

City of Isleton

City Council Staff Report

DATE: January 11, 2022

ITEM#: 4.A

CATEGORY: Communications

CITY COUNCIL COMMUNICATIONS

SUMMARY

City has received the following communications:

- A. County of Sacramento, Order of Health Office.
- B. Complaint Letter
- C. CWSRF Planning Grant Draft Project Status Report

FISCAL IMPACT

None


RECOMMENDATION

Information only.

ATTACHMENT

- County of Sacramento, Order of Health Officer
- Complaint Letter
- CWSRF Planning Grant Draft Project Status Report

Prepared and Submitted by: Yvonne Zepeda, Deputy City Clerk
Reviewed by: Charles Bergson, City Manager





**ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SACRAMENTO
DIRECTING ALL PUBLIC MEETINGS IN THE COUNTY TO OCCUR
VIRTUALLY UNTIL FURTHER NOTICE AND ENCOURAGING
WORKPLACES TO CONDUCT MEETINGS REMOTELY AS BUSINESS NEEDS
PERMIT**

DATE OF ORDER: January 6, 2022

BACKGROUND

The rapid emergence of the highly transmissible COVID-19 Omicron variant coupled with holiday gatherings has led to unprecedented COVID-19 case rates in Sacramento County. On December 30, 2021, there were 1,917 new COVID-19 cases reported in Sacramento County, which is 51.3% higher than the highest episode date of the winter surge of 2020 (1,267; December 14, 2020). Sacramento County's COVID-19 case rate on January 4, 2022 reached an all-time high level of 80.3 per 100,000 residents.

While data on the Omicron variant is still emerging, it has quickly become the dominant variant in the United States. The high case rates in our region are projected to impact capacity in Sacramento County hospitals.

All individuals in Sacramento County, especially those who are unvaccinated or not up-to-date with their vaccination (boosted, if eligible) and those at higher risk of severe outcomes from COVID-19, should take personal measures to reduce their risk of acquiring COVID-19. In addition to existing COVID-19 mitigation measures, including vaccination and face coverings, additional actions can help limit the likelihood of COVID-19 transmission in workplaces and public settings.

This Order is necessary to control and reduce the rate of community spread and to reinforce the need for safe interactions. The Health Officer will continue to assess the public health situation as it evolves and will reevaluate the need for this Order no later than February 1, 2022. The Health Officer may modify this Order, or issue additional Orders related to COVID-19, as changing circumstances dictate.

ORDER

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, 120175, AND 120220, THE HEALTH OFFICER OF THE COUNTY OF SACRAMENTO ("HEALTH OFFICER") HEREBY ORDERS AS FOLLOWS:

1. This Order **shall become effective January 6, 2022 at 8:00 a.m.** and will continue to be in effect until rescinded or amended in writing by the Health Officer.
2. The July 29, 2021 Order of the Health Officer directing all individuals in Sacramento County to wear face coverings indoors in workplaces and public settings remains in place and is unaffected by this Order.
3. All public boards, councils, commissions, and other similar bodies shall suspend in-person public meetings and conduct all meetings virtually. Affected bodies shall ensure opportunities for virtual public participation and compliance with the Brown Act and all other relevant statutes.
4. Employers and businesses shall consider conducting meetings remotely and take other measures as necessary to reduce transmission risk as much as business needs will permit.
5. Employers and businesses subject to the Cal/OSHA COVID-19 Emergency Temporary Standards (ETS) and/or the Cal/OSHA Aerosol Transmissible Diseases Standards should consult the applicable regulations for additional requirements. The ETS allow local health jurisdictions to mandate more protective measures.
6. All State orders and guidance documents referenced in State orders are complementary to this Order. By way of this Order, the Health Officer adopts such directives as orders as well. Where a conflict exists between a local order and any State public health order related to the COVID-19 pandemic, the most restrictive provision controls pursuant to, and consistent with, California Health and Safety Code § 131080.
7. **Copies of Order.** Copies of this Order shall promptly be: (1) made available at the County Administration Building at 700 H Street, Sacramento 95814, First Floor; (2) posted on the Sacramento County COVID-19 website (COVID19.saccounty.net) and County Health Department's website (dhs.saccounty.net/PUB); and (3) provided to any member of the public requesting a copy of this Order.

8. **Severability.** If any provision of this Order or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

IT IS SO ORDERED:

Olivia Kasirye MD

Olivia Kasirye, MD, MS
Health Officer of the County of Sacramento

Dated: January 6, 2022

1. The first part of the document is a list of names and titles, including "The Hon. Mr. Justice" and "The Hon. Mr. Justice".

December 8, 2021

To: Isleton City Council
Isleton Planning Commission

Subject: Letter of Complaint

On December 7, 2021 I attended the Isleton City Planning Commission meeting to present a dock sign by the Isleton Chamber of Commerce for the Isleton City dock. I was seated in front facing the Planning members with Michele Burke on my left and Mandy Elder to my right. I was closer to Michele than other members of the commission.

Michele immediately had many issues with the sign, including the font size being incorrect and the dimensions of the sign. I said the sign was done by a professional sign business and the company explained to me what size font and sign dimensions are required for a highway. Michele's comment was he was not a professional and then said "I already looked him up." She continued to make negative comments about the sign.

Akamai Signs & Graphics from Galt has been in business for over 35 years. This business also restored the historic neon sign on 23 Main St. Their work is mostly commercial doing projects such as Walgreens and other commercial businesses.

I find Michele's comments to be very unprofessional and to challenge a member of the community on the credibility of the business is unacceptable. She also challenged me on other statements during this meeting. When the conversation came up about the crawdad festival and based on the conversation I told Michele crawdads were not available in the Sacramento River. She again said that is not true. As a person involved in many crawdad festivals, most of the crawdads come from Louisiana. We have worked with crawdad fishermen for years, and we know the available of crawdads. Even during the Isleton Crawdad Festival most of the crawdads came from Louisiana.

I find Michele to be rude, disrespectful and totally inappropriate in a public meeting representing the City of Isleton. It would have been appropriate for her to ask who designed the sign but not to call the company unprofessional is total out of line. Then to say "she looked him up" is even more inappropriate. Also to challenge the legal dimensions of a highway sign as if this company had no knowledge on what is the legal requirement for a highway sign.

The City really needs to select members of a commission to be more professional and respectful of the community they represent.

Respectfully,

Jean Yoktobi
23/25 Main Street
Isleton, California

CWSRF Planning Grant Draft Project Status Report

Project Title:	Isleton Wastewater Treatment System Improvement Project
Project Recipient:	City of Isleton
Project Number:	C-06-7886-110
Report Submitted By:	Dave Harden
Email:	dharden@ben-en.com
Phone:	916-771-6144
Report Date:	January 4, 2022

Reporting Period

- | | |
|--|--|
| <input type="checkbox"/> 1 st Quarter (Due April 1)
<input type="checkbox"/> 3 rd Quarter (Due October 1)
<input type="checkbox"/> Other (Explain) | <input type="checkbox"/> 2 nd quarter (Due July 1)
<input checked="" type="checkbox"/> 4 th Quarter (Due January 1) |
|--|--|

Progress to Date Overview

Progress on the project has resumed since approval of the amendment. The following is a list of activities and their status.

- In progress: Draft Feasibility Study (outlining alternatives).
- In progress: Meeting with Regional Water Quality Board to discuss Feasible options
- Submitted Final Conditions Assessment Report
- Submitted Draft Conditions Assessment Report.
- Completed Inflow and Infiltration Study and included in Conditions Assessment Report.
- Completed Flow Monitoring field activities and received report(inconclusive due to drought).
- Completed Geotechnical Field work and Submittal of Draft Report (inconclusive percolation tests).
- Completed Topographic Survey and Field Inspections.

