

# City of Isleton

## City Council Staff Report

DATE: September 21, 2021

ITEM#: 7.A

CATEGORY: Old Business

### **TRANSBAY CHALLENGE 3 SPECIAL EVENT LICENSE. APPLICANT; EMERALD FARM TOURS, LLC**

**UPDATE: THE CITY ATTORNEY REVIEWED APPLICATION AND FINDS IT MEETS CITY AND STATE CODE. UNDERSTANDS SMOKING ARE NOT IN PUBLIC PROPERTY. ALL CANNABIS VENDORS HAVE TO COMPLY WITH STATE AND CITY REGULATIONS. VENDORS SHIELDED FROM PUBLIC. WITH RESPECT TO INSURANCE, THE PRODUCER WILL PROVIDE PROFESSIONAL LIABILITY, GENERAL LIABILITY, AUTO LIABILITY MEETING CITY STANDARDS. AS OF THIS WRITING, MR. VICTOR APIONA IS IN DISCUSSION WITH SACRAMENTO COUNTY SHERIFF'S AND WILL PROVIDE UPDATE TUESDAY.**

### **THE CANNABIS NO CONSUMPTION ON PUBLIC PROPERTY.**

### **BACKGROUND**

Emerald Farm Tours, LLC has submitted a special event license application packet for a proposed 1-day festival along the City's Main Street for October 30<sup>th</sup>, 2021. The event would be a Halloween-themed cannabis festival requiring the closure of Main Street to outside traffic and including live music, food trucks, vendors, and licensed cannabis sales.

Staff is presenting the Transbay Challenge 3 application to City Council for discretionary review of a Special Event License.

### **DISCUSSION**

#### Overview

Transbay Challenge 3 would, if approved, take place on October 30<sup>th</sup>, 2021 from 12 pm to 10 pm. The event would close Main Street from E street to H Street including China Park (44 Main Street) from 6pm Friday October 29<sup>th</sup> to 12 pm Sunday, October 31<sup>st</sup>. A site plan and traffic plan has been included with this report as part of the special event license application (Attachment 1).

The event will be separated into cannabis and non-cannabis vendor zones with both requiring ticketed entry and age-restricted to persons 21 or older. A live music stage will be erected at the empty lot at 42 Main Street.

The event is expected to draw upwards of 3,000 attendees. The applicant has submitted plans for adequate security, fencing, traffic control, toilets, and parking (see attachment 2, Special Event Supplemental Package).

#### Fee Considerations

All cannabis sales from Transbay Challenge 3 will be covered under 66 Main Group, LLC's (dba Delta Boyz) Conditional Use Permit CUP 09-18. This means 66 Main group will be responsible for documenting sales from the event and paying the required gross revenue fee per their development agreement with the City.

A condition has been added to the City Council's approval of the Transbay Challenge 3 special event license requiring fee documentation and submittal pursuant to the 66 Main Group Development Agreement.

### Pending Submittals

Emerald Farm Tours's application notes that several items required for the Special Event License are pending approval by outside agencies and private individuals (see Attachment 1 "pending items"). These items include:

- Proof of insurance. The applicant has initiated an application for event insurance from Coastal Brokers, but has not yet obtained and submitted proof of insurance to the City.
- CA BCC Temporary Cannabis Events Permit. State law requires cannabis events to receive permits from the Bureau of Cannabis Control (BCC). The applicant shall be required to submit proof of state licensing to the City.
- Parking Plan. While the applicant has submitted a site plan showing adequate parking for the event with the use of the private lots at 401 6<sup>th</sup> Street and 100 H street, owner consent of this property use has not been confirmed as of yet. The applicant shall be required to submit proof of owner consent for use of private property to the City.
- Medic ambulance services. Additional medic and ambulance services are required to supplement City resources for events of this size. The applicant shall be required to submit proof of retained medic ambulance services to the City.

All of the above are attached to the City Council's approval as conditions.

### **FISCAL IMPACT**

The City is expecting to receive an estimated \$20,000 from an increase in sales tax and a gross revenue fee on cannabis sales.

### **RECOMMENDATION**

Staff recommends City Council Emerald Farm Tours's application and grant a Special Event License for Transbay Challenge 3 for October 30<sup>th</sup>, 2021; subject to the following conditions of approval:

1. The Applicant shall apply for and have approved by City staff all supplementary permits to the Special Event License, including but not limited to building and encroachment permits.
2. The applicant/developer/operator shall be responsible to pay all sales, use, business and other applicable taxes, and all license, registration, and other fees and permits

required under federal, state and local law and pursuant to Development Agreement 2018-06.

3. The applicant shall provide a security plan that includes participation of the Sacramento County Sheriffs.

4. The Applicant shall submit all remaining application materials currently pending including proof of insurance, BCC Temporary Cannabis Events Permit, Proof of owner consent for temporary parking use, and proof of retained medic ambulance services.

5. Any amendments to this use permit application, or changes in to the business plan, will require the applicant to submit an amended use permit application for approval by the City.

**NOTE: This was tabled and to be brought back on September 21, 2021, with City Attorney feedback per City Council.**

Prepared by: James Gates, Assistant Planner  
Reviewed by Charles Bergson, City Manager  
Submitted by Yvonne Zepeda, Deputy City Clerk

#### ATTACHMENTS

1 – Special Event License Application

2 – Special Event Supplemental Package.



# City of Isleton

1st f 2nd

City Council  
Staff Report

IW-  
PS-  
JMPB-  
MER-

DATE: September 14, 2021

ITEM#: 8.B

CATEGORY: New Business

**TRANSBAY CHALLENGE 3 SPECIAL EVENT LICENSE.  
APPLICANT; EMERALD FARM TOURS, LLC**

## BACKGROUND

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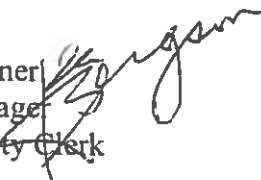
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# Transbay Challenge 3 City of Isleton Event Permit Application

Executive Summary  
Site Plan  
Traffic Plan  
Security Plan  
Vendor (Non-Cannabis) Plan  
Permitted Cannabis Sales Zone Plan  
Waste Management Plan  
Promotional & Advertising Exhibits  
Pending Items

*Vendor Permit Cannabis  
State zone - BCC*

# Executive Summary

*Dear City of Isleton Councilmembers,*

*Transbay Challenge is in its third year since its inception in 2019. This event celebrates our legal cannabis culture and marketplace by bringing together the top regional brands and entertainment to create an immersive, cannabis-centric festival experience. The first two Transbay Challenges focused on highlighting the best of the Bay Area, but we know California is a massive state with many regions and diverse products and people. As such, we arrived in Isleton as the neutral challenge grounds for a competition pitting the Best in the Bay against the Best in the Delta.*

*On behalf of Jimi Devine, The Delta Boyz, and Emerald Farm Tours, I thank you for your consideration of this permit application and we look forward to working with the City of Isleton on this fun-filled, full-day event. We anticipate a wonderful time will be had by all, and are working toward the mutual success for Transbay Challenge and the City of Isleton and its community of residents and businesses.*

