available
510-725-7240

Data for this record refreshed on: 04/05/2023

Have an Issue?

[File a Complaint for this License](#)

Last update of license data: 04/05/2023



City of Isleton

DATE: April 11, 2023

City Council

ITEM#: 7.D

Staff Report

CATEGORY: Old Business

RESOLUTION NO. 06-23 THE CITY OF ISLETON CITY COUNCIL ADOPTING AS CITY FEES PLANNING COMMISSION FEE RESOLUTIONS.

SUBJECT

The City of Isleton is adopting as City Fees the planning and development fee schedule established by the Planning Commission.

SUMMARY

In 2016 the Planning Commission set two table of fees and charges for permitting and development for a range of property actions, Planning Commission Resolution 2016-01 and 2016-02. The authority to establish resides with the City Council. This action is to establish these fees as City fees.

FISCAL IMPACT

There is no fiscal impact with this action.

RECOMMENDATION

That City Council approve Resolution No. 06-23 the Isleton City Council adopting as City Fees Planning Commission Fee Resolutions.

ATTACHMENTS

- Resolution No. 06-23.

Reviewed by: Charles Bergson, City Manager 

Submitted and prepared by: Yvonne Zepeda, City Clerk _____

RESOLUTION NO. 06-23

A RESOLUTION OF THE CITY OF ISLETON CITY COUNCIL ADOPTING AS CITY FEES PLANNING COMMISSION FEE RESOLUTIONS

Whereas the City of Isleton collects fees for land use applications and permitting to fund costs associated with new development projects; and

Whereas, in 2016 the Isleton Planning Commission passed resolutions for planning fees for minor application, conditional use permit, temporary use permit home occupation permit, site design review, zoning plan check, sign review, certificate of zoning compliance, subdivision maps, general plan amendments, planned unit development mobile home park development environmental reviews, initial studies environmental impact reports, which are included as Table A and Table B in this Resolution;

Whereas these Planning Commission Resolutions are numbered Planning Commission Resolutions 2016-01 and 2016-02;

Whereas these fees were established based on cost recovery and in compliance with State Government Code 66016;

Whereas the City Council is the authority for setting City fees and the recovery of costs for processing applications;

Therefore, be it resolved that the attached schedules for City development planning fees be adopted as City Resolution No. 06-23.

TABLE A

PRIOR AUTHORITY/DATE	FEE DESCRIPTION	NOTES	FEE RATES
Res. Ord. And California Govt Code §66016	Pre-Application Fee(Preliminary review prior to application)		
	First Meeting Second and Subsequent Meetings	Discussion with Staff Submittal of materials for review by staff or Planning Commission	N/C \$510.00
	Minor Applications	Fee does not cover staff time, outside consultants or legal counsel. Additional funds may be required should permit application require additional hours.	\$1,000.00
	Conditional Use Permit	Fee does not cover staff time, outside consultants or legal counsel. Additional funds may be required should permit application require additional hours.	\$250.00
	Conditional Use Permit - Non-Complex/Non-Controversial		

Res.	Temporary Use Permit Temporary Use Permit, For Profit*	Fixed Fee	\$100.00
	----- Temporary Use Permit, Not for Profit*	Fixed Fee	\$25.00
Res.	Home Occupation Permit Appeals Variance Site & Architectural Design Review	Fee does not cover staff time, outside consultants or legal counsel. Additional funds may be required should permit application require additional hours.	\$95.00
Res.	Compliance Review Zoning Plan Check: for compliance with project Conditions of approval, zoning, and design requirements		\$100.00 minimum: or Actual Time Required
Res.	Sign Review	Includes 1 hr. planning	\$100.00 \$82.00
Res.	Conditional Natural Gas Permit	Includes 18 hr. planning	\$2,580.00
	Ministerial Natural Gas Permit	Includes 1 hr. planning	\$408.00
Res.	Certificate of Compliance/Letter of Zoning Compliance		\$100.00

TABLE B

PRIOR AUTHORITY/ DATE	FEE DESCRIPTION	NOTES	FEE RATES
Res.	<u>Major Subdivision Preliminary Map</u> <u>Major Subdivision Tentative Map</u> <u>Major Subdivision Vesting Tentative Map</u> <u>Minor Subdivision Tentative Parcel Map</u> <u>Minor Subdivision Vesting Tentative Parcel Map</u> <u>Condominium Subdivision Preliminary Map</u> <u>Condominium Subdivision Tentative Map</u> <u>Amendment to Tentative and Final Map</u> <u>Extension of Tentative Map</u>	Minimum Fee: \$2500 + \$100 per Lot/Parcel- to be paid by applicant at the time application is made. Plus additional staff or consultant time as may be required -----	
Res.	<u>Major or complex Projects</u> <u>General Plan Amendment</u> <u>Rezoning/Zoning Ordinance Amendments</u> <u>Planned Unit Development</u> <u>Mobile Home Park Developments</u> <u>Development Agreements</u> <u>Annexation/Detachment</u> <u>Environmental Fees</u> <u>Categorical Exemption</u>	Deposit to cover all staff time, plus outside consultants and legal council additional funds may be requested should hrs. worked exceed initial deposit ----- Includes 2 hrs. planning; excludes preparing Initial Study	\$5,000 dep. ----- \$165.00
Res.	Initial Study: Minor Projects	Includes 16 hrs. planning; includes Initial Study; excludes cost of technical or special studies that may be required	\$1,750.00
Res.	Initial Study: Major Projects	Includes 32 hrs. planning; 8 hrs. other debts. Initial Study; excludes cost of technical or special studies that may be required	\$3,500.00
Res.	Environmental Impact Report	Based on cost of staff and consultant time, plus 20% administrative fee	