Major Activities Worked on This Period

The following activities were worked on this period:

- Analysis of Water Balance for Feasibility Study.
- Setting up a meeting with Regional Water Quality Board to discuss Feasible Project Outcomes
- Final Conditions Assessment Report was submitted to the Board December 7, 2021 via email (uploaded to FAAST).
- In depth analysis of Water Balance for the Conditions Assessment Report.

New Obstacles/Delays Encountered, Impact on Schedule, and Proposed Resolutions

Complexities of the Isleton system that were identified in the evaluation have led to the expansion of potential projects to bring the City into compliance. The Draft Feasibility Study will be delayed, and a meeting has been scheduled with the Regional Water Quality Board to discuss options for the City to move forward with the project.

Status of Previous Obstacles/Delays

Amendment approval has been received and work was resumed in March of 2021.

Table 1. Summary of Work Completion to Date –

Errors may have occurred in previously reporting invoiced amount. The amounts here reflect disbursement Invoice #19 dated July 21, 2021. The amounts may need to be updated to reflect a more recent disbursement invoice.

Task	Percent Complete	Deliverable Submitted?	Submittal Due Date	Amount Budgeted	Amount Invoiced
Grant Administration	90%	No		\$30,00028,500	\$28,055
Evaluation Report Draft	100%	Yes	05/01/2021	\$150,000253,500	\$241,761
Evaluation Report Final	50%	No	11/1/2021		
Feasibility Study Report Draft	20%	No	1/15/2022 2/15/2022	\$60,00038,100	\$3,168
Feasibility Study Report Final	0%	No	3/15/2022		
Preliminary Design and Environmental	0%	No	09/01/2022	\$100,000123,100	\$154
Fiscal Sustainability Plan	0%	No	09/15/2022	\$25,00020,300	\$0
CWSRF Construction Application	0%	No	10/15/2022	\$30,00021,500	\$0
Proposition 218 (if needed)	0%	No	03/01/2021	\$15,000	\$0
60% Design Documents	0%	No	03/01/2021	\$75,000	\$0
Final Disbursement Request	N/A	N/A	03/30/2023	N/A	N/A
Project Total¹		N/A	N/A	\$485,000	\$273,138

¹ 70% disbursement of total funds requires submission of all draft deliverables. 90% disbursement of total funds requires submission of final drafts of all deliverables

Percent of total schedule elapsed: 63%, based on new schedule.

On track to meet all deliverable dates, work completion date, and final disbursement request due date?

Yes No If no, explain:

Due to the complexity of the water balance in the Draft Evaluation, the new schedule reflects new estimated due dates.

Updated Submittal Schedule

ITEM	DESCRIPTION OF SUBMITTAL	CRITICAL DUE DATE	ESTIMATED DUE DATE
EXHIBIT A-3 PLANNING SPECIFIC SCOPE OF WORK			
1	Planning Grant Administration		N/A
42	Wastewater System Evaluation and Site Investigation Evaluation Report <ul style="list-style-type: none"> Wastewater System Evaluation Report - Draft Wastewater System Evaluation Report - Final 	N/A	March 1, 2020 April 30, 2021 May 1, 2020 November 1, 2021
23	Project Feasibility Study Report ^{a1} <ul style="list-style-type: none"> Project Feasibility Study Report-Draft Project Feasibility STUDY Report-Final 	N/A	July 1, 2020 December 1, 2021 January 15, 2021 February 15, 2022 September 15, 2020 January 15, 2021 March 15, 2022
34	Preliminary Design (30%) and Environmental Documents <ul style="list-style-type: none"> Preliminary Design (30%) Report-Final CWSRF Environmental Package 	N/A	January 1, 2021 February 15, 2022 September 1, 2022 January 1, 2021 February 15, 2022 September 1, 2022
45	Fiscal Sustainability Plan (FSP) <ul style="list-style-type: none"> Fiscal Sustainability Plan 	N/A	January 15, 2021 March 1, 2022 September 15, 2022
56	CWSRF Construction Funding Application <ul style="list-style-type: none"> CWSRF Construction Funding Application 	N/A	March 1, 2021 April 1, 2022 October 15, 2022
6	Proposition 218 (if needed) <ul style="list-style-type: none"> Rate Study 	N/A	July 1, 2020
7	60% Design Documents <ul style="list-style-type: none"> 60% Design Plans (Civil, Mechanical, Electrical), Specification, and Probable Construction Costs 	N/A	July 1, 2020
¹ Submit the Project Feasibility Study Report for review and approval prior to starting environmental documentation and design.			
EXHIBIT A-5 REPORTING			
(a)	Status Reports		Quarterly
(b)	As Needed Information or Reports		As Needed
EXHIBIT B – FUNDING PROVISIONS			
8(b)(1)	Disbursement Requests		As Needed
3(c)	Final Disbursement Request	September 1, 2021 March 30, 2023	

City of Isleton

City Council
Staff Report

DATE: January 11, 2022

ITEM#: 5.A

CATEGORY: Consent Calendar

MINUTES OF THE REGULAR CITY COUNCIL MEETINGS OF NOVEMBER 23, 2021

SUMMARY

A. Review of the Regular City Council Meetings of November 23, 2021.

FISCAL IMPACT

There is no fiscal impact associated with this action.

RECOMMENDATION

A. City Council review and approve the draft minutes of the Regular City Council Meeting on November 23, 2021.

ATTACHMENTS

- Minutes of November 23, 2021.

Reviewed by: Charles Bergson, City Manager 

Submitted and prepared by: Yvonne Zepeda, Deputy City Clerk 

CITY OF ISLETON

AMENDED

Regular City Council Meeting Minutes

Tuesday, November 23, 2021 at 6:30pm

208 Jackson Boulevard

Isleton, California 95641

You can call in to join our public meeting or come in person

TELECONFERENCE OR IN PERSON

**ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SACRAMENTO
DIRECTING ALL INDIVIDUALS IN THE COUNTY TO WEAR FACE COVERINGS
INDOORS IN WORKPLACES AND PUBLIC SETTINGS**

1. OPENING CEREMONIES

A. Welcome & Call to Order – Mayor Eric Pene at 6:30pm.

B. Pledge of Allegiance

C. Roll Call

Present: City Councilmember's Paul Steele, Iva Walton, Vice Mayor Pamela Balham, Mayor Eric Pene and City Manager Charles Bergson.

D. Swearing in of Lester Lyndon Gardiner to the Measure B Oversight Committee.

ACTION: Deputy City Clerk swore in Lester Lyndon Gardiner to the Measure B Oversight Committee.

2. AGENDA CHANGES OR DELETIONS

A. Adjourn to Closed Session – Gov't Code§54956.9

Exposure to Litigation

ACTION: Nothing to report.

3. PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this Agenda. Speakers are requested to use the podium in front of the Council and to begin by stating their name, whether they reside in Isleton and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the Agenda. In the event comments are related to an item scheduled on the Agenda, speakers will be asked to wait to make their comments until that item is being considered.

ACTION: None.

4. COMMUNICATIONS

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact Deputy City Clerk Yvonne Zepeda, at (916) 777-7770, by fax at (916) 777-7775 or by email to Yvonne.zepeda@cityofisleton.com at least 48 hours prior to the meeting.

GOV. CODE § 54957.5 NOTICE: Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at Isleton City Hall located at 101 Second Street, Isleton, California 95641.

A. County of Sacramento, Order of Health Officer.

B. Central Valley Regional Water Quality Control Board, Central Valley Salt Control Program.

ACTION: Information only.

5. CONSENT CALENDAR

A. **SUBJECT:** None.

6. PUBLIC HEARINGS

A. **SUBJECT:** None.

7. OLD BUSINESS

A. **SUBJECT:** City Project List for California Consulting, Inc. Grant Applications.

RECOMMENDATION: City staff recommends City Council to approve projects list for California Consultants, Inc. to submit grant applications.

ACTION: By consensus City Council approve projects list but to come back to council to approve the list before going to California Consultants, Inc.