*Should you have any questions for us along this process, please feel free to contact me directly at (510) 666-5953 or via email at [victor@emeraldfarmtours.com](mailto:victor@emeraldfarmtours.com). We are at your service.*

*Thank you,*

*Victor Pinho*

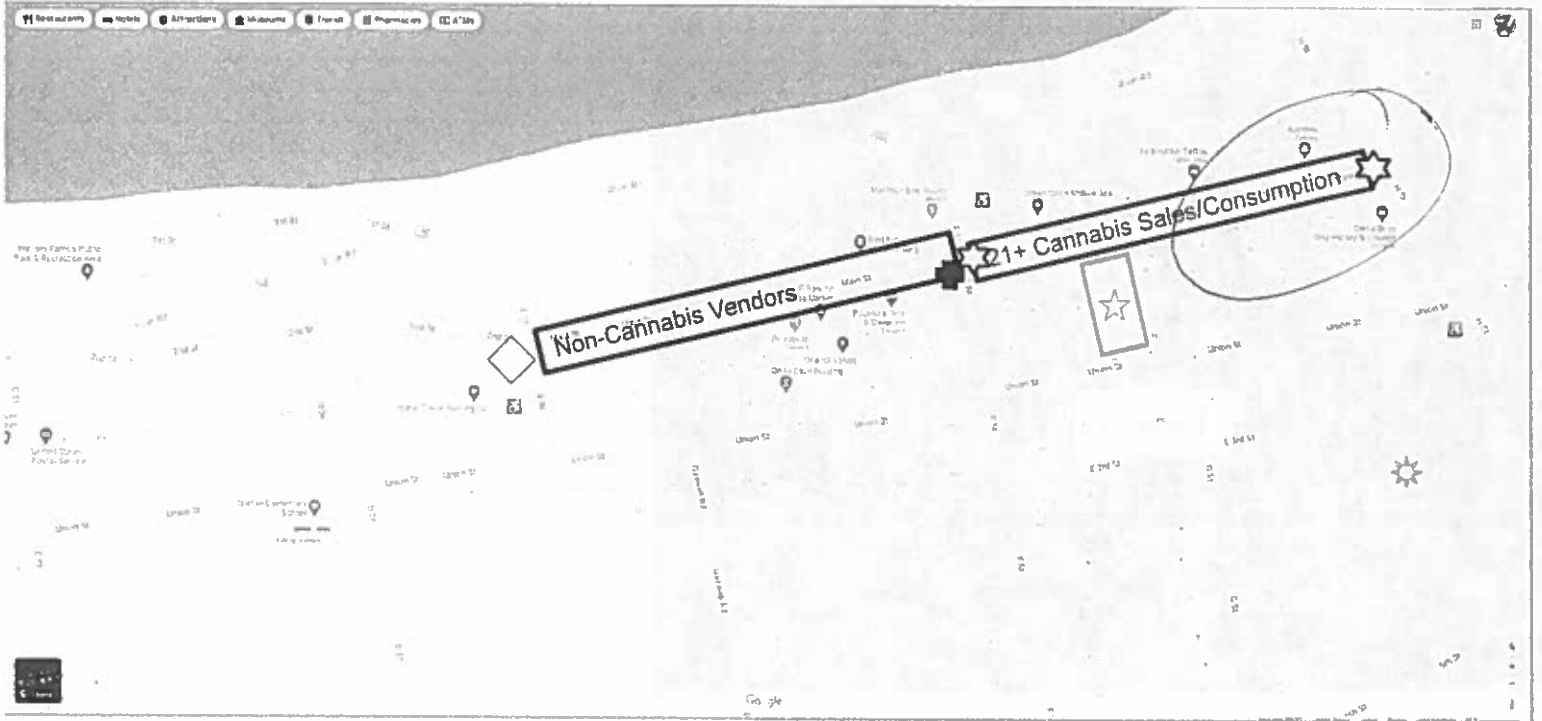
CEO

Emerald Farm Tours, LLC

[EmeraldFarmTours.com](http://EmeraldFarmTours.com)


# Site Plan

- First Aid Tent
- 6 kW Light Tower
- Stage Area (See Stage Plan)
- Age-Restricted Checkpoint
- Main Entrance / Exit
- Accessible Restrooms
- Restrooms

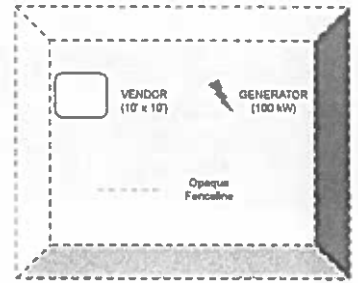
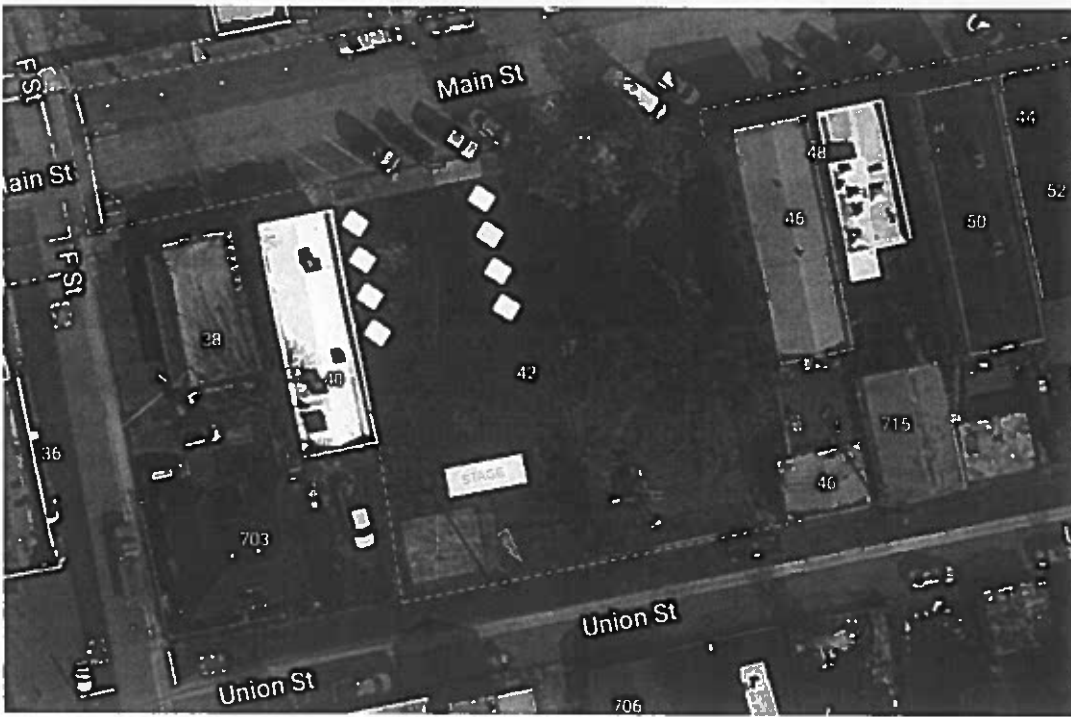