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Isleton to adopt and approve Resolution 06-23:

PASSED AND ADOPTED this 11th day of April, 2023, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

MAYOR, Pamela Bulahan

ATTEST:

DEPUTY CIT CLERK, Yvonne Zepeda

City of Isleton

City Council Staff Report

DATE: April 11, 2023

ITEM#: 7.E

CATEGORY: Old Business

COUNCIL AGENDA MODIFICATIONS, PROPOSED

SUBJECT:

It has been proposed by Councilmember Kent to modify the format of the City Council meeting agenda. A copy of the proposed modified agenda is attached. Councilmember Kent will present this proposal

FISCAL IMPACT

There is no fiscal impact associated with the item.

RECOMMENDATION

It is recommended that City Council review and provide direction on the proposed Agenda modifications.

Prepared by: City Manager, Charles Bergson



City of Isleton Sample Agenda and Proposed Improvements
4/7/2023
Revision 10

CITY OF ISLETON



Serving the Heart of the Delta

Regular City Council Meeting Agenda

<Date of Meeting> at 6:30pm
208 Jackson Boulevard
Isleton, California 95641

You can call in to join our public meeting
TELECONFERENCE OR IN PERSON MEETING

This meeting will be held via teleconference or in person, pursuant to Executive Order N-29-20 issued by the State of California Executive Order by Governor Gavin Newsom on March 17, 2020. All members of the public interested in participating in this Zoom meeting can dial in by phone at 408-638-0968 (do not put a 1 before the number), Personal Meeting ID 337-903-7904# (for Personal ID just hit#) and then Passcode 123456#. For computer log-in, follow the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/3379037904?pwd=cWdVNkN5aHUxcjVwRGRIMlBpajcwZz09>

Meeting ID: 337 903 7904

Passcode: 123456

Minutes of this meeting will be recorded, transcribed, and made available on <date> at <link>

A 5 minute recess will occur every 2 hours the Council is in session

CITY MOTTO: "Crowdad Town, USA"

STATEMENT OF OBJECTIVES:

"We, the City Council of Isleton, have been appointed through due process to enact solutions that represent the needs and wants of our citizens, individually and collectively, and to competently attend

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact Deputy City Clerk Yvonne Zepeda, at (916) 777-7770, by fax at (916) 777-7775 or by email to Yvonne.zepeda@cityofisleton.com at least 48 hours prior to the meeting.

GOV. CODE § 54957.5 NOTICE: Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at Isleton City Hall located at IO I

to the business of the City on their behalf. Our goal is for Isleton to become known and beloved by all as The Little Paris of the Delta."

1. OPENING CEREMONIES

- A. Welcome & Call to Order – Mayor
- B. Pledge of Allegiance
- C. Roll Call

2. RECOGNITION OR ADJUSTMENT OF PRIORITIES

1 – 5 items, normally 3.

Items may be added, removed, or reviewed at the discretion of the Council and the City Manager.

- A. <Sample Item: "Water Tower">
- B. <Sample Item: "Crawdad Festival">
- C. <Sample Item: "Public Access to Historic Sites">
- ...

3. COUNCIL REPORTS AND COMMITTEE UPDATES

- A. Councilmember David Kent
- B. Councilmember Kelly Hutson
- C. Councilmember Iva Walton
- D. Vice Mayor Paul Steele
- E. Mayor Pamela Bulahan
- F. Planning Commission Update
- G. Monthly Budget Report (4th Tuesday)

4. STAFF GENERAL REPORTS AND DISCUSSION

- A. City Manager Report
- B. Fire Chief Report

5. PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this Agenda. Speakers are requested to use the podium in front of the Council and to begin by stating their name, whether they reside in Isleton, and the name of the organization they are representing, if any. The Mayor, Vice Mayor, or Councilmember will impose a time limit of 5 minutes per speaker, strictly enforced.

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact Deputy City Clerk Yvonne Zepeda, at (916) 777-7770, by fax at (916) 777-7775 or by email to Yvonne.zepeda@cityofisleton.com at least 48 hours prior to the meeting.