8. NEW BUSINESS

A. **SUBJECT:** Isleton Historical Preservation Review Board (IHPRB); review and appoint Aleida Suarez as public board member.

RECOMMENDATION: Staff and the members of the Isleton Historical Preservation Review Board request City Council to confirm Aleida Suarez owner/resident of 43 Main Street to the IHPRB board.

ACTION: Councilmember Iva Walton motion to confirm Aleida Suarez owner/resident of 43 Main Street to the Isleton Historical Preservation Review Board. Councilmember Paul Steele second the motion. **AYES:** Councilmember's Paul Steele, Iva Walton, Mayor Eric Pene. **NEOS:** None. **ABSTAIN:** Vice Mayor Pamela Bulahan. **ABSENT:** None. **PASSED 3-1.**

B. **SUBJECT:** 204 A Street – Acquisition and City Hall, Proposed.

RECOMMENDATION: Staff requests City Council for direction regarding the proposed acquisition of 204 A Street.

ACTION: Property is in escrow per City Manager. We will need a series of public hearings. Mayor said we need to get the lot first. Vice Mayor Pamela Bulahan said as making a new City Hall, as we are in a temp one right now. **Public Comments:** Michelle Burke: As a City Hall, beautiful would be nice. If a block then no.

- C. SUBJECT:** Certificate of Facts, The results of the Official Canvass conducted by the County of Sacramento, Registrar of Voters.

RECOMMENDATION: That the City Council accept and approve the Certificate of Facts, the results of the Official Canvass conducted by the County of Sacramento, Registrar of Voters.

ACTION: Councilmember Iva Walton motion to accept and approve the Certificate of Facts, the results of the Official Canvas conducted by the County of Sacramento, Registrar of Voters. Councilmember Paul Steele second the motion. **AYES:** Councilmember's Paul Steel, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED** 4-0.

- D. SUBJECT:** Resolution No. 029-21, a Resolution of the City Council of the City of Isleton Authorizing City Manager to execute agreements with the California Department of tax and fee administration for implementation of a local transactions and use tax, Measure L.

RECOMMENDATION: That City Council adopt, Resolution No. 029-21, a Resolution of the City Council of the City of Isleton Authorizing City Manager to execute agreements with the California Department of tax and fee administration for implementation of a local transactions and use tax, Measure L.

ACTION: Councilmember Iva Walton motion to adopt, Resolution No. 029-21, a Resolution of the City Council of the City of Isleton Authorizing City Manager to execute agreements with the California Department of tax and fee administration for implementation of a local transactions and use tax, Measure L. Councilmember Paul Steele second the motion. **AYES:** Councilmember's Paul Steel, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** None. **ABSENT:** None. **ABSENT:** None. **PASSED** 4-0.

- E. SUBJECT:** Resolution No. 030-21, a Resolution of the City Council of the City of Isleton Authorizing City Manager to execute agreements with the California Department of tax and fee administration for implementation of a local transactions and use tax, Measure B.

RECOMMENDATION: That City Council adopt, Resolution No. 030-21, a Resolution of the City Council of the City of Isleton Authorizing City Manager to execute agreements with the California Department of tax and fee administration for implementation of a local transactions and use tax, Measure B.

ACTION: Councilmember Iva Walton motion to adopt, Resolution No. 030-21, a Resolution of the City Council of the City of Isleton Authorizing City Manager to execute agreements with the California Department of Tax and Fee Administration for implementation of a local transactions and use tax, Measure B. Councilmember Paul Steele second the motion. **AYES:** Councilmember's Paul Steel, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** None. **ABSENT:** None. **ABSENT:** None. **PASSED** 4-0.

9. COUNCIL REPORTS AND COMMITTEE UPDATES

- A. Councilmember Vacant –None.
- B. Councilmember Paul Steele – Delta Protection. Broadband Grant, under Rescue Plan. Nov. 30, 2021. Jan. 22- Next Delta Protection Meeting. Annual Brunch Sunday 29.
- C. Councilmember Iva Walton – None.
- D. Vice Mayor Pamela Bulahan – SACOG. Civic Lab v. GP Update.
- E. Mayor Eric Pene – Pursue RVPD/Solano County.

10. STAFF GENERAL REPORTS AND DISCUSSION

- A. City Manager Report – Dec. 11, tree lighting ceremony. GHAD – 2years to start. Delta West done.
- B. Fire Chief Report –

11. CLOSED SESSION

ACTION: Moved to Item 2.

12. ADJOURNMENT

AYES:
NOES:
ABSTAIN:
ABSENT:

MAYOR, Eric Pene

ATTEST:

DEPUTY CITY CLERK, Yvonne Zepeda

City of Isleton

City Council Staff Report

DATE: January 11, 2021

ITEM#: 6.A

CATEGORY: Old Business

204 A STREET, CITY HALL DEVELOPMENT PLAN

SUBJECT

The City has recently acquired the subject property with the intent to provide facilities for city functions. At a minimum needed for the City is to replace the temporary City Hall and the temporary Fire Department administration facilities. Staff is presenting an outline of the steps necessary to develop this property. The Council is being request to review and provide guidance on the development of this property

DISCUSSION

The initial steps for developing this property will involve: scope of project determination, public workshops (presenting to the public the public functions that this site will support), space needs assessments, acquisition process, schedule, financing.

The City is presently operating in a temporary facility procured in 1990 after the Loma Prieta earthquake of 1989. This temporary building has been placed in the space previously serving as a public park known as City Park. Similarly, the fire department headquarters is operating out of temporary facilities.

The administration facilities at 101 Second Street are not adequate enough space for City operations. Present City operations include but not limited to administration, planning, public works, finance, code enforcement, City Clerk, parking administration, Council and commission administration, and information technology. The fire department temporary facilities are in need repair and maintenance.

Schedule – Steps needed to proceed are presented below with an approximate timeframe:

- a) Financial Assessment – 4 months
- b) Public Presentations – 9 months
- c) Scope of Work defined – 3 months
- d) Initiate Project
- e) Design – 12 months
- f) Environmental Review (concurrent with Design)
- g) Contract Solicitation – 4 months
- h) Construction – 12 months

FISCAL IMPACT

Estimated that this project will cost \$5,000,000. City staff is working with the California Infrastructure Ban (I-Bank) and the U.S. Department of Agriculture – Rural Communities for funding. Staff submits that nearly all costs for facilities at this site can be funded through grants and public financing.

RECOMMENDATION

It is recommended City Council review and provide direction for development of the property at 204 A Street.