# Site Plan - Supplemental Parking



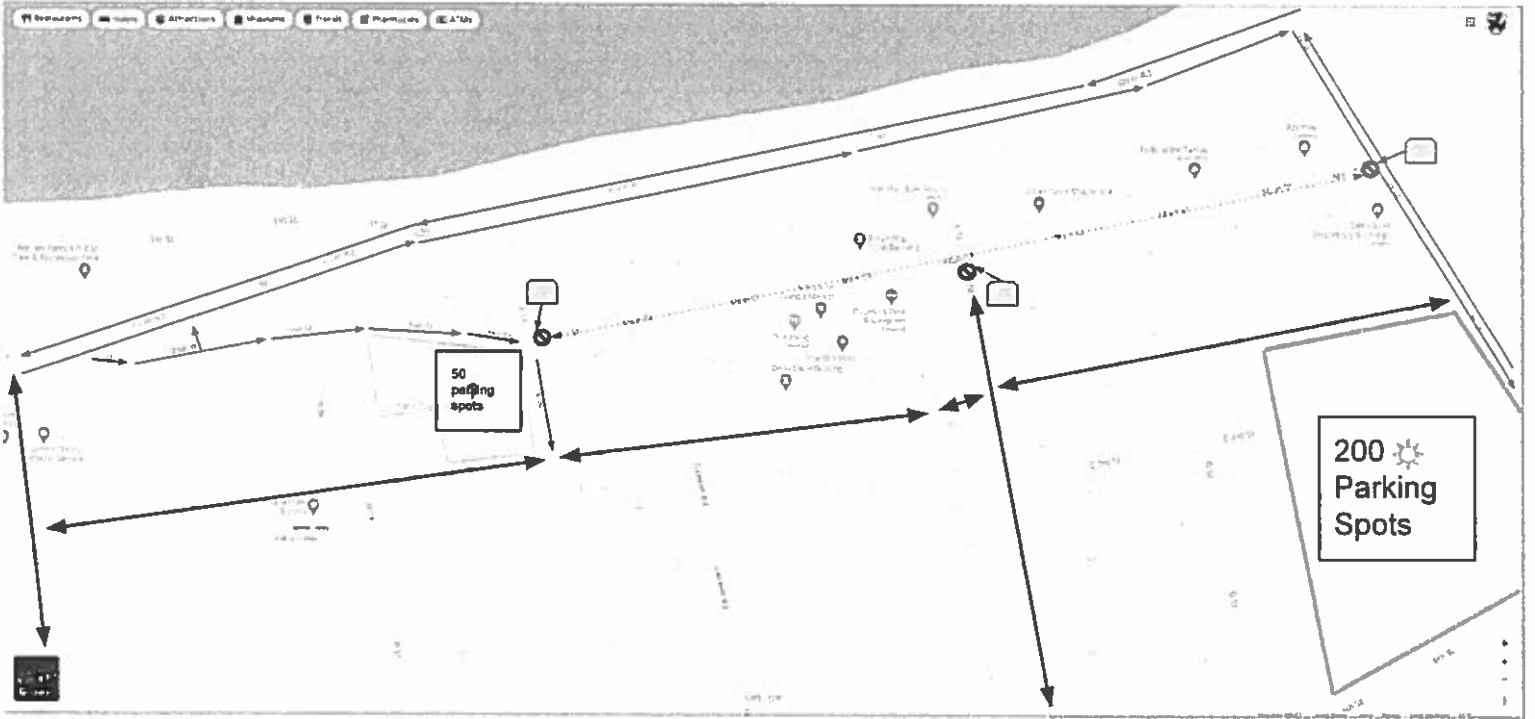
-  6 kW Light Tower
-  Accessible Restrooms  Restrooms

# Site Plan - Stage Plan



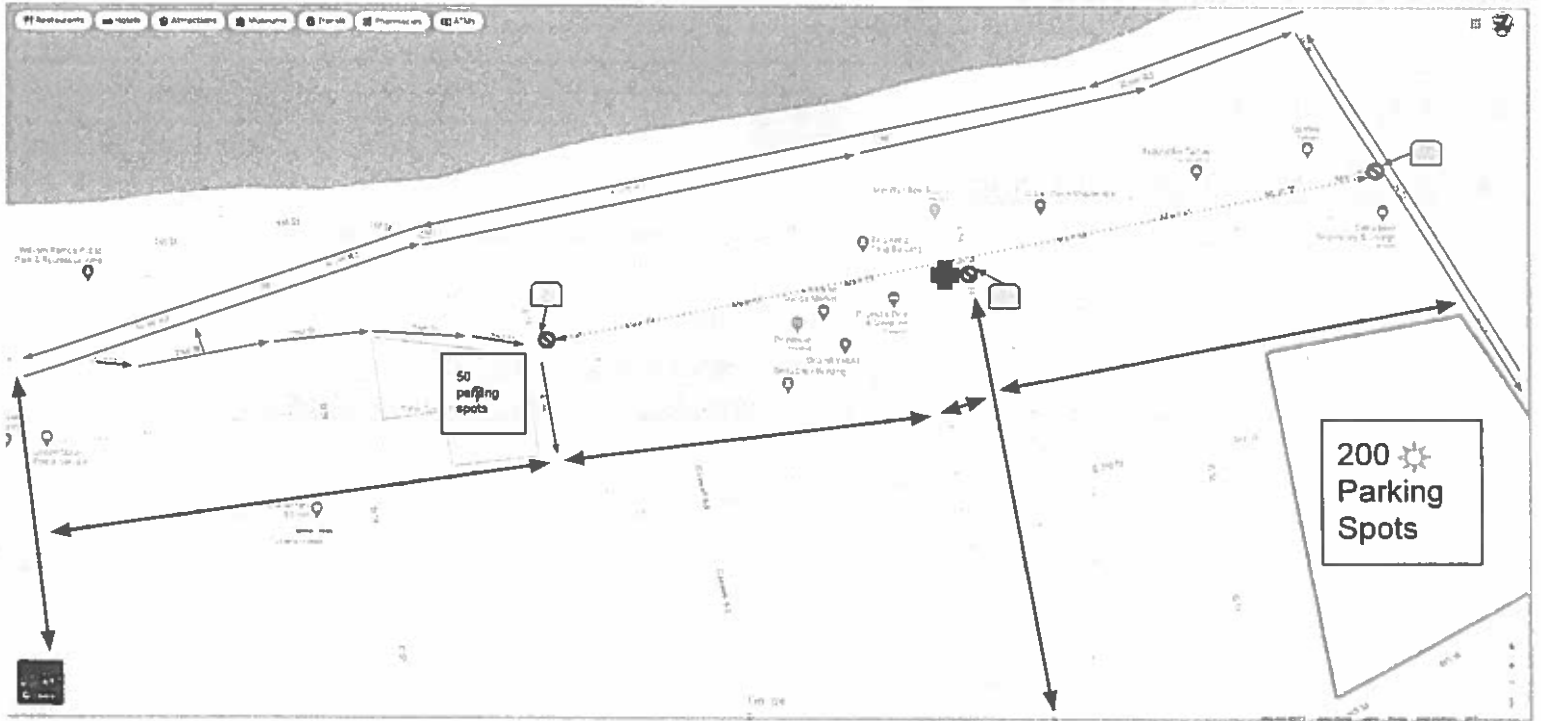
# Traffic Plan

Road Closure:  Fire Access Gate:  Fire Access Lane:  Two-Way Traffic:  One-Way Traffic: 