GOV. CODE § 54957.5 NOTICE: Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at Isleton City Hall located at IO I

6. AGENDA CHANGES OR DELETIONS

7. COMMUNICATIONS

8. CONSENT CALENDAR

9. PUBLIC HEARING

10. OLD BUSINESS

11. NEW BUSINESS

New business originating from a Committee or Staff shall be accompanied by the following, to be entered into the Minutes:

- A. Statement of benefit or incentive
- B. Brief summary of financial impact, if any
- C. Brief summary of community impact

Guidelines:

- A. Mayor reads item
- B. City Manager, Staff, or Committee comments
- C. Council comments or questions
- D. Public comments @ 3 minute time limit, strictly enforced
- E. Close public comments
- F. Council follow up comments or questions
- G. Council enters a motion or issues Statement of Direction to City Manager, Staff, or Committee

12. CLOSED SESSION

13. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact Deputy City Clerk Yvonne Zepeda, at (916) 777-7770, by fax at (916) 777-7775 or by email to Yvonne.zepeda@cityofisleton.com at least 48 hours prior to the meeting.

GOV. CODE § 54957.5 NOTICE: Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at Isleton City Hall located at 101

City of Isleton

DATE: April 11, 2023

City Council

ITEM#: 8.A

Staff Report

CATEGORY: New Business

VILLAGE ON THE DELTA LIGHTING AND LANDSCAPING ASSESSMENT DISTRICT No. 2007-1, REIMBURSEMENT REQUEST

SUMMARY

Request has been received by the owner of the Village on the Delta to be reimbursement for overassessment during the initial years of the Lighting and Landscaping Assessment District assessments.

DISCUSSION

This Lighting and Landscaping Assessment District (LLAD) was formed in about 2007 and remained inactive until 2017. During the first ten years the City was maintaining the LLAD facilities and lighting with General funds. No records were kept pertaining the maintenance costs that the City expended on the LLAD. In 2017 the City activated the fiscal function of the LLAD including commissioning an engineering study and establishing an assessment on the properties within the Village on the Delta.

In the beginning years the fees were based upon the initial engineering study which included costs reflecting a built-out Village on the Delta and theoretical maintenance expenses. During those years, the LLAD was collecting more than actual expenditures. Since that time the City has been tracking funds and has tailored the assessment to actual costs covering the maintenance and lighting expenses.

It has been determined that the LLAD initially collected revenue more than expended. This was especially the case on the vacant and unimproved lots. Mr. Garcia is requesting refund of the overpaid fees for those initial years, approximately 2017 through 2020. Included with this report is Mr. Garcia's estimate of the higher than actual assessments.

Staff is analyzing this request and will be able to recommend an amount to refund within two months. At the City Council meeting of February 28, 2023, Council directed this item be tabled until extraneous and Code Enforcement activities on the property were addressed.

Staff has met with Mr. Garcia reports that he has taken action to clear the property, worked with Sheriff's to clear extraneous vehicles, has removed trash and taken action regarding homeless camps. The amount of funds expended by the City to date on code enforcement activities is estimated to be approximately \$2,000. This credit is reflected in the proposed reimbursement.

FISCAL IMPACT

It is estimated that the City need to return approximately \$10,000 to \$15,000 of the LLAD funds that were collected during the early years of the assessment. Staff is reviewing Mr. Garcia's request for accounting and accuracy. The amount of reimbursement will be revenue neutral and have no impact on the LLAD or City's budget.

RECOMMENDATION

It is recommended that the City Council receive this request and direct the completion of the review and analysis of this request for reimbursement from the Village on the Delta Lighting and Landscaping Assessment District.

ATTACHMENT:

Mr. Garcia request of 06-23-22.

Reviewed by: City Manager, Charles Bergson 
Submitted and prepared by: Deputy City Clerk, Yvonne Zepeda

Village on the Delta Tax Resolution Plan
Requested Relief

Tax Year	Amount Due	
17/18	\$31,854.54	Due / to be disbursed over 3 years
18/19	\$31,854.54	Waived
Total Due	\$63,709.08	

Village on the Delta Tax Resolution Plan
17/18 Funds Distribution

Tax Year	Amount Due	
17/18	\$10,618.18	1/3
18/19	\$10,618.18	1/3
19/20	\$10,618.18	1/3
	\$31,854.54	

Village on the Delta Tax Resolution
Valuation Going forward

Vacant Lot valuation	\$100.00	\$6,900.00
Closed House Valuation	\$461.66	\$31,854.54

- * Based on the \$7,000 a year in hard costs supplied by the city
- * \$31,854.54 to be paid within the next 90 days through taxes.



City of Isleton

101 Second Street

P.O. Box 716

Isleton, California 95641

Tel: 916-777-7770 Fax: 916-777-7775

March 18, 2019

Anthony Garcia
9172 Greenback Lane, Suite A
Orangevale, CA 95662

RE: Direct Levy Correction – Removal: Village on the Delta Lighting and Landscaping District, Fiscal Year 2018-19

Dear Mr. Garcia

This is to confirm on January 22, 2019 the Isleton City Council approved the removal of the Village on the Delta Landscaping and Lighting Assessment District No. 2007-1, Direct Levy for Fiscal Year 2018-19.

This letter also confirms the City will reimburse the LLAD FY19 Funds of \$31,854.44 provided proof of payment to the Sacramento County for this assessment is provided to the City.

If you have any questions, please contact this office at 916-777-7771.