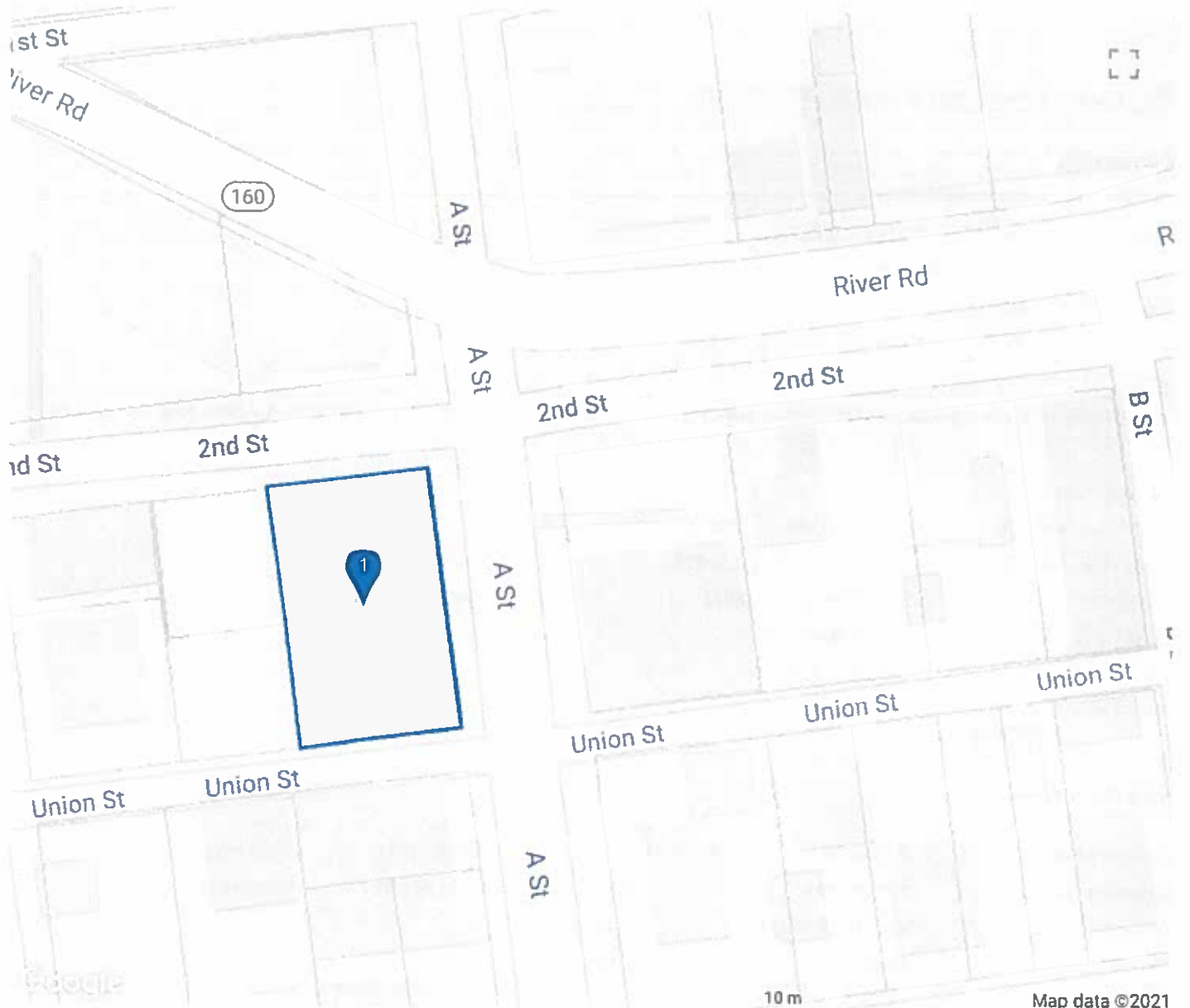
ATTACHMENTS

Site Map.

Reviewed by: Charles Bergson, City Manager



Submitted and prepared by: Yvonne Zepeda, City Clerk _____



City of Isleton

City Council Staff Report

DATE: January 11, 2022

ITEM#: 6.B

CATEGORY: Old Business

SACOG TRANSPORTATION DEVELOPMENT ACT (TDA) REVISED CLAIM PACKET FOR FY 2020-2021; APPROVE REVISION

DISCUSSION

The Sacramento Area Council of Governments (SACOG) is designated as the Regional Transportation Planning Agency for the four county metropolitan area, which includes the City of Isleton, to receive claims for approval pursuant to the TDA rights and regulations; and

The City received revised reports for the State Transit Assistance Funds (STA) and Local Transportation Funds (LTF) for the City of Isleton claim for Fiscal Years 2020-2021. SACOG is requesting these revisions be approved by City Council. Please see attached revised 2020-2021 TDA claim packet. The 2020-21 Development Act Claim Packet was approved on October 27, 2020 by City Council with Resolution 25-20.

The County of Sacramento March 2021 Findings of Apportionment Local Transportation Funds (LTF) Fiscal Year 2020-2021-March 2021 Revision (see attached):

The FY 2020-2021 LTF funds was increased from \$32,454.00 to \$36,309.00

The FY 2020-2021 STA funds no change of \$4,558.00

The bulk of these funds are going to street maintenance, lighting (\$35,000) and about \$4,500 is going to the new bus shelter and benches. The balance of funds are for engineering.

FISCAL IMPACT

For FY 20-21 the City of Isleton received \$36,309.00 for LTF Funds and \$4,558.00 for STA funds. Total Transportation Development Act claim packet application total is of \$40,867.00

RECOMMENDATION

Staff recommends City Council to approve revisions to the 2020-2021 TDA Claim Packet

ATTACHMENTS

- A. SACOG Transportation Development Act Claim Packet (revised 2020-2021)
- B. County of Sacramento March 2021 Findings of Apportionment Local Transportation Funds (LTF) Fiscal Year 2020-2021 March 2021 Revision

Prepared by: Diana O'Brien, Administrative Assistant

Reviewed by: Charles Bergson, City Manager

Submitted by: Yvonne Zepeda, City Clerk

A handwritten signature in black ink, appearing to read "Charles Bergson", is written over the printed name of the City Manager.



TRANSPORTATION

DEVELOPMENT ACT

CLAIM PACKET (revised 2020-2021)

**Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814**

**TRANSPORTATION DEVELOPMENT ACT
CLAIM CHECKLIST**

Please check the following, items as being either included with the attached TDA claim package or are on file at SACOG.

Item	Claimant	Attached	On file
• TDA-1 Annual Transportation Development Claim	All claimants	✓	N/A
• TDA-2 Project and Expenditure Plan (for the fiscal year of this claim and the prior fiscal year)	All claimants	✓	N/A
• TDA-3 Status of Previously Approved Projects	All claimants		N/A 90%
• TDA-4 Statement of Conformance	All claimants	✓	N/A
• TDA-5 TDA Claim Certification	All claimants		N/A
• Resolution by governing body that authorized the claim	All claimants		N/A NEED

If Claimant is a Transit Agency

• CHP Safety Compliance Report (Completed within the past 13 months)	Claimants for transit service	_____	_____
• Adopted or proposed budget for the fiscal year of the claim	Claimants for transit service	_____	_____
• Signed copy of transit service contract	Claimants for transit service	_____	_____
• Area wide transfer agreement, resolution	Claimants that allow inter-system transfers	_____	_____
• Information establishing eligibility under efficiency criteria	Claimants for revenue-based STA funds	_____	_____
• Certification that claim is consistent with Capital Improvement Program	Claimants for bike/ped facilities	_____	_____
• Compliance with PUC Sec. 99155 & 99155.5	Claimants for transit service	_____	_____
• STA Operator Qualifying Criteria calculation based on section 99314.6	Claimants for transit service	_____	_____
• Copy of Ten Year Capital & Operations Program	Claimants for transit service	_____	_____

TDA-1

TRANSPORTATION DEVELOPMENT ACT CLAIM

TO: Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814

FROM: Claimant: City of Isleton
Address: P.O. Box 716
City: Isleton | Zip Code: 95641
Contact Person: Diana O'Brien
Phone: 916-777-7771 Email: dianaobrien@cityofisleton.com

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the Sacramento Area Council of Governments (SACOG), that its request for funding be approved as follows:

LTF

Street Maintenance & Lighting	FY 20/21	\$34,494.00
Ped and Bike/Street Mte	FY 20/21	726.00
Subtotal		\$35,220.00
SACOG Planning	FY 20/21	1,089.00
	Total	\$36,309.00

STA

New Bus Shelter / Lighting/Benches	FY 20/21	4,558.00
	Total	\$4,558.00

TOTAL: \$ 40,867.00

Submitted By: Diana O'Brien
Title: Administrative Assistant
Date: January 11, 2022

TDA-2

ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: City of Isleton		Fiscal Year: 2016/2017, 2017/2018, 2018/2019 & 2019/20									
Project Title and TDA Article Number	TDA LTF	TDA STA	Transit Fares	Measure A	Road Fund	Developer Fees/Const. Tax	Federal/State	Other	TOTAL	SOURCES OF FUNDING	
										TDA LTF	TDA STA
Park & Ride Bus Shelter/Lighting/Benches		\$4,558.00							4,558.00		
Street Maintenance & Lighting	34,494.00								34,494.00		
Ped and Bike/Street Mte	726.00								726.00		
SACOG Planning	1,089.00								1,089.00		
SACOG Planning											
TOTAL REQUEST	\$36,309.00	\$4,558.00	\$	\$	\$	\$	\$	\$	\$40,867.00	\$	\$

TDA-3
STATUS OF PREVIOUSLY APPROVED PROJECTS

Instructions: Describe the status of all prior fiscal year TDA claim projects and any projects from previous years, which are still active.