# Security Plan

Road Closure: Fire Access Gate: Fire Access Lane: Two-Way Traffic: One-Way Traffic: First Aid Tent:



## Security Plan (cont.)

### Security Plan Vendor

- Supporting Documentation



**California Crime Abatement Team, Inc.**

P: 925.308.6442

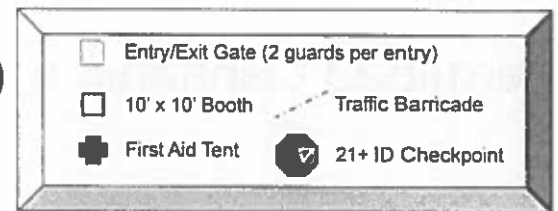
PPO :120661

Website: [www.ccatsecurity.com](http://www.ccatsecurity.com)

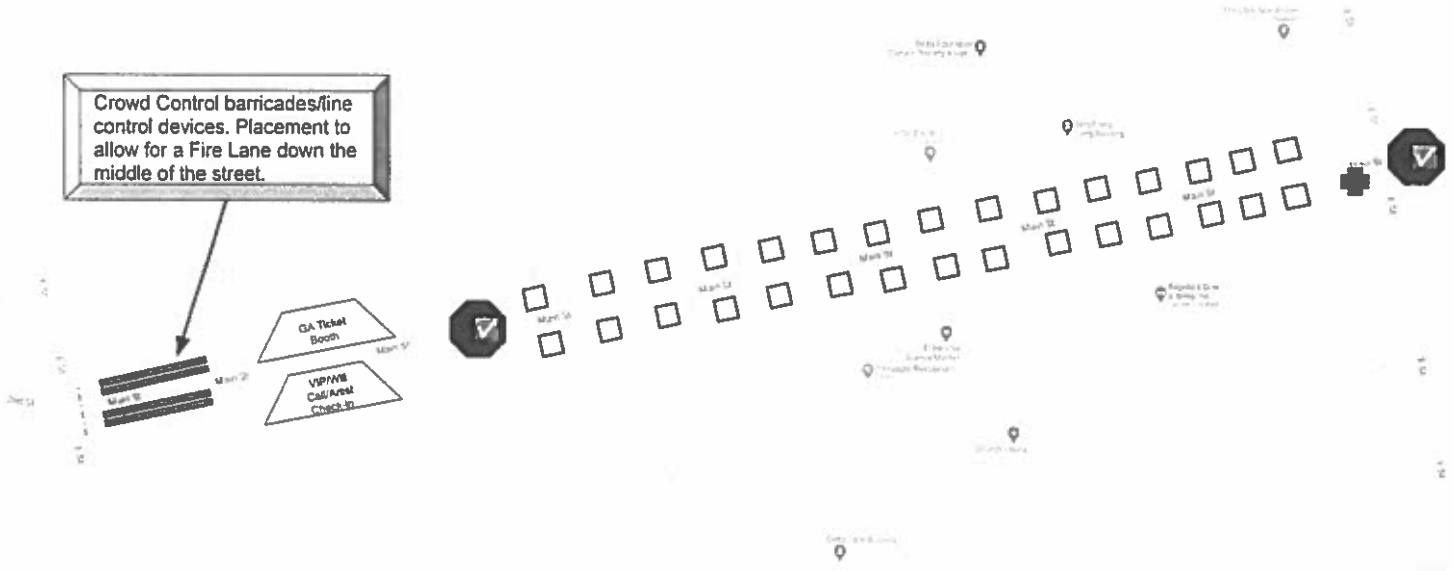
Video: [www.dropbox.com/t/DYGAJhvt2HrEiZle](https://www.dropbox.com/t/DYGAJhvt2HrEiZle)



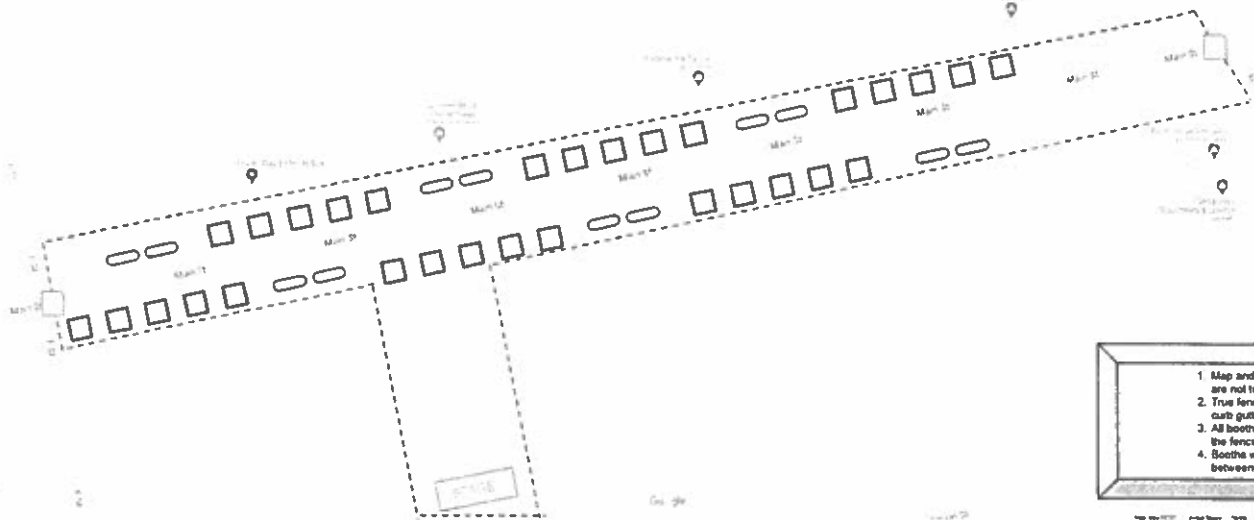
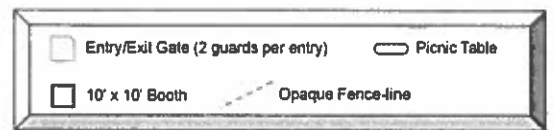
# Vendor Plan (Non-Cannabis Vendors)



Crowd Control barricades/line control devices. Placement to allow for a Fire Lane down the middle of the street.



# Permitted Cannabis Sales Zone Plan



1. Map and icon placement are not to scale.
2. True fence-line is in the curb gutter of Main St.
3. All booths will be inside the fenced area.
4. Booths will have 4 feet between each.

## Waste Management Plan

Garbage stations will consist of three event carts (compost, recycling and trash) and will be placed at strategic locations on and around Main Street, inside stage area, and around parking areas. Our event team will manage waste and clean-up from end-to-end.