Truly yours,

Charles Bergson, P.E.

City Manager

City of Isleton

P.O. Box 716

Isleton, CA 95641

Tel: 916-777-7771

Fax: 916-777-7770

Email: cbergson@cityofisleton.com

Isleton Over billing for Vacant Lots

APN	19/20	20/21	21/22
Action to be taken	Remove amount This was covered by the over payment from 17/18	Remove amount Bill is \$210.50 we agreed on \$100 amount to be removed is \$110.50	Remove amount Bill is \$231.74 we agreed on \$100 amount to be removed is \$131.74
1570260015	100	110.50	131.74
1570260016	100	110.50	131.74
1570260017	100	110.50	131.74
1570260018	100	110.50	131.74
1570260019	100	110.50	131.74
1570260020	100	110.50	131.74
1570260021	100	110.50	131.74
1570260022	100	110.50	131.74
1570260023	100	110.50	131.74
1570260024	100	110.50	131.74
1570260025	100	110.50	131.74
1570260026	100	110.50	131.74
1570260027	100	110.50	131.74
1570260028	100	110.50	131.74
1570260029	100	110.50	131.74
1570260030	100	110.50	131.74
1570260031	100	110.50	131.74
1570260032	100	110.50	131.74
1570260033	100	110.50	131.74
1570260034	100	110.50	131.74
1570260035	100	110.50	131.74
1570260036	100	110.50	131.74
1570260037	100	110.50	131.74
1570260038	100	110.50	131.74
1570260039	100	110.50	131.74
1570260040	100	110.50	131.74
1570260041	100	110.50	131.74
1570260042	100	110.50	131.74
1570260043	100	110.50	131.74
1570260044	100	110.50	131.74
1570260045	100	110.50	131.74
1570260046	100	110.50	131.74
1570270001	100	110.50	131.74
1570270002	100	110.50	131.74
1570270003	100	110.50	131.74
1570270004	100	110.50	131.74
1570270005	100	110.50	131.74
1570270006	100	110.50	131.74
1570270007	100	110.50	131.74
1570270008	100	110.50	131.74

APN	19/20	20/21	21/22
1570270009	100	110.50	131.74
1570270010	100	110.50	131.74
1570270011	100	110.50	131.74
1570270012	100	110.50	131.74
1570270013	100	110.50	131.74
1570270014	100	110.50	131.74
1570270015	100	110.50	131.74
1570270016	100	110.50	131.74
1570270017	100	110.50	131.74
1570270018	100	110.50	131.74
1570270019	100	110.50	131.74
1570270020	100	110.50	131.74
1570270021	100	110.50	131.74
1570270022	100	110.50	131.74
1570270023	100	110.50	131.74
1570270027	100	110.50	131.74
1570270029	100	110.50	131.74
1570270030	100	110.50	131.74
1570270031	100	110.50	131.74
1570270032	100	110.50	131.74
1570270033	100	110.50	131.74
1570270034	100	110.50	131.74
1570270035	100	110.50	131.74
1570270036	100	110.50	131.74
1570270037	100	110.50	131.74
1570270038	100	110.50	131.74
1570270039	100	110.50	131.74
1570270040	100	110.50	131.74
1570270041	100	110.50	131.74
	6900	7624.50	9090.06

23614.56

City of Isleton

City Council Staff Report

DATE: April 11, 2023

ITEM#: 8.B

CATEGORY: Old Business

CALIFORNIA STATE LANDS COMMISSION LEASE RENEWAL PRC 8506 FOR THE ISLETON BOAT LANDING AND DOCK

SUMMARY

The City leases the riverfront for the public fishing pier and boat dock from the California State Lands Commission.

DISCUSSION

The California Lands Commission contacted the City via letter for the City to submit an application to obtain a continuation of the lease. The City's General Lease No. PRC 8506 for the land lease for the public fishing pier and dock will expire on February 1, 2024.

It is recommended the City Council authorize the City Manager to submit an application to obtain a continuation of the lease.

FISCAL IMPACT

The fiscal impact is unknown property. This amount will be determined in lease discussions with the State. Presently this lease is free of charge.

RECOMMENDATION

It is recommended the City Council authorize the City Manager to submit an application to obtain a continuation of the lease for the Isleton Boat Landing and Dock.

ATTACHMENTS

1. California State Lands Commission Letter Dated 02/01/23 – First Notice Expiration of Lease 8506 February 1, 2024

Prepared by: Diana O'Brien, Administrative Assistant

Reviewed by: Charles Bergson, City Manager

Submitted by: Yvonne Zepeda, Deputy City Clerk



**CALIFORNIA STATE LANDS
COMMISSION**

1 Howe Avenue, Suite 100-South
Sacramento, CA 95825-8202



Established in 1938

JENNIFER LUCCHESI, Executive Officer

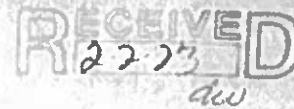
916.574.1800

TTY CA Relay Service: 711 or Phone **800.735.2922**

from Voice Phone **800.735.2929**

or for Spanish **800.855.3000**

Contact Phone: (916) 574-1900



February 1, 2023

File Ref: Lease 8506

First Notice

City of Isleton
P.O. Box 716
Isleton, CA 95641

Subject: General Lease – Public Agency Use, of Sovereign Land, located on the Sacramento River, city of Isleton, Sacramento County, for a public fishing pier with a tour boat landing and guest dock - fishing pier with a connecting float and fishing access float with a fish cleaning station; a tour boat landing float; accessible landing tower float with metal gangway connecting to a concrete landing; and 13 steel mooring piles Public side-tide guest dock - side-tide docking float; two pedestrian access configurations with landing tower floats; 60 metal gangways connecting to concrete approach landings; and 23 steel mooring piles