- Include both operating and capital projects
- Approved amounts should be as specified in TDA claims approved by SACOG
- Expenditures should be to date
- Project status should be either "Complete" or "Active"

Fiscal Year	Project Title	Amount Approved	Expenditures	Project Status
16-18	Park & Ride/Shelter/lights/bench		\$4,558.00	90% Complete
TOTAL		\$	4,558.00	

TDA-4
STATEMENT OF CONFORMANCE

Form TDA-4 must be completed and signed by the Administrative Office of the submitting claimant.

The City of Isleton hereby certifies that the Transportation Development Act claim for fiscal year(s) 2020/2021 in the amount of \$36,309.00 (LTF) and \$4,558.00 (STA) for a total of \$40,867.00 conforms to the requirements of the Transportation Development Act and applicable rules and regulations. (See Attachment A for listing of conformance requirements)

Certified by Chief Financial Officer, Charles Bergson, P.E.

Title: Isleton City Manager / Public Works Director

Date: January 11, 2022

CC Resolution 25-20

TDA Claim Certification Form

I, **Charles Bergson, P.E.**, Chief Finance Officer for the **City of Isleton**, do hereby attest, as required under the California Code of Regulations, Title 21, Division 3, Chapter 2, Section 6632, to the reasonableness and accuracy of the following:

- (a) The attached budget or proposed *revised* budget for **2020/2021**.
- (b) The attached certification by the Department of the California Highway Patrol verifying that the **N/A** is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251.
- (c) The estimated amount of **N/A** maximum eligibility for moneys from the local transportation fund and the state assistance fund, as defined in Section 6634, is \$ **N/A**.

(Signature) Chief Financial Officer

City of Isleton
(Agency Name)

January 11, 2022
(Date)

ATTACHMENT A
CONFORMANCE - TDA CLAIMANTS
Standard Assurances

- 1) 180-Day Certified Fiscal Audit (*Applies to all claims; SACOG administers fiscal audits for all operators in the region, with the exception of the Sacramento Regional Transit District*) - Assurance that the claimant has submitted a satisfactory independent fiscal audit, with required certification, to SACOG and to the State Controller not more than 180 days after the end of the prior fiscal year (Sections 99245 and 6664).
- 2) 90-Day Annual State Controller Report (*Applies to all transit claims*) – Assurance that claimant has submitted this report to the State Controller in conformance with the uniform system of accounts and record not more than 90 days after the end of the prior fiscal year (110 days for electronically submissions) (Section 99243). Claimant should also supply a copy of the State Controller report (SCR) to SACOG no more than 120 days after the end of the prior fiscal year.
- 3) Use of Federal Funds (*Applies to all Article 4 claims*) –
 - Claimant filing a claim for TDA funds for capital intensive projects pursuant to Section 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to Section 99268.7.
 - Claimant qualifying for funds pursuant to Section 99268.1 and filing a claim for TDA funds in excess of the amount allowed by Section 99268 certifies that such funds are required in order to obtain maximum federal operating funds in the year such funds are claimed pursuant to Section 6633.1.
- 4) Elderly/Disabled (*Applies to all transit claims*) – That the transit operator is in compliance with Section 99155 pertaining to reduced transit fares for elderly and disabled persons and Section 99155.5 pertaining to dial-a-ride and paratransit services.
- 5) Farebox Recovery Ratio Requirements (*Applies to all transit claims*) – Claimant filing a claim for LTF or STA funds certifies that it will maintain for the project that ratio of fare revenues and local support to operating cost required under Sections 99268 (including all subparts), 99270.1, 99270.2, 99270.6, and under the “Farebox Requirements for Urbanized and Non-Urbanized Service’ adopted by the SACOG Board of Directors on March 18, 1982, whichever is appropriate.

Exceptions:

- 6) 50% Expenditure Limitation (*Applies only to claims for LTF*) – Claimant certifies that it was in compliance with Section 99268 certifying that it (the claim) will not exceed 50% of the amount required to meet operating, maintenance, capital and debt service costs of the transit system after deduction of approved federal grants and STA funds estimated to be received for the system. (A claimant can receive up to 100% of capital costs for grade-separated mass transit projects under Section 99268 and 99281, for capital intensive transit-related projects under Section 99268.7, and for extension of services under Section 6619.1 and 6633.8)
- 7) Extension of Services (*Applies only to LTF claims*) - Claimant who received an allocation of LTF funds for extension of service pursuant to Section 99268.8 certifies that it will file a report of these services pursuant to Section 6633.8(b) within 90 days after close of the fiscal year in which that allocation was

granted.

- 8) Retirement System (*Applies only to LTF claims*) - Claimant certifies that (1) the current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system; or (2) the operator is implementing a plan approved by SACOG which will fully fund the retirement system for such officers and employees within 40 years; or (3) the operator has a private pension plan which sets aside and invests, on a current basis, funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in Section 99272 and 99273.
- 9) Maximum Use of Local Transportation Funds (*Applies only to Sacramento Regional Transit District STA claim*) - That the operator is receiving the maximum allowable amount from the Local Transportation Fund.
- 10) Part-Time Employees (*Applies only to claims for STA*) - Claimant certifies that it is not precluded by any contract entered into on or after June 28, 1979 from employing part-time drivers or contracting with common carriers of persons operating under a franchise or license. Claimant further certifies that no person who was a full-time employee on June 28, 1979 shall have his/her employment terminated or his/her regular hours of employment, excluding overtime, reduced as a result of it employing part-time drivers or contracting with such common carriers.
- 11) Conformance with the Metropolitan (Regional) Transportation Plan (*Applies only to claims for STA*) - Claimant certifies that all of the purposes for claim expenditures are in conformance with the current Short Range Transit Plan, which is an appendix to the Metropolitan (Regional) Transportation Plan.
- 12) Full Use of Federal Funds (*Applies only to STA claims*) - Claimant certifies that it is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended.
- 13) Implementation of Productivity Improvements (*Applies only to STA claims*) - Claimant certifies that the operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Section 99244.

COUNTY OF SACRAMENTO
March 2021
FINDINGS OF APPORTIONMENT
LOCAL TRANSPORTATION FUNDS (LTF)
Fiscal Year 2020-2021-March 2021 Revision

County's Estimated June 30, 2020 Balance	\$0
Local Transportation Fund Income 2020-2021	\$65,205,000
Less: County Administrative Costs	-\$22,000
Less: SACOG Administrative Costs	-\$728,094
Balance for Allocation	\$64,454,906

Jurisdiction	Population ¹	% of Total Population County	Finding of Apportionment	SACOG Planning	Available to Jurisdiction	Pedestrians & Bicycles ²	Available to Jurisdiction for Article 4 and Article 8
Sacramento County (Unincorporated)	594,216	38.43%	\$24,770,910	\$40,872	\$24,730,038	\$495,418	\$1,294,280
Citrus Heights	88,095	5.70%	\$3,672,391	\$0	\$3,672,391	\$73,448	\$0
Elk Grove	174,025	11.26%	\$7,254,530	\$217,636	\$7,036,894	\$145,091	\$6,891,803
Folsom	79,835	5.16%	\$3,328,058	\$0	\$3,328,058	\$66,561	\$0
Galt	26,489	1.71%	\$1,104,239	\$33,127	\$1,071,112	\$22,085	\$1,049,027
Isleton	871	0.06%	\$36,309	\$1,089	\$35,220	\$726	\$34,494
Rancho Cordova	74,471	4.82%	\$3,104,451	\$0	\$3,104,451	\$62,089	\$0
City of Sacramento	508,172	32.87%	\$21,184,018	\$0	\$21,184,018	\$423,680	\$0
TOTALS	1,546,174	100.00%	\$64,454,906	\$292,724	\$64,162,182	\$1,289,098	\$9,269,604