One 20 yd roll-off box will be placed behind the 66 Main Street property. Event clean-up crews will walk around event areas cleaning up garbage, spills, sweeping streets, and emptying garbage stations when full. Event carts will be wheeled over to the 66 Main Street dumpster when full, emptied, and returned to the respective garbage station immediately.

Atlas Waste Management will provide

One (1) 20yd roll-off box into which we will empty the carts during the event

Twenty (25) trash carts

Twenty (25) recycling carts

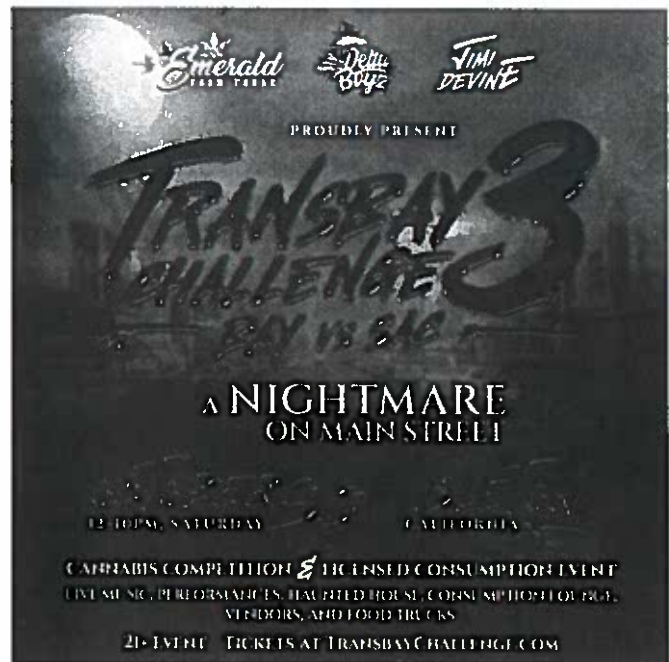
Ten (10) green waste/compost



## Promotional & Advertising Exhibits

Event Artwork & Social Media Post

**TRANSBAY3**  
**CHALLENGE**  
**BAY VS SAC**



## Pending Items

1. CA BCC Temporary Cannabis Events Permit (Pending; expected approval by Sept 6th)
2. Landlord Letters of Intent to Rent the following parcels:
  - a. 44 Main St - Stage Location (Requested; pending)
  - b. 401 6th St - Parking Lot (Requested; pending)
  - c. Lot @ H St. & Union St - Vendor/Staff/VIP Parking Lot (Requested; pending)
3. Electrical Generator Permit (Application in process)
4. Medic Ambulance - Event Standby Services (Quote requested; pending)
5. Event Insurance - Coastal Brokers (Quote requested; pending)

## SPECIAL EVENT PACKAGE CHECK OFF LIST

CHECK OFF	ITEM	DESCRIPTION	CITY RCV'D DATE
	1	Special Event License Application	
	2	Special Event Questionnaire	
	3	Release of Liability – Organization	
	4	Alliant Event Application OR provide proof of insurance	
	5	Encroachment Permit (if public property utilized)	
	6	Business License (if event is for-profit and run by business entity)	

**Additional Informational Items Provided:**

- Fire Safety Guide
- If Alcohol is sold or consumed at event a license for the State Department of Alcohol Beverage Control (ABC) will need to be obtained and submitted with application packet (ABC Form 218 and/or 221). For more information visit <https://www.abc.ca.gov/licensing/license-forms/>

**Per Ordinance CC 2015-05 Section 1.24 Permit Fee:**

The applicant for a special event permit shall make an initial payment of \$50.00 at the time the special event permit is requested. City staff shall charge for its actual time in preparing and issuing the permit at the rate of \$250.00 per hour.

I, VICTOR PINITO (print name), received the Special Events Package. I understand that all items must be completed.

  
 \_\_\_\_\_  
 Signature

8/30/21  
 \_\_\_\_\_  
 Date

**APPLICATION FOR SPECIAL EVENT LICENSE**

**CITY OF ISLETON**

PO Box 716, 101 Second Street, Isleton, CA 95641

Telephone (916) 777-7770 Fax (916) 777-7775

DATE 8 / 30 / 21 FIRST DAY OF BUSINESS 8 / 31 / 21

NAME OF EVENT TRANSBAY CHALLENGE 3

OWNER(S) (Last, First, MI) OR CORPORATION EMERALD FARM TOURS, LLC

MAILING ADDRESS 1570 The Alameda, Suite 200, SAN JOSE, CA 95126

NAME OF BUSINESS (D.B.A.) \_\_\_\_\_

BUSINESS MAILING ADDRESS SAME AS ABOVE

PHONE NUMBER 1-866-216-9970 EMERGENCY PHONE 510-666-5953

OWNER(S) SOCIAL SECURITY NUMBER(S) 144-76-9350

FEDERAL EMPLOYER I.D. # (FEIN) 82-4240364

STATE EMPLOYER I.D. # (SEIN) 201803010648

STATE BOARD OF EQUALIZATION RESALE PERMIT # N/A

TYPE OF OWNERSHIP Sole Ownership  Partnership \_\_\_\_\_ Husband/Wife \_\_\_\_\_ Corporation \_\_\_\_\_ Joint Venture \_\_\_\_\_

TYPE OF BUSINESS YOU INTEND TO OPERATE EVENT PRODUCTION / TOURS

Describe the activities of your business (include type of product, services, etc.) Annual EVENT/one TIME EVENT - CANNABIS-THEMED OUTDOOR FESTIVAL

Will the following materials be dispensed, stored, distributed, or used in the normal course of your business activity?

- 1. Food or drink intended for human consumption Yes \_\_\_\_\_ No
- 2. Alcoholic Beverages Yes \_\_\_\_\_ No
- 3. Do you anticipate the use, storage, or handling of hazardous materials, (solvents, fuels, paint, Etc) in your business, which at any one time will exceed the following amounts?  
(The listed amounts apply regardless of the individual container size)  
55 Gallons (Liquids) 500 Pounds (Solids) 200 cubic Feet (Gases) Yes \_\_\_\_\_ No
- 4. Will your business operations result in the generation of any hazardous wastes? Yes \_\_\_\_\_ No

**\*\*\*IMPORTANT - - - PLEASE READ THE INFORMATION BELOW\*\*\***

BUSINESS LICENSES ARE ISSUED SUBJECT IN PART TO THE INFORMATION PROVIDED BY APPLICANTS. ANY CHANGE IN THE INFORMATION PROVIDED MAY INVALIDATE THE BUSINESS LICENSE. THE GENERAL BUSINESS LICENSE IS NOT TRANSFERABLE TO A NEW OWNER, NEW TYPE OF BUSINESS ACTIVITY, OR LOCATION.

IT IS THE RESPONSIBILITY OF ALL BUSINESS LICENSE APPLICANTS TO IDENTIFY AND OBTAIN ALL SPECIAL PERMITS AND APPROVALS REQUIRED BY FEDERAL, STATE, OR COUNTY REGULATION. IT IS ALSO THE RESPONSIBILITY OF THE APPLICANTS TO COMPLY WITH ALL CITY BUILDING AND ZONING REGULATIONS AND ORDINANCES. FAILURE TO DO SO MAY INVALIDATE YOUR RIGHT TO DO BUSINESS IN THIS CITY AND IN ADDITION MAY SUBJECT YOU TO PENALTIES AND LEGAL SANCTIONS. ALL OTHER LICENSE AND/OR PERMIT FEES ARE NON-REFUNDABLE.