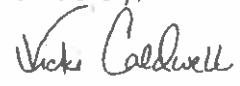
Dear Lessee:

A review of our records indicates that the above referenced General Lease No. PRC 8506 will expire on February 01, 2024. If you still intend to occupy or use the lands in question, you will need to obtain a new lease from the State Lands Commission (Commission) prior to the expiration of this lease.

We encourage you to submit an application as soon as possible to allow sufficient time to complete the application process, conduct any required environmental review, and negotiate a new lease. The lease application is available on our website at OSCAR.slc.ca.gov. Information regarding the lease application is available at <https://www.slc.ca.gov/leases-permits/>.

We appreciate your cooperation in this matter and look forward to receiving your application. If you have any questions, please contact Ninette Lee, Regional Manager, at (916) 574-1869 or Ninette.Lee@slc.ca.gov

Sincerely,

A handwritten signature in black ink that reads "Vicki Caldwell". The signature is written in a cursive style with a large, looping initial "V".

Vicki Caldwell, Public Land Manager
Land Management Division



City of Isleton

101 Second Street, Isleton, California 95641

CITY MANAGER REPORT

Date: 07 Apr 2023

To: Mayor & City Councilmembers

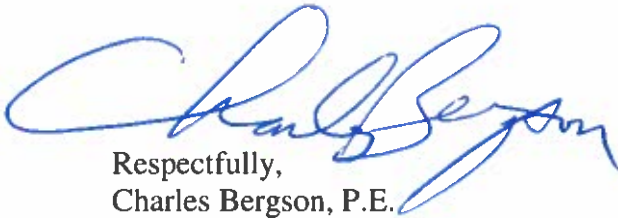
From: Charles Bergson, City Manager

Re: City Manager Report for 11 April 2023

1. Sewage Treatment Plant status - The Sewer collection system and the discharge plant continue to operate with no adverse effects for the City. As discussed before, the collection system is broken and being inundated with rain, ground water and high river elevations beyond the capacity of the system. The City stopped the spill on March 17th and are stable at present. However, the City is prone to overflow again if the weather goes bad and inflows go high again.

Staff has been in communication with FEMA, CalOES, the State Water Quality Control Board and the County OES pertaining to the status of our ponds and sewage system and repairs. The City's claim requires a lot of forms and time and discussions with the various agencies and funding sources. FEMA was on site on 06 April to review the plant and associated damage. Funding for reimburse of the City for all the costs is being processed and it is expected that the City will be reimbursed within the month.

2. The year to date financials are included. The cumulative balance is reflective of some personnel adjustment, enforcement activity associated with the Del Rio Hotel, and emergency activities from the Winter storms. The Del Rio Hotel costs and emergency costs are expected to be reimbursed. The US Bank payment of nearly forty-six thousand dollars is the City's bi-annual sewer bond payment.



Respectfully,
Charles Bergson, P.E.