SACRAMENTO REGIONAL TRANSIT DISTRICT and PARATRANSIT

Jurisdiction	Finding of Apportionment	Finding of Apportionment Less Ped & Bicycle	% of Population Within SRTD District	Allocation of Finding of Apportionment	SACOG Planning	Amount Available for To Paratransit, Inc.	Amount Available To SRTD
Sacramento County (Unincorporated)	\$24,770,910	\$24,275,491	94.5%	\$22,940,339	\$702,255	\$1,147,017	\$21,091,067
Rancho Cordova	\$3,104,451	\$3,042,362	100%	\$3,042,362	\$93,134	\$152,118	\$2,797,110
City of Sacramento	\$21,184,018	\$20,760,338	100%	\$20,760,338	\$635,521	\$1,038,017	\$19,086,801
City of Citrus Heights	\$3,672,391	\$3,598,943	100%	\$3,598,943	\$110,172	\$179,947	\$3,308,824
City of Folsom	\$3,328,058	\$3,261,497	100%	\$3,261,497	\$99,842	\$163,075	\$2,998,581
TOTALS	\$56,059,828	\$54,938,631		\$53,603,479	\$1,640,923	\$2,680,174	\$49,282,383
PI-30%		\$804,052					
SacRT=70%		\$1,876,122	\$51,158,504				

Regional Transit	\$51,158,504
Paratransit	\$804,052
SACOG	\$1,933,647
Ped/Bike	\$1,289,098
Other Jurisdictions	\$9,269,604
Total	\$64,454,906

1 Sources: Report E-5, Department of Finance, Demographic Research Unit, 1-1-2019

2. Amount available to jurisdictions for pedestrian and bicycle purposes (Article 3, Section 09233.3)

City of Isleton

City Council Staff Report

DATE: January 11, 2022

ITEM#: 7.A

CATEGORY: New Business

CITY COUNCIL SUB-COMMITTEE ASSIGNMENTS AND REVIEW APPOINTMENT BOARDS AND COMMISSION POLICY

SUMMARY

Every year, City Council updates and re-appoints the member lists of the standing sub-committees. City Council may continue the existing committee memberships or appoint new members.

DISCUSSION

Current Sub-Committee appointments as appointed last year are as follows:

Finance	Paul Steele and Vacant
Public Safety	Eric Pene and Vacant
Code Enforcement	Paul Steele and Iva Walton
Intragovernmental	Paul Steele and Pam Bulahan
Personnel	Eric Pene and Iva Walton
Development Agreement	Chris Jones (PC) and Vacant
Architectural Design Review	Eric Pene and Mandy Elder (PC)
Parking	Pam Bulahan and Iva Walton
General Plan	Pamela Bulahan and Vacant
Small Cities Organized Risk Effort	Eric Pene
Brannan-Andrus Levee Maintenance District	City Manager, Charles Bergson
Delta Protection Commission	Iva Walton
Delta Region GHAD (NEW)	

Board and Commissions

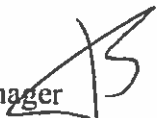

Currently the Council does not have a policy for reviewing Boards and Commission appointments. It is recommended that City Council annually review its Board and Commission appointments. Staff will be bringing forward a Board and Commission review policy and will be requesting Council review its Planning Commission and Measure B appointments.

FISCAL IMPACT

There is no fiscal impact associated with this action.

RECOMMENDATION

Staff recommends that City Council review and modify as necessary the sub-committees assignments.

Reviewed by: Charles Bergson, City Manager 
Submitted and prepared by: Yvonne Zepeda, Deputy City Clerk 

City of Isleton

City Council Staff Report

DATE: January 11, 2022

ITEM#: 7.B

CATEGORY: New Business

RESOLUTION 01-22 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ISLETON APPROVING FISCAL YEAR 2021/2022 TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM, AND AUTHORIZING SUBMISSIONS AND AMENDMENTS BY THE CITY MANAGER, OR HIS/HER DESIGNEE, TO THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG) FOR LOCAL TRANSPORTATION FUNDS (LTF) AND STATE TRANSIT ASSISTANCE FUNDS (STA); APPROVE

DISCUSSION

The Sacramento Area Council of Governments (SACOG) is designated as the Regional Transportation Planning Agency for the four county metropolitan area, which includes the City of Isleton, to receive claims for approval pursuant to the TDA rights and regulations; and

The City is requesting City Council approve the SACOG Transportation Development Act (TDA) claim packet for FY 2021-2022 for the State Transit Assistance Funds (STA) and Local Transportation Funds (LTF).

FISCAL IMPACT

LTF

Street Maintenance & Lighting	FY 21/22	33,924.00
Ped and Bicycles	FY 21/22	714.00
Subtotal		34,638.00
SACOG Planning	FY 21/22	1,071.00
	Total	\$35,709.00

STA

Tower Park & Ride Additional Costs for Bus Shelter ADA Compliance and Lighting	FY 21/22	7,028.00
	Total	\$7,028.00


TOTAL: \$ 42,737.00

RECOMMENDATION

Staff recommends City Council to approve SACOG Transportation Development Act (TDA) Claim Packet for FY 2021-2022

ATTACHMENTS

- A. SACOG Transportation Development Act Claim Packet 2021-2022
- B. Resolution 01-22 Resolution City Council of the City of Isleton
- C. County of Sacramento March 2021 Findings of Apportionment Location Transportation Funds (LTF) Fiscal Year 2021-2022
- D. August 2021 Sacramento Area Council of Governments Regional Share of Statewide PUC Allocation: \$22,408,095 Allocation of State Transit Assistance Funds (STA) FY 2021-2022-August Revision Public Utility Code Section 99313 & 99314

Prepared by: Diana O'Brien, Administrative Assistant
Reviewed by: Charles Bergson, City Manager 
Submitted by: Yvonne Zepeda, City Clerk



S A C O G

TRANSPORTATION

DEVELOPMENT ACT

CLAIM PACKET

**Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814**

TRANSPORTATION DEVELOPMENT ACT CLAIM CHECKLIST

Please check the following, items as being either included with the attached TDA claim package or are on file at SACOG.

Item	<u>Claimant</u>	<u>Attached</u>	<u>On file</u>
• TDA-1 Annual Transportation Development Claim	All claimants	✓	N/A
• TDA-2 Project and Expenditure Plan (for the fiscal year of this claim and the prior fiscal year)	All claimants	✓	N/A
• TDA-3 Status of Previously Approved Projects	All claimants		N/A 90%
• TDA-4 Statement of Conformance	All claimants	✓	N/A
• TDA-5 TDA Claim Certification	All claimants		N/A
• Resolution by governing body that authorized the claim	All claimants		N/A NEED

If Claimant is a Transit Agency

• CHP Safety Compliance Report (Completed within the past 13 months)	Claimants for transit service	_____	_____
• Adopted or proposed budget for the fiscal year of the claim	Claimants for transit service	_____	_____
• Signed copy of transit service contract	Claimants for transit service	_____	_____
• Area wide transfer agreement, resolution	Claimants that allow inter-system transfers	_____	_____
• Information establishing eligibility under efficiency criteria	Claimants for revenue-based STA funds	_____	_____
• Certification that claim is consistent with Capital Improvement Program	Claimants for bike/ped facilities	_____	_____
• Compliance with PUC Sec. 99155 & 99155.5	Claimants for transit service	_____	_____
• STA Operator Qualifying Criteria calculation based on section 99314.6	Claimants for transit service	_____	_____
• Copy of Ten Year Capital & Operations Program	Claimants for transit service	_____	_____