**THIS APPLICATION IS PUBLIC RECORD.**

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct:

  
\_\_\_\_\_  
Signature of Applicant

8/30/21  
\_\_\_\_\_  
Date



# CITY OF ISLETON

RECREATION AND COMMUNITY SERVICES

101 2nd Street • Isleton, CA 95641  
(916)-777-7770 • FAX: (916) 777-7775

## TEMPORARY USE APPLICATION: SPECIAL EVENT QUESTIONNAIRE

Please complete all information; do not leave any spaces blank. Write N/A in spaces that do not pertain to your event. **Incomplete Applications will not be processed.** Please use dark blue or black ink. A non-refundable Application Fee is due upon submittal of this proposal.

### Event Information

Name of Event: TRANSBAY CHALLENGE 3

Description of Event: HAUNTED CANNABIS CENTRIC STREET FESTIVAL  
ON MAIN ST IN ISLETON, CA

Set-up Date(s): 10/29/21 / 10/30/21 /  
List each set-up date

Set-up Time(s): 6p to 10p / 6am to noon /  
List hours for each date indicated above (e.g., 9 a.m. – 10 a.m.)

Event Date(s): 10/30/21 /  
List each event date

Event Time(s): NOON - 10pm /  
List hours for each date indicated above (e.g., 10 a.m. – 5 p.m.)

Tear-down Date(s): 10/30/21 / 10/31/21 /  
List each tear-down date

Tear-down Time(s): 10p - 11:59p / 6A - 8AM /  
List hours for each date indicated above (e.g., 10 a.m. – 5 p.m.)

Proposed Location of Event: Please list all facilities to be used, including buildings, parking lots, streets, parks, etc.

Facility Delta Boyz Dispensary Location(s) 606 main st

Facility Lot Location(s) 401 6th St

Facility Lot Location(s) Union & Hst.

Facility Lot Location(s) 44 MAIN ST

Name of property owner where event is to be held: Delta Boyz - 606 MAIN, LLC



Has this event ever been held at other location(s)?  Yes  No

If yes, where and when? Aug 7, 2021 - SKYLAB OAKLAND

Will there be an admission charge?  No  Yes Amount: \$30

Expected daily attendance: 3000 Peak attendance: 2000

Time of Day: 4pm Qty: 2000

Describe audience and anticipated demographics: 21+, CANNABIS-focused,  
All Demographics

Will there be amplified entertainment or speeches?  Yes  No

If yes, describe: LIVE MUSIC ON STAGE FROM NOON TO 10pm

Will there be any items sold?  Yes  No

If yes, describe: Vendors, food trucks, licensed CANNABIS SALES

Will there be contracted concessionaires?  Yes  No

If yes, describe: FOOD TRUCKS; local businesses on MAIN ST

How close are the nearest residences? ON MAIN ST Along event location

Garbage receptacles are mandatory.

City services will be needed for garbage receptacles (fees apply).

Garbage receptacles will be provided, maintained, and emptied by the applicant.

Recycling containers are mandatory.

City services will be needed for recycling containers (fees apply).

Recycling containers will be provided, maintained, and emptied by the applicant.

Will you need City water connections (fees apply)?  Yes  No

If yes, describe: \_\_\_\_\_

What time will water need to be supplied? N/A

Will you need City electrical connections (fees apply)?  Yes  No

If yes, describe (Include voltage; 110v or 220v, and number of amps used by each item of equipment, and a total amperage). Submit an Electrical Service Plan:

N/A

**Please indicate whether any of the following will be at the event.**

Tents?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Size(s)/Quantity: 12 - 10' x 20' (max)
Canopies?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Size(s)/Quantity: 60 - 10' x 10'
Open Flames/Cooking?	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Explain: N/A
Self-Contained Cooking Trailers?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Explain: FOOD TRUCKS
Fireworks?	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Explain:
Temporary Fencing?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Height: 7' tall; opaque
First Aid Stations?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: 1 + EMS STANDBY
Portable Toilets?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: 30 + Accessible
Electric Generators?*	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: 2
Carnival/Amusements?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: 1 - HAY RIDES
Spotlights?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Explain: 2x Security lighting

\*If generators are required, an electrical permit must be obtained from Community Development (fees apply).

Description of any other activities at the event: CA BCC licensed CANNABIS SALES & Consumption (21+)

List sponsor(s) of the event: EMERALD FARM TOURS, THE DELTA BOYZ, Jimi Devane

What type of advertising/promotion will you be doing prior to the event?

<input type="checkbox"/> Radio N/A	What Stations?	# of spots?
<input type="checkbox"/> Television N/A	What Stations?	# of spots?
<input type="checkbox"/> Newspaper Ads N/A	Which ones?	# of ads?
<input checked="" type="checkbox"/> Press Releases	Where Distributed? LOCAL + CANNABIS NEWS OUTLETS	
<input checked="" type="checkbox"/> Flyers/Posters	Where Posted? SOCIAL MEDIA	

By checking this box, I certify that no advertising/promotional materials will have information that conflicts with the information provided in this questionnaire. Copies of all event flyers, posters, and advertisements to be used for the event are attached.

What type of advertising/promotion will be displayed during the event?

	Describe:	Size?
<input checked="" type="checkbox"/> Banners	STAGE and Tancing Banners	NOT TO exceed 10' x 10'
<input type="checkbox"/> Inflatables	N/A	
<input type="checkbox"/> Other	N/A	

**Alcohol Information**

N/A

Will there be alcohol?  Yes  No  
 If No, skip to Security Information Section.

Will alcohol be sold at the event?  Yes  No

Will alcohol be given away at the event?  Yes  No

Will alcohol be brought into the event by attendees?  Yes  No

Will alcohol be included in ticket/admission price?  Yes  No

Is event within 300' of a church or school property line?  Yes  No

Will 50% or more of the gross revenues from the event be derived from alcohol sales?  
 Yes  No

Has the applicant/organization ever had a liquor license or event permit denied, revoked, or suspended?  
 Yes  No

If yes, explain: \_\_\_\_\_

How will event attendees of legal drinking age (21) be identified?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Attach a copy of approved Special Event Liquor License Application or Permit.**

**Security Information**

Name of Responsible Person to be present at event: VICTOR PINHO / CCAT, INC

Home Address: 20084 CATALINA DR CASTRO VALLEY CA 94546

Business Address: SAME

Home Phone: 510-666-5953 Business Phone: SAME

Pager Number/Cell Phone No. of Person at event: 510-666-5953

Type of Private Security Personnel/Company Name\* CCAT, INC

Number of Security Personnel: 30+

How will they be identified? Uniformed guards

**\*After reviewing the permit application, the City may require the use of off duty Sacramento County Sheriffs, paid for by the applicant.**