**General Fund - City of Isleton
Profit & Loss
July 2022 through February 2023**

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	TOTAL
Ordinary Income/Expense									
Income									
Charges for Services	897.93	8,257.93	4,969.82	19,179.43	7,303.12	1,700.67	7,814.63	1,205.20	51,328.73
Fines and Forfeitures	0.00	380.79	0.00	0.00	33.73	155.43	921.56	0.00	1,491.51
Licenses and Permits	351.13	1,110.53	320.00	180.00	8,846.18	10,697.67	50,546.61	1,977.85	74,009.97
Other Revenues	3,580.00	7,985.14	2,540.00	4,914.42	27,824.90	90,089.30	32,336.95	6,859.68	176,130.39
Taxes and Assessments	9,310.21	67,753.29	52,209.45	49,672.43	106,212.99	124,851.46	159,124.14	80,350.20	649,484.17
Interest Income	3.65	210.09	10.09	8.32	7.97	5.64	1.64	1.71	249.11
Grant Income	0.00	0.00	7,418.26	37,405.95	24,916.77	12,865.65	14,352.75	26,516.85	123,476.23
Total Income	14,142.92	85,697.77	67,467.62	111,340.55	175,145.66	240,365.82	265,098.28	116,911.49	1,076,170.11
Gross Profit	14,142.92	85,697.77	67,467.62	111,340.55	175,145.66	240,365.82	265,098.28	116,911.49	1,076,170.11
Expense									
09 - Grant Expense	7,106.11	22,517.58	19,376.31	28,399.02	7,783.39	3,579.62	3,990.32	3,003.56	95,755.91
10 - General Government	46,402.88	69,843.42	51,529.64	58,631.92	68,273.78	57,200.83	61,464.27	48,083.89	461,430.63
20 - Public Safety	51,864.56	51,388.98	37,396.03	58,905.82	50,592.16	29,318.29	40,611.68	23,756.93	343,894.45
30 - Parks & Recreation	2,252.86	20.81	1,221.27	5,319.30	1,177.24	28.73	2,445.18	966.55	13,431.94
52 - Public Ways and Facilities ¹	12,212.39	46,837.52	34,688.70	21,273.59	37,671.81	23,712.19	38,296.95	30,027.54	244,720.69
53 - Community Development	178.68	164.93	1,114.83	649.76	1,152.55	847.46	1,388.29	623.87	6,120.37
56 - Non Departmental Expenses ²	125.08	-43.66	136.41	130.09	228.91	8.00	41,699.95	15,879.65	58,164.43
Total Expense	120,142.56	190,729.58	145,463.19	173,309.50	166,879.84	114,695.12	189,896.64	122,341.99	1,223,458.42
Net Ordinary Income	-105,999.64	-105,031.81	-77,995.57	-61,968.95	8,265.82	125,670.70	75,201.64	-5,430.50	-147,288.31
Other Income/Expense									
Other Income									
9200112 - Indirect cost allocation	315.39	1,234.65	1,205.61	1,490.79	1,130.10	1,102.74	2,392.50	1,521.55	10,393.33
Total Other Income	315.39	1,234.65	1,205.61	1,490.79	1,130.10	1,102.74	2,392.50	1,521.55	10,393.33
Other Expense									
9200117 - Debt Service Interest	0.00	0.00	0.00	1,435.74	0.00	0.00	0.00	0.00	1,435.74
Total Other Expense	0.00	0.00	0.00	1,435.74	0.00	0.00	0.00	0.00	1,435.74
Net Other Income	315.39	1,234.65	1,205.61	55.05	1,130.10	1,102.74	2,392.50	1,521.55	8,957.59
Net Income	-105,684.25	-103,797.16	-76,789.96	-61,913.90	9,395.92	126,773.44	77,594.14	-3,908.95	-138,330.72

Note 1: Added to Staff, 2 month pay overlap for personnel.
Pay Increases for Staff, Del Rio Hotel Costs
Expansion of Building official duties & emergency activities.

Note 2: 2023 Winter Storm Emergency

General Fund City of Redden
General Fund Checks and Withdrawals
As of February 28, 2023