TDA-1

TRANSPORTATION DEVELOPMENT ACT CLAIM

TO: Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814

FROM: Claimant: City of Isleton
Address: P.O. Box 716
City: Isleton Zip Code: 95641
Contact Person: Diana O'Brien
Phone: 916-777-7771 Email: dianaobrien@cityofisleton.com

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the Sacramento Area Council of Governments (SACOG), that its request for funding be approved as follows:

LTF

Street Maintenance & Lighting	FY 21/22	33,924.00
Ped and Bike/Street Mte	FY 21/22	714.00
Subtotal		34,638.00
SACOG Planning	FY 21/22	1,071.00
	Total	\$35,709.00

STA

Tower Park & Ride Additional Costs for Bus Shelter ADA Compliance and Lighting	FY 21/22	\$7,028.00
	Total	\$7,028.00

TOTAL: \$ 42,737.00

Submitted By: Diana O'Brien
Title: Administrative Assistant
Date: January 11, 2022

TDA-4
STATEMENT OF CONFORMANCE

Form TDA-4 must be completed and signed by the Administrative Office of the submitting claimant.

The City of Isleton hereby certifies that the Transportation Development Act claim for fiscal year(s) 2021/2022 in the amount of \$35,709.00 (LTF) and \$7,028.00 (STA) for a total of \$42,737.00 conforms to the requirements of the Transportation Development Act and applicable rules and regulations. (See Attachment A for listing of conformance requirements)

Certified by Chief Financial Officer, Charles Bergson, P.E.

Title: Isleton City Manager / Public Works Director

Date: January 11, 2022

CC TDA

TDA Claim Certification Form

I, **Charles Bergson, P.E.**, Chief Finance Officer for the **City of Isleton**, do hereby attest, as required under the California Code of Regulations, Title 21, Division 3, Chapter 2, Section 6632, to the reasonableness and accuracy of the following:

- (a) The attached budget or proposed budget for **2021/2022**.
- (b) The attached certification by the Department of the California Highway Patrol verifying that the **N/A** is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251.
- (c) The estimated amount of **N/A** maximum eligibility for moneys from the local transportation fund and the state assistance fund, as defined in Section 6634, is \$ **N/A**.

(Signature) Chief Financial Officer

City of Isleton
(Agency Name)

January 11, 2022
(Date)

ATTACHMENT A
CONFORMANCE - TDA CLAIMANTS
Standard Assurances

- 1) 180-Day Certified Fiscal Audit (*Applies to all claims; SACOG administers fiscal audits for all operators in the region, with the exception of the Sacramento Regional Transit District*) - Assurance that the claimant has submitted a satisfactory independent fiscal audit, with required certification, to SACOG and to the State Controller not more than 180 days after the end of the prior fiscal year (Sections 99245 and 6664).
- 2) 90-Day Annual State Controller Report (*Applies to all transit claims*) – Assurance that claimant has submitted this report to the State Controller in conformance with the uniform system of accounts and record not more than 90 days after the end of the prior fiscal year (110 days for electronically submissions) (Section 99243). Claimant should also supply a copy of the State Controller report (SCR) to SACOG no more than 120 days after the end of the prior fiscal year.
- 3) Use of Federal Funds (*Applies to all Article 4 claims*) –
 - Claimant filing a claim for TDA funds for capital intensive projects pursuant to Section 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to Section 99268.7.
 - Claimant qualifying for funds pursuant to Section 99268.1 and filing a claim for TDA funds in excess of the amount allowed by Section 99268 certifies that such funds are required in order to obtain maximum federal operating funds in the year such funds are claimed pursuant to Section 6633.1.
- 4) Elderly/Disabled (*Applies to all transit claims*) – That the transit operator in question is in compliance with Section 99155 pertaining to reduced transit fares for elderly and disabled persons and Section 99155.5 pertaining to dial-a-ride and paratransit services.
- 5) Farebox Recovery Ratio Requirements (*Applies to all transit claims*) – Claimant filing a claim for LTF or STA funds certifies that it will maintain for the project that ratio of fare revenues and local support to operating cost required under Sections 99268 (including all subparts), 99270.1, 99270.2, 99270.6, and under the “Farebox Requirements for Urbanized and Non-Urbanized Service” adopted by the SACOG Board of Directors on March 18, 1982, whichever is appropriate.

Exceptions:

- 6) 50% Expenditure Limitation (*Applies only to claims for LTF*) – Claimant certifies that it was in compliance with Section 99268 certifying that it (the claim) will not exceed 50% of the amount required to meet operating, maintenance, capital and debt service costs of the transit system after deduction of approved federal grants and STA funds estimated to be received for the system. (A claimant can receive up to 100% of capital costs for grade-separated mass transit projects under Section 99268 and 99281, for capital intensive transit-related projects under Section 99268.7. and for extension of services under Section 6619.1 and 6633.8)
- 7) Extension of Services (*Applies only to LTF claims*) - Claimant who received an allocation of LTF funds for extension of service pursuant to Section 99268.8 certifies that it will file a report of these services pursuant to Section 6633.8(b) within 90 days after close of the fiscal year in which that allocation was

granted.

- 8) Retirement System (*Applies only to LTF claims*) - Claimant certifies that (1) the current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system; or (2) the operator is implementing a plan approved by SACOG which will fully fund the retirement system for such officers and employees within 40 years; or (3) the operator has a private pension plan which sets aside and invests, on a current basis, funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in Section 99272 and 99273.
- 9) Maximum Use of Local Transportation Funds (*Applies only to Sacramento Regional Transit District STA claim*) - That the operator is receiving the maximum allowable amount from the Local Transportation Fund.
- 10) Part-Time Employees (*Applies only to claims for STA*) - Claimant certifies that it is not precluded by any contract entered into on or after June 28, 1979 from employing part-time drivers or contracting with common carriers of persons operating under a franchise or license. Claimant further certifies that no person who was a full-time employee on June 28, 1979 shall have his/her employment terminated or his/her regular hours of employment, excluding overtime, reduced as a result of it employing part-time drivers or contracting with such common carriers.
- 11) Conformance with the Metropolitan (Regional) Transportation Plan (*Applies only to claims for STA*) - Claimant certifies that all of the purposes for claim expenditures are in conformance with the current Short Range Transit Plan, which is an appendix to the Metropolitan (Regional) Transportation Plan.
- 12) Full Use of Federal Funds (*Applies only to STA claims*) - Claimant certifies that it is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended.
- 13) Implementation of Productivity Improvements (*Applies only to STA claims*) - Claimant certifies that the operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Section 99244.

RESOLUTION NO. 01-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ISLETON APPROVING FISCAL YEAR 2021/2022 TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM, AND AUTHORIZING SUBMISSIONS AND AMENDMENTS BY THE CITY MANAGER, OR HIS/HER DESIGNEE, TO THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG) FOR LOCAL TRANSPORTATION FUNDS (LTF) AND STATE TRANSIT ASSISTANCE FUNDS (STA)

WHEREAS, the State of California enacted the Transportation Development Act (TDA) in 1972 to provide funds for transportation needs each fiscal year; and

WHEREAS, the Sacramento Area Council of Governments (SACOG) is designated as the Regional Transportation Planning Agency for the four county metropolitan area, which includes the City of Isleton, to receive claims for approval pursuant to the TDA rights and regulations; and

WHEREAS, SACOG has State Transit Assistance (STA) Funds and Local Transportation Funds (LTF) available for the City of Isleton to claim for Fiscal Year (FY) 2021/2022.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City Manager, or his/her designee, to submit necessary claim forms to the Sacramento Area Council of Governments (SACOG) for Fiscal Year 2021-22 LTF and STA funds.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council authorizes the City Manager, or his/her designee, to make any necessary budget amendments, transfers, accounting entries, and claim amendments to carry out the City Council's policies and directives pertaining to this matter and for any future revisions to Fiscal Year 2021-22 LTF and STA apportionments.