Parades, Motorcades, Running/Walking/Cycling/Skating Events (if applicable) N/A

~~Location of Assembly Area: \_\_\_\_\_ Assembly Time: \_\_\_\_\_~~

~~Location of Disassembly Area: \_\_\_\_\_ Disassembly Time: \_\_\_\_\_~~

~~Description of Participating Units (motorized, animals, floats): \_\_\_\_\_~~

~~Number of Participating Units: \_\_\_\_\_~~

**Illustrative Site Plans**

**Site Plan - A Site Plan of the event area indicating the location(s) of equipment and activities must be submitted with this Application. Please include location of:**

- |                                    |                                   |                    |
|------------------------------------|-----------------------------------|--------------------|
| Stage(s)/Amplified sound equipment | Controlled access/Admission areas | Water service      |
| Merchandise/Food vendors           | Open flames/Cooking areas         | Tents/Canopies     |
| First aide/Emergency stations      | Carnival/Amusement rides          | Fencing            |
| Activity/Amusement area            | Handicap parking/Access areas     | Emergency access   |
| Recycling/Trash receptacles        | Liquor distribution/Control areas | Portable restrooms |

**Street Closures and Public Access - A Traffic Control Plan indicating vehicle/pedestrian traffic control, detour routes, directional signs and barricades, and street closures must be submitted for the proposed closure of any street, sidewalk, alley, right-of-way, parking lot or similar public access area. Include/indicate the proposed parade/race route, if applicable. Street closures are primarily intended for parades, races, and events that must take place within the street. Applicant must notify merchants and/or residents affected by the street closure no later than 14 business days prior to the event. Copies of the notification letters or flyers with a list of recipients must be submitted to the Recreation and Community Services office no less than 14 business days prior to the event.**

Electrical Service Plan - An additional plan must be submitted for electrical service usage showing layout of extension cords, spider boxes, generators and anticipated amperage draw.

Note: Please submit all plans on 8 1/2 x 11" paper and attach to Application.

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**Vendor Information**

Applicant/Organizer is required to provide a list of all individuals scheduled to sell merchandise, food, or other items. The information must include company names, contact persons, addresses, phone numbers and city Business License numbers if applicable. Vendors must have a current Isleton Business License or obtain a one-day Business License.

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**Applicant Information**

Name of Primary Contact (first, middle, last): VICTOR Hugo PINTO  
Street Address: 20084 CATALINA DR  
City: CASTRO VALLEY State: CA Zip: 94546  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ FAX # \_\_\_\_\_  
Cell Phone: 510.666.5953 Email Address: VICTOR@emeraldFarm-tours.com  
Driver's License Number/State: CA F 3497520  
Name of Corporation/Organization (include D.B.A. name if applicable): \_\_\_\_\_  
EMERALD FARM TOURS, LLC  
State of Incorporation: CA Tax I.D. No.: ATTACHED  
Sales Tax No.: Applied (ISLETON, CA)  
Business Street Address: 20084 CATALINA DR  
City: CASTRO VALLEY State: CA Zip: 94546  
Mailing Address (if different than above) \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

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**Insurance**

For events occurring on City-owned property, the applicant must provide evidence of insurance for commercial general liability, auto liability, and liquor liability (if applicable) naming the City of Isleton as additional insured. The endorsement must indicate the dates, times, and location of the event. The person/organization listed on the endorsement must be the applicant. Please have your insurance provider address the insurance documents to the attention of Parks and Recreation, no later than **2 business days prior** to the event date. Minimum limits are as follows:

- \$ 1,000,000 per occurrence
- \$ 1,000,000 aggregate
- \$ 1,000,000 automobile liability (or non-owned automobile liability)
- \$ 1,000,000 liquor liability insurance

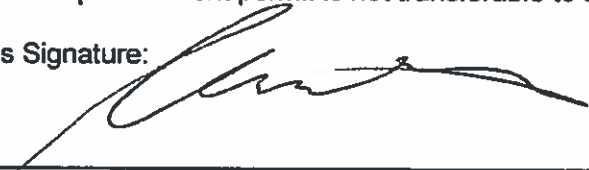
Additional limits may be required after review. Providing the above-listed insurance does not in any way reduce or eliminate any responsibility assumed under the indemnity agreement statement.

**Indemnity**

The applicant agrees to defend, indemnify, and hold harmless the City of Isleton, its agents, representatives, officials, and employees, from and against any and all claims, damages, losses, and expenses (including, but not limited to, attorney fees, court costs, and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, or omissions of the applicant, its agents, employees, contractors, subcontractors, customers, invitees, guests or other persons doing business with the applicant, in connection with the Special Event described in this Application, provided that such claims, damages, losses and expenses are attributable to bodily injury or to injury to or destruction of property.

**Certification**

I have read and understand all of the attached policies and will abide by all policies, rules, regulations, and conditions of use as written. I understand that the Temporary Use Permit for this Special Event permit is not transferable to any other individual or group.

Applicant's Signature:  Date: 8/31/21

<b>OFFICE USE ONLY</b>	
Date Rec'd. _____	Staff Initials _____
Fee Paid _____	Receipt # _____
Level Assignment (A, B or C): _____	



# City of Isleton

101 Second Street P.O. Box 716 Isleton, California 95641  
Tel: 916-777-7770 Fax: 916-777-7775 Info: [yoanna.zepeda@cityofisleton.com](mailto:yoanna.zepeda@cityofisleton.com)

## Release of Liability

The undersigned hereby releases the City of Isleton from liability for any act of negligence or want of ordinary care on the part of the City of Isleton and/or any of its agents. In consideration of its participation, the sponsoring organization holding the event/festival, its representatives, any and all other participants hereby waive, release, and discharge the City of Isleton, its directors, officers, agents, and employees from any and all claims of liability for injury or damages to the organization, its animals, or property arising out of its participation. This agreement is binding upon its executors, heirs, and assigns.

The undersigned hereby acknowledges that this Release of Liability has volunteers read and understands in full all contents contained therein.

Name: VICTOR PINHO Address: 20084 CASIMIRA DR Signature: [Signature]  
Please Print Please Print

Phone #: 510-666-5953 Cell #: SAME

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Signature: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Signature: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Signed by: \_\_\_\_\_ Signed by: \_\_\_\_\_  
(President or Representative) (Secretary or Representative)

Phone #: 510-666-5953 Cell #: 510-666-5953

Event Date(s): 10/30/21 Email: VICTOR@EMERALD FARM TOURS.COM

Hours from 12 pm to 10 pm

===== Staff Only =====

EXPIRES: \_\_\_\_\_

Witnessed By: \_\_\_\_\_ Date: \_\_\_\_\_

Title:  City Clerk  Fire Chief  City Manager

CITY OF ISLETON  
APPLICATION FOR ENCROACHMENT ON CITY STREETS

To: City Building Inspector

From: EMERALD FARM TOURS, LLC 20084 CATHLAMET DR 510-666-5953  
Name, Firm or Agency Address, City CASTRO VALLEY Phone Number  
CA 94546

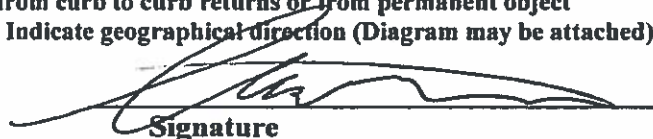
I (we) hereby apply for an encroachment permit to carry out the following work:

EVENT ON MAIN ST (BTW EST + H ST.)