Type	Date	Num	Name	Memo	Debit	Credit
Check	02/01/2023	Retirement	Paychex			171.45
Bill Pmt -Check	02/02/2023	18692	Rentafence.com	99 Jackson Blvd Fencing- Monthly		31.81
Bill Pmt -Check	02/02/2023	18700	Sonsray Machinery	BP0011440		83.13
Check	02/02/2023	eft	MerchantServices			141.77
Bill Pmt -Check	02/03/2023	18693	MarciaDougherty	reimbursement of sidewalk		295.43
Bill Pmt -Check	02/03/2023	18694	Delta Computer Consultants	916777770		288.00
Bill Pmt -Check	02/07/2023	18695	Small Cities Organized Risk Effort			4,239.36
Bill Pmt -Check	02/07/2023	18696	RIO VISTA BEACON	January 18 and January 25, 2023		150.00
Bill Pmt -Check	02/07/2023	18697	River Rats Toilets			748.00
Bill Pmt -Check	02/07/2023	18698	State Compensation Insurance Fund	1873119-22		2,160.75
Bill Pmt -Check	02/07/2023	18699	IMAGE SOURCE	CO72		10.53
Bill Pmt -Check	02/07/2023	18701	Open Gov, Inc.	02/04/2023 to 08/03/2023		300.00
Check	02/07/2023	HRS	Paychex			471.44
Bill Pmt -Check	02/09/2023	18702	Ramos Oil Company	8049		863.24
Bill Pmt -Check	02/09/2023	18703	Price Consulting Services			5,440.00
Bill Pmt -Check	02/09/2023	18704	Betty Garcia			150.00
Bill Pmt -Check	02/09/2023	18705	Kronick Moskovitz Tiedeman & Girar	A Law Corporation		5,000.00
Bill Pmt -Check	02/09/2023	18706	Warren E Gomes Excavating, Inc.			7,647.50
Bill Pmt -Check	02/09/2023	18707	Warren E Gomes Excavating, Inc.			461.00
Bill Pmt -Check	02/09/2023	18708	Kaiser Foundation Health Plan	Purchase # 19115-0000		6,843.00
Bill Pmt -Check	02/09/2023	18709	Aramark	5722908		40.92
Bill Pmt -Check	02/10/2023	18710	Frontier Communications	916-777-7770		350.16
Bill Pmt -Check	02/10/2023	eft	STANDARD INSURANCE CO.	SI0000961322LIFE001SFGORG		67.59
Check	02/10/2023	ACH	Employment Development Department			750.00
Bill Pmt -Check	02/10/2023	18755	Civic Plus LLC	Account 1046292		2,835.11
Bill Pmt -Check	02/10/2023	18756	Delta Computer Consultants	916777770		661.25
Bill Pmt -Check	02/14/2023	18711	Delta Computer Consultants	916777770		660.00
Bill Pmt -Check	02/14/2023		Ramos Oil Company	QuickBooks generated zero amount transaction	0.00	
Bill Pmt -Check	02/14/2023	18712	Richardson & Company	California FTR Report 6 30 2022		3,000.00
Bill Pmt -Check	02/14/2023	18713	Sonsray Machinery	BP0011440		96.41
Bill Pmt -Check	02/14/2023	18714	Napa Auto Parts/Stewart Ind. Suppl	Stewart Industrial Supply, Inc.		158.89
Bill Pmt -Check	02/14/2023	18720	California American Water-Combined	12/02/2022 - 01/03/2023		1,335.48
Check	02/15/2023	EIB	Paychex	Fees		179.35
General Journal	02/15/2023	PR 02/15/23		PR 01/29/2023 to 02/11/2023		1,700.00
General Journal	02/15/2023	PR 02/15/23		PR 01/29/2023 to 02/11/2023		1,425.29
General Journal	02/15/2023	PR 02/15/23		PR 01/29/2023 to 02/11/2023		22,106.14
General Journal	02/15/2023	PR 02/15/23		PR 01/29/2023 to 02/11/2023		13,087.29
Bill Pmt -Check	02/16/2023	18721	CSG Consultants	Isleton Building Official Services		3,600.00
Bill Pmt -Check	02/16/2023	18722	Napa Auto Parts/Stewart Ind. Suppl	Stewart Industrial Supply, Inc.		49.61
Check	02/17/2023	Retirement	Paychex			217.00
Bill Pmt -Check	02/21/2023	18723	CSG Consultants	VOID:	0.00	
Bill Pmt -Check	02/21/2023	18724	Premier Access Insurance Co.	March 2023		780.39
Deposit	02/21/2023			USB	307.65	
Deposit	02/22/2023		State of California APS Payment	APS	1,455.78	
Bill Pmt -Check	02/23/2023	18725	SP Plus			2,537.15
Bill Pmt -Check	02/23/2023	18726	Rio Vista Ace Hardware	548		131.09
Bill Pmt -Check	02/23/2023	18727	Betty Garcia			150.00
General Journal	02/23/2023	Garnish		Record Garnishment		625.00
Bill Pmt -Check	02/24/2023	18729	XEROX FINANCIAL SERVICES	020-0087696-001		234.19
Bill Pmt -Check	02/24/2023	18730	RIO VISTA BEACON	February 15th Edition		75.00
Bill Pmt -Check	02/24/2023	18731	US BANK			5,999.78
Bill Pmt -Check	02/24/2023	18733	PaulSteele			40.12