PASSED AND ADOPTED by the City Council of the City of Isleton this 11th day of January, 2022.

ERIC PENE, MAYOR
CITY OF ISLETON

ATTEST:

YVONNE ZEPEDA, DEPUTY CITY CLERK

I, YVONNE ZEPEDA, Deputy City Clerk of the City of Isleton, do hereby certify as follows:

I am the duly appointed, qualified Deputy City Clerk of the city of Isleton, a California municipal corporation; as such Deputy City Clerk, I am the custodian of the official records of the City Council of said City. The attached resolution is a full, true, and correct copy of **Resolution No. 01-22, on file in the Office of the Deputy City Clerk.**

IN WITNESS WHEREOF, I have hereto affixed my hand and the seal of the City of Isleton on January 11, 2022.

**YVONNE ZEPEDA, DEPUTY CITY CLERK
CITY OF ISLETON**

**CERTIFICATION
CITY OF ISLETON CITY COUNCIL RESOLUTION NO. 01-22**

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO)
CITY OF ISLETON)

I, Yvonne Zepeda, Deputy City Clerk of the City of Isleton, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Isleton at a regular meeting of said Council held on January 11, 2022 by the following vote:

AYES: COUNCILMEMBERS: Councilmember's
NOES: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.

**Yvonne Zepeda, Deputy City Clerk
City of Isleton, California**

City of Isleton

City Council Staff Report

DATE: January 11, 2022

ITEM#: 7.C

CATEGORY: New Business

4TH AND A STREET, 4-WAY STOP SIGN, TRAFFIC WARRANT; PURCHASE ORDER

SUMMARY

4th & A Streets intersection is included in the Draft Local Safety Road Plan that TJKM presented to City Council on December 14, 2021. The City Council requested a quote from TJKM for this intersection due to a traffic accident in December 2021.

DISCUSSION

Staff is requesting City Council review, discuss and approve work to conduct a traffic warrant study for this intersection.

FISCAL IMPACT

TJKM will perform the below scope of services for a not-to-exceed lump sum of \$1,100.00

The following data at the study intersection as a part of the all-way stop warrant analysis:

- One 14-hour vehicular, pedestrian, and bicycle turning movement counts from 6am-8pm on a mid-week day when school is in session
- Accident data for the most recent 12-month period available
- Field observations

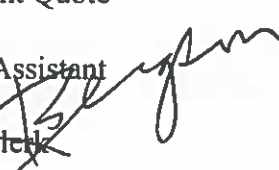
RECOMMENDATION

Staff recommends City Council review and approve purchase order with TJKM for traffic warrant for 4th and A Streets.

ATTACHMENTS

1. TJKM 4th and A Streets Traffic Warrant Quote

Prepared by: Diana O'Brien, Administrative Assistant
Reviewed by: Charles Bergson, City Manager
Submitted by: Yvonne Zepeda, Deputy City Clerk





VISION THAT MOVES YOUR COMMUNITY

January 6, 2022

Chuck Bergson, PE
City Manager
City of Isleton
Phone: 916-777-7770
Email: cbergson@cityofisleton.com

Subject: Data Collection for All-Way Stop Warrant Analysis for the Intersection of 4th Street and A Street

Dear Chuck:

TJKM Transportation Consultants is pleased to submit our Scope of Work and Level of Effort to perform data collection for an all-way stop warrant analysis for the intersection of 4th Street and A Street in the City of Isleton. Currently, this intersection is two way stop controlled on the south and east legs.

SCOPE OF WORK

- TJKM will collect the following data at the study intersection as a part of the all-way stop warrant analysis:
 - One 14-hour vehicular, pedestrian, and bicycle turning movement counts from 6am-8pm on a mid-week day when school is in session
 - Accident data for the most recent 12-month period available
 - Field observations

BUDGET

TJKM will perform the above scope of services for a not-to-exceed lump sum of \$1,100.

Please note, any additional work outside of this scope will require an amendment, such as an additional counts, and analysis. Please feel free to contact me at (512) 757-7660 or via e-mail at cpeterson@tjkm.com, if you have any questions regarding this proposed work scope and fee. We look forward to working with you.

Sincerely,

Cory Peterson
Transportation Planner

www.TJKM.com

CALIFORNIA ♦ FLORIDA ♦ TEXAS

Corporate Office: 4305 Hacienda Drive, Suite 550, Pleasanton, CA 94588

Phone: 925.463.0611 Fax: 925.463.3690 Email: tjkm@TJKM.com

DBE #40772 ♦ SBE #38780

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City of Isleton

City Council
Staff Report

DATE: January 11, 2021

ITEM#: 7.D

CATEGORY: New Business

RESOLUTION NO. 02-22 AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CAL RECYCLE GRANTS

SUMMARY

The Department of Resources, Recycling, and Recovery (Cal Recycle) administers various grant programs to further the State of California's efforts to reduce, recycle, and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment. Resolution 02-22 would, for an effective term of five (5) years, authorize the submittal of applications to all Cal Recycle grants for which the City of Isleton is eligible.

DISCUSSION

Resolution 02-22 will help to expedite the grant application process for city staff, and increase the likelihood of successfully ascertaining grants for recycling activities in the City.

FISCAL IMPACT

There is no fiscal impact associated with this action. Pending Cal Recycle acceptance of Isleton's grant applications and disbursing the associated funds. It is estimated that the City of Isleton can receive large sums of grant money for recycling and litter projects.

RECOMMENDATION

- A. Staff recommends that the City Council adopt Resolution 02-22 authorizing submittal of an application for all CalRecycle grants and authorizes City Manager, or his/her designee is authorized and empowered to execute in the name of the City of Isleton all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project for an effective term of five (5) years

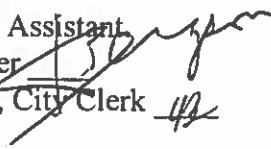
ATTACHMENTS

- A. Resolution 02-22 Resolution of the City Council Authorizing Submittal of Application(s) for all Calrecycle Grants for which City of Isleton is Eligible

Prepared by: Diana O'Brien, Administrative Assistant

Reviewed by: Charles Bergson, City Manager

Submitted and prepared by: Yvonne Zepeda, City Clerk





City of Isleton

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Letter of Designation

January 11, 2022

CAL RECYCLE

RE: City of Isleton
Beverage Container Recycling City/County Payment Program Funding Request

Pursuant to the Resolution 02-22 authorizing an application for the Beverage Container Recycling City/County Payment Program, I am the designated Signature Authority for **The City of Isleton**. I am authorized by the Resolution 01-22 to execute on behalf of **City of Isleton** all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project for this grant. The Resolution also authorizes me to delegate this authority. Accordingly, I hereby delegate this authority to the **Administrative Assistant**. This delegation is effective as long as the Resolution is in effect.

Signed by the authorized signature authority.

Charles Bergson, Isleton City Manager

Date

RESOLUTION NO. 02-22

**RESOLUTION OF THE CITY COUNCIL
AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANTS FOR
WHICH CITY OF ISLETON IS ELIGIBLE**

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the **City Council of the City of Isleton** authorizes the submittal of application(s) to CalRecycle for all grants for which **The City of Isleton** is eligible.; and

BE IT FURTHER RESOLVED that the **City Manager**, or **his/her designee** is hereby authorized and empowered to execute in the name of the **City of Isleton** all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for **five (5)** years from the date of adoption of this resolution.

PASSED AND ADOPTED at the regular meeting of the City Council of the City of Isleton held on this 11th day of January 2022.

AYES:

NOES:

ABSTAIN:

ABSENT:.

MAYOR, Eric Pene

ATTEST:

DEPUTY CITY CLERK, Yvonne Zepeda