Estimated date of encroachment: 10/29/21 - 6pm  
Estimated date of completion: 10/31/21 - 8am

DIAGRAM OF LOCATION OF PROPOSED WORK

Note: Show dimension referenced from curb to curb returns or from permanent object in vicinity of encroachment. Indicate geographical direction (Diagram may be attached)



Signature

Please contact Building Official when job is completed: 916-777-7770

ENCROACHMENT PERMIT GRANTED

DATED: \_\_\_\_\_

City Building Inspector

PAVEMENT REPLACEMENT CHARGE:

Sq. Ft. of Pavement	_____	Cost per Sq. Ft. \$0.60	Pavement Cost \$ _____
Permit Fee.....			\$150.00
Inspection Fee.....			\$49.50
Other Charge.....			\$
Admin. Fee.....			\$35.00
TOTAL CHARGES.....			\$

Payment - Check No: \_\_\_\_\_

Less Amount Paid \$ \_\_\_\_\_  
Balance Due \$ \_\_\_\_\_

Final Date: \_\_\_\_\_



## **Transbay Challenge III - Encroachment Summary**

***Transbay Challenge 3: Nightmare on Main St*** will be taking place in Isleton on Saturday, October 30, 2021; the event times are from noon to 10pm.

We are requesting an encroachment on Main Street from E Street to F Street and F Street to H Street **starting from 6pm on Friday, October 29, 2021 and ending by 8am on Sunday, October 31, 2021**. The time requested beyond the scheduled event times are to allow for site prep and setup, event vendor load-in/load-out, event strike, and post-event cleanup.

From E street to F street we will be hosting vendors, community organizations, and food trucks. From F Street to H Street we will be setting up a 21+ only access, cannabis sales, and consumption zone. A stage for music will be located in the grass lot next to the park at 42 Main Street.

Per the 72-hour notice requirement, on **Tuesday, October 26th** we will be setting out "No Parking" signs at 100-foot intervals along both sides of Main Street, beginning at E Street and continuing all the way to H Street. We will contract with a local tow service to ensure the street is completely cleared for the event load-in.

There will be "Detour" signs located at E street and Main, as well as at F and Main Street and H and Main Street intersections, as well as "Road Closed" and "Road Closed Ahead" signs. We will also be placing parking team staff members strategically around town to help with the traffic flow, provide festival-goers with information, directions, and assistance.

Event attendees will be directed to the private lot at 401 6<sup>th</sup> Street (pending approval from parcel owner) where they can park their vehicles.

The lot at Union and H St will be used for event staff, VIP, and vendor parking only and will require a pass to enter this lot. (The use of this parcel is also currently pending owner approval.)

The tower parking lot will be used for vendor parking and handicap accessible parking. Bathrooms, Accessible Bathrooms, and waste stations will be placed on the grass section of the tower lot.

### **Additional Traffic Plan Details:**

- Traffic coming from Rio Vista on CA-160 will be directed to take the truck route A street and to go down Jackson and C St to 6th St.
- Traffic coming from Highway 12 will be directed to the 6<sup>th</sup> Street parking area with signs on 402 Jackson Boulevard.
- Traffic from Walnut Grove on CA-160 will be directed to take the truck route via A street and then park in the 6<sup>th</sup> street parking area.
- At the intersection of E and Main, traffic will be directed out of the area with "detour" and "road closed" signs towards 6<sup>th</sup> street.
- There will be a "road closed" sign at H street and Main street and a parking sign directing festival goers to the 6<sup>th</sup> Street parking.

**IRS** DEPARTMENT OF THE TREASURY  
INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023

004298.826198.479088.20043 1 MB 0.424 530



Date of this notice: 02-06-2018

Employer Identification Number:  
82-4240364

Form: SS-4

Number of this notice: CP 575 H

For assistance you may call us at:  
1-800-829-4933



EMERALD FARM TOURS LLC  
% VICTOR PINHO SOLE MBR  
20881 REDWOOD RD STE 111  
CASTRO VALLEY CA 94546

IF YOU WRITE, ATTACH THE  
STUD OF THIS NOTICE.

004298

**WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER**

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 82-4240364. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

A limited liability company (LLC) may file Form 8832, Entity Classification Election, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, Election by a Small Business Corporation. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

**IMPORTANT REMINDERS:**

- \* Keep a copy of this notice in your permanent records. This notice is issued only one time and IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- \* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- \* Refer to this EIN on your tax-related correspondence and documents.
- \* Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is EMER. You will need to provide this information, along with your EIN, if you file your returns electronically.

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter. Thank you for your cooperation.



Secretary of State  
Articles of Organization  
Limited Liability Company (LLC)

LLC-1

201803010648

**FILED**  
Secretary of State  
State of California

JAN 30 2018

IMPORTANT — Read instructions before completing this form.

Filing Fee — \$70.00

Copy Fees — First page \$1.00; each attachment page \$0.50;  
Certification Fee — \$5.00

Note: LLCs may have to pay minimum \$800 tax to the California Franchise Tax Board each year. For more information, go to <https://www.ftb.ca.gov>.

ICC

This Space For Office Use Only

1. Limited Liability Company Name (See Instructions — Must contain an LLC ending such as LLC or L.L.C. "LLC" will be added, if not included.)

EMERALD FARM TOURS, LLC

2. Business Addresses

a. Initial Street Address of Designated Office in California - Do not enter a P.O. Box	City (no abbreviations)	State	Zip Code
20084 Catalina Dr	Castro Valley	CA	94546
b. Initial Mailing Address of LLC, if different than item 2a	City (no abbreviations)	State	Zip Code
20885 Redwood Rd, Ste 111	Castro Valley	CA	94546

3. Service of Process (Must provide either Individual OR Corporation.)

INDIVIDUAL — Complete Items 3a and 3b only. Must include agent's full name and California street address.

a. California Agent's First Name (if agent is not a corporation)	Middle Name	Last Name	Suffix
AMANDA	R.	VAN HOESEN	
b. Street Address (if agent is not a corporation) - Do not enter a P.O. Box	City (no abbreviations)	State	Zip Code
1570 THE ALAMEDA, STE 200	SAN JOSE	CA	95126

CORPORATION — Complete Item 3c. Only include the name of the registered agent Corporation.

c. California Registered Corporate Agent's Name (if agent is a corporation) — Do not complete item 3a or 3b

4. Management (Select only one box)

The LLC will be managed by:

One Manager     More than One Manager     All LLC Member(s)

5. Purpose Statement (Do not alter Purpose Statement)

The purpose of the limited liability company is to engage in any lawful act or activity for which a limited liability company may be organized under the California Revised Uniform Limited Liability Company Act.

6. The Information contained herein, including in any attachments, is true and correct.

Organizer sign here

AMANDA R. VAN HOESEN, Esq.

Print your name here