**410 Sewer O&M - City of Isleton
Profit & Loss**

July 2022 through February 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	TOTAL
Ordinary Income/Expense									
Income									
40095SW · SEWER CONNECTION FEE	-9,957.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-9,957.48
45100SW · Sewer - Single Family - City	18,144.06	18,144.06	18,216.06	18,216.06	18,216.06	18,000.06	18,072.06	18,144.06	145,152.48
45101SW · Sewer - Multi Family City	9,801.78	15,703.85	10,132.63	10,132.63	10,132.63	10,132.63	57,749.65	10,132.63	133,918.43
45102SW · Sewer - Commercial City	8,499.16	8,635.34	8,563.34	8,635.34	8,707.34	8,635.34	8,635.34	8,635.34	68,946.54
45103SW · Sewer - Resident Outside City	7,900.01	7,900.01	7,900.01	7,900.01	7,900.01	7,900.01	7,900.01	7,900.01	63,200.08
45104SW · Sewer - Commercial Outside City	2,085.64	2,085.64	2,085.64	2,085.64	2,085.64	2,085.64	2,085.64	2,085.64	16,685.12
6100041 · Grant DWR Small Community Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6100051 · Grant - State Water Resources	0.00	0.00	0.00	33,073.00	0.00	0.00	0.00	0.00	33,073.00
6100122 · Returned Check Charges	0.00	10.00	0.00	20.00	0.00	10.00	0.00	0.00	40.00
61002 · Insurance Proceeds Reimb	0.00	0.00	406.18	0.00	0.00	0.00	0.00	0.00	406.18
Total Income	36,473.17	52,478.90	47,303.86	80,062.68	47,041.68	46,763.68	94,442.70	46,897.68	451,464.35
Gross Profit	36,473.17	52,478.90	47,303.86	80,062.68	47,041.68	46,763.68	94,442.70	46,897.68	451,464.35
Expense									
71100SW · Salaries & Wage - Sewer	3,022.10	8,239.68	10,978.93	10,444.42	10,740.22	9,712.95	16,381.39	15,196.22	84,715.91
72104SW · Social Security Contr - Sewer	231.19	676.02	895.75	882.00	821.63	743.04	1,708.06	848.75	6,806.44
8170000 · Uniforms	149.08	74.54	731.83	345.36	0.00	0.00	0.00	0.00	1,300.81
82101SW · Telephone - Sewer	116.82	152.92	123.62	139.11	0.00	0.00	0.00	0.00	532.47
82200SW · GAS - Sewer	635.01	527.32	554.44	322.06	0.00	0.00	0.00	0.00	2,038.83
82203SW · WATER - SEWER	699.57	0.00	226.09	297.67	312.25	0.00	0.00	0.00	1,535.58
83100SW · Office & Comp Supplies Sewer	0.00	77.11	-58.77	0.00	0.00	-130.58	0.00	0.00	-112.24
83111SW · Computer Service- SEWER	0.00	0.00	0.00	0.00	143.75	0.00	0.00	0.00	143.75
83150SW · Repairs & Maintenance Sewer	823.97	45.95	0.00	0.00	0.00	0.00	0.00	0.00	869.92
83151SW · Repairs & Maint - Sewer	909.68	4,288.21	92.00	0.00	13,305.65	0.00	0.00	0.00	18,595.54
83152SW · LAB TESTING	0.00	1,123.00	2,510.00	1,987.00	1,273.00	0.00	1,987.00	1,123.00	10,003.00
83153SW · Vehicle Parts/Repair Sewer	0.00	386.27	504.58	649.92	0.00	-136.22	0.00	0.00	1,404.55
83830SW · Supplies - Sewer	338.58	2,664.78	1,072.96	882.80	122.36	0.00	0.00	1,204.48	6,285.96
8383100 · Equipment REPLACEMENT / REPAL...	0.00	0.00	916.93	4,745.00	0.00	6,329.33	0.00	96.41	12,087.67
83831SW · Equipment - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
83840SW · Copier Costs SEWER	150.11	0.00	75.05	75.05	0.00	0.00	0.00	0.00	300.21
83910SW · Fuel - Sewer	745.94	0.00	419.72	224.90	0.00	0.00	0.00	0.00	1,390.56
84400SW · Prof Services Sewer	0.00	2,660.07	0.00	5,587.61	0.00	0.00	6,041.50	0.00	14,289.18
84410SW · Grant - DWR Small Cmmty Waste W	5,206.78	6,190.25	13,257.20	26,481.69	0.00	0.00	0.00	22,922.69	74,058.61
84620SW · Waste Discharge Fee Sewer	0.00	0.00	0.00	1,365.17	0.00	28,140.00	0.00	0.00	29,505.17
9210051 · Bank Service Charges	0.00	30.00	0.00	0.00	10.00	10.00	10.00	0.00	60.00
Total Expense	13,028.83	27,136.12	32,300.33	54,429.76	26,728.86	44,668.52	26,127.95	41,391.55	265,811.92
Net Ordinary Income	23,444.34	25,342.78	15,003.53	25,632.92	20,312.82	2,095.16	68,314.75	5,506.13	185,652.43
Other Income/Expense									
Other Income									
1320512 · Interest US Bank Bond	0.63	0.65	0.00	0.00	0.00	0.00	0.00	0.00	1.28
91100SW · Indirect Cost Allocation	-147.58	-826.94	-895.75	-882.00	-821.63	-743.04	-1,708.06	-1,007.47	-7,032.47
Total Other Income	-146.95	-826.29	-895.75	-882.00	-821.63	-743.04	-1,708.06	-1,007.47	-7,031.19
Other Expense									
90100SP · Interest Exp - Long Term Debt	0.00	46,829.81	0.00	0.00	19,116.00	0.00	0.00	45,896.20	111,842.01
92001SW · Transfer Out - Debt Service	0.00	3.80	0.00	0.00	0.00	0.00	0.00	0.00	3.80
Total Other Expense	0.00	46,833.61	0.00	0.00	19,116.00	0.00	0.00	45,896.20	111,845.81
Net Other Income	-146.95	-47,659.90	-895.75	-882.00	-19,937.63	-743.04	-1,708.06	-46,903.67	-118,877.00
Net Income	23,297.39	-22,317.12	14,107.78	24,750.92	375.19	1,352.12	66,606.69	-41,397.54	66,775.43

410 Sewer O&M - City of Isleton
Checks and Withdrawals
As of February 28, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Credit</u>
Bill Pmt -Check	02/03/2023	2448	Asta Construction Co. , Inc.	6,041.50
Bill Pmt -Check	02/03/2023	2449	California Waste Recovery Systems	1,204.48
Check	02/10/2023	2450	Santos Manzanares	2,014.84
Bill Pmt -Check	02/14/2023	2451	SRCSD	1,123.00
Check	02/15/2023	2454	Santos Manzanares	884.45
Bill Pmt -Check	02/24/2023	ACH	US BANK	45,896.20
				<u>57,164.47</u>
				<u>57,164.47</u>
				<u><u>57,164.47</u></u>